



Inner Melbourne Action Plan
'Making Melbourne More Liveable'



DRAFT Minutes

Inner Melbourne Action Plan Implementation Committee

Meeting No 27

8.00 am – 10.00 am Friday 31 August 2012

City of Melbourne

Council Meeting Room, Town Hall Administration Building

Attendance: Committee Members

Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne (Chair)
Cr Geoff Barbour, Mayor, City of Yarra
Cr Rachel Powning, Mayor, City of Port Phillip
Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra
Ms Kay Rundle, Chief Executive Officer, City of Port Phillip
Mr Simon Thomas, Acting Chief Executive Officer, City of Stonnington
Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne

Associate Partner Representatives

Ms Tania Crisafi, Statutory Services & Heritage, DPCD
Mr Sasha Yarwood, Department of Transport
Mr Steve Booth, Director Melbourne Central VGBO, Department of Business & Innovation
Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads

IMAP

Ms Elissa McElroy, IMAP Executive Officer

Guests

Mr Shaun Cox, Managing Director, Melbourne Water (attended at 9.00am)
Mr Dave Ryan, General Manager Waterways, Melbourne Water (attended at 9.00am)
Ms Kim Lambie, Communications Officer, Melbourne Water (attended at 9.00am)
Mr Malcolm McCall, Community Planning Coordinator, CoY
Ms Chris Black, for Bev Kliger & Associates, Consultants
Ms Lalitha Ramachandran, Senior Project Manager Sustainability, CoPP
Mr Barry McGuren, Manager Tourism Melbourne, CoM
Ms Michelle Leonard, Community Services Manager, CoPP

PRELIMINARIES

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| 1. | <p>Appointment of Chair</p> <p>1.1 That the IMAP Implementation Committee resolves to appoint Cr Ong as the Chair of the meeting.</p> <p>MOVED CR BARBOUR / Cr Powning A vote was taken and the MOTION was CARRIED</p> |
| 2 | <p>Apologies and Introductions</p> <p>2.1 That the IMAP Implementation Committee resolve to note the following apologies:</p> <ul style="list-style-type: none"> · Cr John Chandler, Mayor, City of Stonnington · Mr Adrian Salmon, Assistant Director Statutory Approvals State Planning Services DPCD · Ms Rebecca Collins, Director Transport Strategies, Department of Transport · Mr Rod Anderson, Group Manager Climate Change & Sustainability Services, DSE · Cr John Cumming, Mayor, City of Maribyrnong · Mr Vince Haining, Chief Executive Officer, City of Maribyrnong · Ms Sandra Wade, Manager City Strategy, City of Port Phillip |

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| | <p>MOVED MS RUNDLE/ Cr Powning A vote was taken and the MOTION was CARRIED</p> <p>The Chair welcomed the new members and visitors to the Committee.</p> |
| 3. | <p>Suspension of City of Melbourne's Local Law No. 1 Conduct of Meetings (No 1 of 2001)</p> <p>3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be suspended for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.</p> <p>MOVED MR LAWLER/ Cr Barbour A vote was taken and the MOTION was CARRIED</p> |
| 4. | <p>Members Interest Disclosure by members of any conflict of interest in accordance with s.79 of the Act.</p> <ul style="list-style-type: none"> - None noted. |

ITEMS

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| 5. | <p>Confirmation of Minutes</p> <p>5.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Implementation Committee No 26 held on 25 May 2012.</p> <p>MOVED MS RUNDLE/ Mr Lawler A vote was taken and the MOTION was CARRIED</p> |
| 6. | <p>Business Arising</p> <p>The Executive Officer advised that:</p> <ul style="list-style-type: none"> · The next meeting date with the VCGLR is proposed for late September · Considering the possibility that the IMAP committee meet with the VCGLR annually - noted the recommendations of the Auditor General's report published in June · WIL showcase booked in for Melbourne Knowledge Week · The WIL Contacts Register can be keep updated annually utilising savings in the IMAP budget to employ assistance. <p>6.1 That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from previous minutes.</p> <p>MOVED Cr ONG / Ms Rundle A vote was taken and the MOTION was CARRIED</p> <p>Correspondence: The Committee discussed the request for funding additional car share research. The Executive Officer reported on advice received from officers at CoM and CoS.</p> <p><u>Comments and Discussion:</u></p> <ul style="list-style-type: none"> · already implement car sharing as part of planning applications. · thought car sharing provisions remained a bit ad hoc; · noted car sharing was active in CoPP · the beneficiaries of the research were private companies and suggested the researchers be advised to approach them for funding. · Council staff are happy to be consulted. <p>6.2 That the IMAP Implementation Committee resolves to advise the University of Technology that</p> <ol style="list-style-type: none"> a. IMAP declines to commit funding to the car share research project b. IMAP Councils strongly support the research initiative and are happy to be consulted for information on car sharing. <p>MOVED CR ONG / Cr Barbour A vote was taken and the MOTION was CARRIED</p> |

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| | <p><u>Correspondence:</u> Outwards Letter to Councils accompanying Water Sensitive Cities report Letter to Minister for Planning re WSUD Inwards Letter and research proposal from University of Technology, Sydney seeking support for Car Share research</p> <p><i>Action: Executive Officer to write to University of Technology regarding car share research</i></p> |
| 7. | <p>IMAP Communication and Governance</p> <p>7.1 That the IMAP Implementation Committee resolve to</p> <ol style="list-style-type: none"> note the Communications and Governance Briefing Paper approve the IMAP Implementation Committee's Meeting Schedule for 2013. <p>MOVED CR POWNING / Cr Barbour A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Executive Officer to circulate meeting dates</i></p> |
| 8. | <p>Financial Report</p> <p>The Executive Officer tabled a report on project expenditure against budget as at 1 July 2012 which forecast the expected closing balances in the IMAP account. She noted this is primarily a funding model for revenue - often expenditure does not occur in the year it is indicated leading to a positive balance in the account which exceeds that forecast. Ms Rundle noted the need to allocate more projects at December's meeting for Year 3 of the Three Year Implementation Plan.</p> <p>8.1 That the IMAP Implementation Committee resolves to receive the IMAP Financial Report for the year ending 30 June 2012.</p> <p>MOVED Cr POWNING/ Cr Ong A vote was taken and the MOTION was CARRIED</p> |
| 9. | <p>Draft IMAP Annual Report 2011-12</p> <p>The Committee congratulated the Executive Officer on the presentation of the Annual Report. The Executive Officer noted the Annual Report could be distributed to Councils but her advice had been that the AR Summary was considered a brochure which would need to be held until after the election. Mr Thomas noted that Stonnington had adopted pre-election procedures that restricted distribution of publicity material a month earlier than the caretaker restrictions that come into place on 25 September in an election year. The Committee felt that the publication was from IMAP and could be distributed prior to 25 September without restriction.</p> <p>9.1 That the IMAP Implementation Committee adopts the IMAP Annual Report 2011-12 and Annual Report Summary 2011-12 and approves them for publication and distribution prior to 25 September 2012.</p> <p>MOVED CR ONG / Cr Powning A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Executive Officer to distribute the Annual Report and Summary prior to 25 September 2012</i></p> |
| 10. | <p>Progress Report</p> <p>Ms Vaidyanath asked about progress on the Hoddle Street project. Ms Liew advised it was on hold pending the state government's consideration of other proposals. The Committee decided it would wait to see the outcome of the state government's considerations.</p> <p>10.1 That the IMAP Implementation Committee resolves to note the IMAP Progress Report for August 2012.</p> <p>MOVED CR ONG / Ms Rundle A vote was taken and the MOTION was CARRIED</p> |

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| 11. | <p>Action 6.3 Conflict in Activity Centres</p> <p>Cr Ong raised the issue of Live Band venues that impact on applications for new residential developments in the inner city and sought some comment from the Committee. He noted the Planning Committee consider these issues through encroachment of new development near the entertainment precincts. A recent Melbourne Conversation event raised questions on noise attenuation requirements on new developments, and the "change agent" concept where it was argued that existing venues should not need to change.</p> <p><u>Comments & Discussion</u></p> <ul style="list-style-type: none"> residential land use is of right in the CBD, noise-making use isn't, and the situation has to be managed; that residential uses take precedent. Businesses are obliged to moderate their activities, and are more mobile. St Kilda businesses are asking for the change of agent provisions to be modified, wanting cultural clusters recognised. New buildings can be acoustically treated - the existing buildings continue to pose a problem. businesses morphing from cafes to live music venues are actually the change agent. small changes over time are the problem and need to be managed under existing rules. There are high costs to reduce noise within venues; developers also complain about the cost to triple glaze new residential sites. venues are bought into non-compliance through their new neighbours. It is easier to treat the venue than the area around it grants to small venues could assist them. there is potential for IMAP to feed into the Live Music Roundtable established by state government recently. DPCD noted one of the biggest issues is old pubs with existing licenses that have no conditions - licenses are rolled over without the opportunity to impose conditions. Noise is increasing as these venues permit drinking outside. CoY is putting together a night-time policy people experienced in the business are generally not creating problems it is important to look at what advice is available to new people aiming to set up a venue or business. <p>Cr Ong suggested IMAP establish a staff committee to collate thoughts and views to put to the Live Music Roundtable - CoPP offered to convene this.</p> <p>11.1 That the IMAP Implementation Committee resolves:</p> <ol style="list-style-type: none"> to convene an IMAP working group through the CoPP to address the issue of noise conflict with live band venues; and to provide comment to the Live Music Roundtable. <p>MOVED Cr ONG / Cr Barbour A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Executive Officer to arrange Live Band Venue IMAP working group through CoPP</i></p> |
| 12. | <p>Action 2.4 Way finding Signs Action 11 Regional Tourism program</p> <p>Barry McGuren, CoM attended for this item.</p> <p>He noted the work being undertaken by CoM to establish coordinated signage with agreed symbols, terms, signage and way finding across a range of sites (e.g. public toilets, information centres, CBD/city centre and shopping precincts) across the city, with VicRoads, PTV, Tourism Victoria etc employing the same regime. He sought funding and approval for their consultant, David Nash to work with Tom Haysom CoS to coordinate and extend this work across the other 4 councils that make up IMAP.</p> <p>He noted the opportunity to reduce the amount of signage, be proactive rather than reactive, and ensure one council is not picked off against another by parties seeking to bring in something new to highlight their business/attraction.</p> <p><u>Comments & Discussion</u></p> <p>Cr Ong noted Docklands has multiple precinct names now which creates confusion that this project will address.</p> <p>Ms Liew advised the need to test signage terms against the customer. Mr McGuren noted the project team is already surveying customers/stakeholders on signage effectiveness.</p> <p>Mr Yarwood noted DoT guidelines already exist. Mr McGuren noted these have been accessed through PTV and Parks Victoria.</p> |

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| | <p>12.1 That the IMAP Implementation Committee resolves to:</p> <ol style="list-style-type: none"> provide up to \$20,000 from existing IMAP funds for David Nash to work with Tom Haysom to achieve coverage of IMAP councils by the visitor signage project. request the Executive Officer approach City of Maribyrnong to invite participation and an equitable funding contribution of \$4k towards the \$20K project total <p>MOVED CR BARBOUR / Cr Powning A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Executive Officer to follow up signage project contribution with City of Maribyrnong and arrange budget provision.</i></p> |
| 13. | <p>Action 9.4 Growing Green Guide</p> <p>Lalitha Ramachandran, CoPP spoke to the report. She updated the Committee on the next steps</p> <ul style="list-style-type: none"> two reference group workshops gained key stakeholder commitment for the project developing the guidelines through a series of workshops and meetings over the coming months, with the intent to have a draft released for public comment in mid 2013. the Policy Reference Group was looking at policy options or voluntary guidelines to see the best way to encourage green roofs to be constructed. As an example, local sustainability policy statements for sustainable design had received 60% voluntary uptake without Council being able to enforce this disability and heritage compliance issues existed and the need for consistency. <p><u>Comments & Discussion</u></p> <p>Mr Lawler noted that</p> <ul style="list-style-type: none"> green roofs were one way building owners can respond to national and local codes to achieve sustainable ratings It is important that the project puts sufficient information out there to aid building owner's choice to do this. Requirements for disclosure of energy efficiency may help people choose a green roof option but they would need to have other incentives - i.e. the right structure, open space requirements for social use, stormwater retention. <p>Cr Barbour noted the University researchers on this project presented to their Council. He felt information on both green and white roofs was essential to assist developers.</p> <p>13.1 That the IMAP Implementation Committee resolves to note the Progress report on Action 9.4 Growing Green Guide.</p> <p>MOVED Mr LAWLER / Cr Ong A vote was taken and the MOTION was CARRIED</p> |
| 14. | <p>Presentation by Melbourne Water (MW)</p> <p>Mr Shaun Cox, MD and Mr David Ryan, GM Waterways from Melbourne Water attended. Mr Ryan gave a PowerPoint presentation and showed a number of case studies. Key messages were:</p> <ul style="list-style-type: none"> emphasis on integrated water management solutions planning for overland water paths that limit flood spread and damage concentration of capital works on areas of intolerable risk for flooding <p><u>Comments & Discussion</u></p> <p>Mr Thomas noted that preservation of overland flow paths were a problem for the CoS - construction of large basements was interrupting the water table and adjacent permeability. Support for planning changes to preserve overland flow paths would be very beneficial. Mr Cox noted they had developed detailed flood plans at Council level.</p> <p>Mr Lawler felt we had missed opportunities to address this through building and planning legislation. Cr Powning supported distributed flow mechanisms and felt there was an appetite in the community for these to be in place - just needed to find the space. She queried the 1:100 year flood design standard and how this fits with sea level rise. Mr Ryan noted MW had mapped tidal inundation areas and needed to do more in this area than they had in the past.</p> <p>Cr Barbour thanked MW for the work done in Yarra city, the water gardens etc and noted that MW was a referral authority for planning purposes which was taken up rarely.</p> <p>Mr Cox noted that MW doesn't get called in for certain types of development. Councils need to work with Living Victoria to ensure this input and noted that it really helped when Councils were well informed about</p> |

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| | <p>the performance of their assets.</p> <p>14.1 That the IMAP Implementation Committee resolves to invite Chris Chesterfield from the Office of Living Victoria to attend the next Committee meeting.</p> <p>MOVED MR THOMAS / Ms Rundle A vote was taken and the MOTION was CARRIED</p> <p>9.45am Steve Booth left the meeting <i>Action; Executive Officer to arrange visit by Chris Chesterfield, Living Victoria</i></p> |
| 15. | <p>Action 5.3 Integrating Public Housing Estates</p> <p>Mr Malcolm McCall, Community Planning Coordinator (CoY) and Chris Black, Consultant - Bev Kliger and Associates attended for this item.</p> <p>Chris Black presented a PowerPoint on the research approach & findings to date. Chris noted that the processes for the master planning of the five housing estates (Kensington, Carlton, Prahran, Richmond and Fitzroy) all differed. Chris also noted that through the consultation process it was apparent that officers from both levels of government saw scope for working more closely and improving processes together.</p> <p>Chris and Malcolm outlined the remaining steps in the project which was now moving from the “discovery” phase of understanding the Councils and DHS experience and towards a “solutions” phase where the consultants – with oversight from the project management group of Council officers – will develop a Collaborative Framework. This Framework will outline the best means (methods, processes and organisation) to facilitate a joined-up government approach; demonstrated the benefits to all stakeholders; and facilitate positive community outcomes from the redevelopment of estates.</p> <p>Malcolm explained that upon completion of the research paper and collaborative framework it was important that high level decision-makers from both levels of government engage in dialogue on the proposed Framework and proposed that IMAP members meet with the Secretary of DHS and other relevant departmental executives.</p> <p><u>Comments & Discussion</u></p> <ul style="list-style-type: none"> Both levels of government acknowledge that the redevelopment are by nature, highly politicised It is noted that the imperative for rapid expenditure of the GFC-related stimulus funds in 2009 (e.g. shovel ready) placed considerable pressure on the Victorian Government to expedite the projects which consequently, resulted in some understandable negative impacts on consultation and engagement The IMAP Councils seek more timely and consistent communication and engagement with State Government on these matters. There must be engagement between Mayors and CEOs and equivalent levels of decision-makers in State Government Progress on the project is welcomed and the Committee believes it vital that momentum is sustained. The project team should proceed to complete the project outputs and perform a handover to IMAP executives who are then to discuss the resulting Collaborative Framework with senior DHS bureaucrats before the next IMAP meeting in December. <p>15.1 That the IMAP Implementation Committee resolves to</p> <ol style="list-style-type: none"> note the Progress report on Action 5.3. nominate that the IMAP Executive Group discusses the draft Collaborative Framework with senior DHS bureaucrats and report back to the December meeting <p>MOVED MR LAWLER / Cr Powning A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Action 5.3 Project team to arrange a meeting of IMAP Executives with senior DHS executives and/or the Minister to discuss a collaborative model prior to the December meeting</i></p> |

OTHER BUSINESS

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| 16. | <p>Other Business</p> <p>Mr Lawler requested that the next IMAP meeting consider how to process the full integration of the City of Maribyrnong into IMAP.</p> |
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Ms Vaidyanath noted this was Kay Rundle's last meeting. The Chairman conveyed a special vote of thanks to Kay for her contribution to IMAP and the Committee's best wishes for future challenges. In addition, the Chairman acknowledged Cr Powning's 2 years on the IMAP Implementation Committee and expressed his best wishes to those standing for Council in the forthcoming elections. The Executive Officer thanked the Committee for their support.

Next Meeting Friday 7 December 2012 (8.00am)
City of Stonnington

The Meeting closed at **10.09am**

Action: Executive Officer to seek confirmation to full integration of the City of Maribyrnong with Vince Haining & determine a process for the review of the Inner Melbourne Action Plan.

IMAP Implementation Committee Meeting 31 August 2012 – Endorsement of Minutes

Chairperson: Cr Ken Ong _____ Date _____

RESOLUTIONS

- 1.1 That the IMAP Implementation Committee resolves to **appoint** Cr Ong as the Chair of the meeting.
- 2.1 That the IMAP Implementation Committee resolve to **note** the following apologies:
- Cr John Chandler, Mayor, City of Stonnington
 - Mr Adrian Salmon, Assistant Director Statutory Approvals State Planning Services DPCD
 - Ms Rebecca Collins, Director Transport Strategies, Department of Transport
 - Mr Rod Anderson, Group Manager Climate Change & Sustainability Services, DSE
 - Cr John Cumming, Mayor, City of Maribyrnong
 - Mr Vince Haining, Chief Executive Officer, City of Maribyrnong
 - Ms Sandra Wade, Manager City Strategy, City of Port Phillip
- 3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be **suspended** for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.
- 5.1 That the IMAP Implementation Committee resolves to **confirm** the minutes of the IMAP Implementation Committee No 26 held on 25 May 2012.
- 6.1 That the IMAP Implementation Committee resolves to **note** the actions undertaken in response to business arising from previous minutes.
- 6.2 That the IMAP Implementation Committee resolves to **advise** the University of Technology that
- a. IMAP declines to commit funding to the car share research project
 - b. IMAP Councils strongly support the research initiative and are happy to be consulted for information on car sharing
- 7.1 That the IMAP Implementation Committee resolve to
- a. **note** the Communications and Governance Briefing Paper
 - b. **approve** the IMAP Implementation Committee's Meeting Schedule for 2013
- 8.1 That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report for the year ending 30 June 2012
- 9.1 That the IMAP Implementation Committee **adopts** the IMAP Annual Report 2011-12 and Annual Report Summary 2011-12 and **approves** them for publication and distribution prior to 25 September 2012
- 10.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for August 2012
- 11.1 That the IMAP Implementation Committee resolves:
- a. to **convene** an IMAP working group through the CoPP to address the issue of noise conflict with live band venues; and
 - b. to **provide** comment to the Live Music Roundtable.
- 12.1 That the IMAP Implementation Committee resolves to:
- a. **provide** up to \$20,000 from existing IMAP funds for David Nash to work with Tom Haysom to achieve coverage of IMAP councils by the visitor signage project.
 - b. **request** the Executive Officer approach City of Maribyrnong to invite participation and an equitable funding contribution of \$4k towards the \$20K project total
- 13.1 That the IMAP Implementation Committee resolves to **note** the Progress report on Action 9.4 Growing Green Guide.
- 14.1 That the IMAP Implementation Committee resolves to **invite** Chris Chesterfield from the Office of Living Victoria to attend the next Committee meeting
- 15.1 That the IMAP Implementation Committee resolves to
- a. **note** the Progress report on Action 5.3.
 - b. **nominate** the IMAP Executive Group to discuss a collaborative model with senior DHS bureaucrats and report back on progress to the December meeting

ACTIONS PUBLIC RECORD

| Item | Responsibility | Action | Due |
|-----------------------|-------------------------|---|--------------|
| 6 Bus Arising | IMAP Executive Officer | Executive Officer to write to University of Technology regarding car share research | Sept 2012 |
| 7 Gov & Comms | IMAP Executive Officer | Executive Officer to circulate meeting dates | Sept 2012 |
| 9 AR | IMAP Executive Officer | Executive Officer to distribute the Annual Report and Summary prior to 25 September 2012 | Sept 2012 |
| 11 Action 6.3 | IMAP Executive Officer | Action: Executive Officer to arrange Live Band Venue IMAP working group through CoPP | Sept 2012 |
| 12 Action 2.4 & 11 | IMAP Executive Officer | Executive Officer to follow up signage project contribution with City of Maribyrnong and arrange budget provision. | Sept 2012 |
| 14 MW | IMAP Executive Officer | Executive Officer to arrange visit by Chris Chesterfield, Living Victoria | Mid Nov 2012 |
| 15. Action 5.3 | Action 5.3 Project Team | Action 5.3 Project team to arrange a meeting of IMAP Executives with senior DHS executives and/or the Minister to discuss a collaborative model prior to the December meeting | |
| 16 | IMAP Executive Officer | Executive Officer to seek confirmation to full integration of the City of Maribyrnong with Vince Haining & determine a process for the review of the Inner Melbourne Action Plan. | Mid Nov 2012 |