



**Inner Melbourne Action Plan**  
'Making Melbourne More Liveable'



## **DRAFT Minutes**

### **Inner Melbourne Action Plan Implementation Committee**

**Meeting No 28**  
**8.00 am – 10.00 am Friday 7 December 2012**  
**City of Stonnington**  
**Council Chamber, Malvern Town Hall**

#### **Attendance: Committee Members**

Cr Matthew Koce, Mayor, City of Stonnington (Chair)  
Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne  
Cr Jackie Fristacky, Mayor, City of Yarra  
Cr Amanda Stevens, Mayor, City of Port Phillip  
Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra  
Mr Warren Roberts, Chief Executive Officer, City of Stonnington  
Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne

#### **Associate Partner Representatives**

Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DPCD  
Ms Deborah Chemke, Department of Transport – *for Rebecca Collins*  
Mr Steve Booth, Director Melbourne Central VGBO, Department of Business & Innovation  
Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads  
Mr Rod Anderson, Group Manager Climate Change & Sustainability Services, DSE  
Mr Vince Haining, Chief Executive Officer, City of Maribyrnong

#### **IMAP**

Ms Elissa McElroy, IMAP Executive Officer

#### **Guests**

Ms Sue Wilkinson, General Manager Environment & Planning, CoPP – *for Vanda Iaconese*  
Mr Malcolm McCall, Community Planning Coordinator, CoY  
Mr Ross Goeman, Manager Community Planning & Advocacy, CoY  
Mr Barry McGuren, Manager Tourism Melbourne, CoM  
Ms Gail Hall, Project Coordinator, Urban Landscapes, CoM  
Ms Jan Jacklin, Manager Economic & Cultural Development, CoS  
Ms Sandra Wade, Manager City Strategy, CoPP  
Mr Morris Bellamy, Manager Strategic Marketing, Communications & Advocacy, CoMar

### **PRELIMINARIES**

1.	<p>The meeting started at 8.13am.</p> <p><b>Appointment of Chair</b></p> <p>1.1 That the IMAP Implementation Committee resolves to <b>appoint</b> Cr Koce as the Chair of the meeting.</p> <p><b>MOVED MR LAWLER / Cr Fristacky</b> <b>A vote was taken and the MOTION was CARRIED</b></p>
2	<p><b>Apologies and Introductions</b></p> <p>2.1 That the IMAP Implementation Committee resolve to <b>note</b> the following apologies:</p> <ul style="list-style-type: none"> <li>· Cr Catherine Cumming, Mayor, City of Maribyrnong</li> <li>· Ms Rebecca Collins, Director Transport Strategies, Department of Transport</li> <li>· Ms Vanda Iaconese, Interim Chief Executive Officer, City of Port Phillip</li> </ul>

	<p><b>MOVED Cr Fristacky/ Mr Roberts</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p>The Chair welcomed the new members and visitors to the Committee.</p>
3.	<p><b>Suspension of City of Melbourne's Local Law No. 1 Conduct of Meetings (No 1 of 2001)</b></p> <p>3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be <b>suspended</b> for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.</p> <p><b>MOVED MR LAWLER/ Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
4.	<p><b>Members Interest</b>  Disclosure by members of any conflict of interest in accordance with s.79 of the Act.</p> <ul style="list-style-type: none"> <li>- None noted.</li> </ul>

## ITEMS

5.	<p><b>Confirmation of Minutes</b>  Cr Ong noted a minor spelling amendment to item 11.</p> <p>5.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Implementation Committee No 27 held on 31 August 2012.</p> <p><b>MOVED CR ONG/ Ms Vaidyanath</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
6.	<p><b>Business Arising</b>  The Executive Officer advised that:</p> <ul style="list-style-type: none"> <li>• Completed items are marked in blue.</li> <li>• Noted the meeting with the VCGLR was undertaken with representatives from the 5 councils attending.</li> <li>• The Student Placement Showcase was held in November attracting 7 universities and representatives from 20 councils</li> <li>• That Sandra Wade CoPP would address the Live Band Venue item in the new year</li> <li>• Noted the invitation to the CLT forum on December 14<sup>th</sup>, 2012</li> </ul> <p>The Committee noted a number of older items that had not been addressed. The Executive Officer will report back on them on 1 March 2013.</p> <p>6.1 That the IMAP Implementation Committee resolves to <b>note</b> the actions undertaken in response to business arising from previous minutes.</p> <p><b>MOVED MR ROBERTS / Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><u>Correspondence:</u>  <b>Outwards</b>  Letter to Mailing List accompanying IMAP Annual Report Summary  <b>Inwards</b>  Invitation to CLT Forum on 14 December 2012</p> <p><i>Action: Executive Officer to report back on outstanding older items in Business Arising</i></p>

7.	<p><b>IMAP Communication and Governance</b></p> <p>The Executive Officer updated Cr Fristacky on the Action 3.5 Reduced Through Traffic project. She noted her attendance at the DSE Accord Showcase and tabled information on the new Victorian Adaptation &amp; Sustainability Partnership and the EOI information for the Ministerial Advisory Committee to elected representatives.</p> <p>Mr Rod Anderson provided further information on the membership and terms of reference of the new Partnership's Advisory Committee for interested Councillors and advised on the secondment position for a council staff member to work on the new program at DSE for a year. He noted there has been no announcement on the grants program as part of the new partnership. The new Partnership Advisory Committee will advise on criteria and priorities for these grants.</p> <p>Mr Lawler felt it would be useful for IMAP to have a working relationship with this partnership and its representatives. Mr Anderson advised he is closely linked and can provide a presentation to IMAP.</p> <p>7.1 That the IMAP Implementation Committee resolve to <b>note</b> the Communications and Governance Briefing Paper</p> <p><b>MOVED CR ONG / Cr Fristacky</b>  <b>A vote was taken and the MOTION was CARRIED.</b></p>
8.	<p><b>Financial Report – first quarter</b></p> <p>The Executive Officer advised that the revenue has been invoiced outside of this period. She noted the project budget primarily reflects the year in which the funding is available to allocate to projects, and that the expenditure often occurs later - but can be carried forward via a trust fund.</p> <p>Cr Ong queried how well the Skybus Program is going. Barry McGuren advised some work is proposed to gauge effectiveness of this new strategy.</p> <p>8.1 That the IMAP Implementation Committee resolves to <b>receive</b> the IMAP Financial Report for the period ending 30 September 2012.</p> <p><b>MOVED Cr ONG/ Mr Roberts</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Patricia Liew joined the Committee at 8.25am</i></p>
9.	<p><b>Progress Report</b>  <u>Comments and Discussion</u></p> <p><u>Action 2.5 Bicycle network</u></p> <p>Mr Lawler clarified that although state government had not budgetted for new bike funding, there was funding in place from previous years still to be expended.</p> <p>Ms Liew noted the need for VicRoads to work closely with Councils on bike infrastructure projects.</p> <p>Cr Ong noted the variation in design across Inner Melbourne and the need to standardise this.</p> <p>Mr Lawler thought it would be advantageous to develop a design framework. He felt the Bike Network work was a really important part of the IMAP, the network connections being one of its successes, and saw that it would be useful to connect Maribyrnong into the network.</p> <p>Mr Haining noted that cycling is not as well advanced in the west, there is less access, the roading network is dominated with 20,000 trucks per day; design elements are critical, with significant challenges and opportunities.</p> <p>Mr Roberts agreed that a bicycle design framework is required with a range of options for different locations/network/capacity/volume etc – not a “one size fits all” approach.</p> <p>Mr Lawler suggested that a group be created to work on this with the inclusion of VicRoads and the City of Maribyrnong and that consideration be given to how the Priority Bike Routes map could be extended westerly. Cr Ong noted that disability access should also be in our thinking when considering design frameworks.</p> <p><u>Action 9.4 Distributed Energy :</u></p> <p>Mr Lawler explained that the project will map energy consumption across Inner Melbourne. CSIRO is undertaking the research and will bring in the private sector. The aim is to have the model apply elsewhere. The map will give developers certainty about where they could locate local generation and supply the grid.</p>

	<p>9.1 That the IMAP Implementation Committee resolves to <b>note</b> the IMAP Progress Report for December 2012.</p> <p><b>MOVED CR ONG / Ms Vaidyanath</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive Officer to refer comments to the Action 2.5 project team to note.</i></p>
10.	<p><b>Action 9.4 Growing Green Guide</b>  Gail Hall, Project Coordinator, Urban Landscapes, CoM attended for this item.</p> <p>Ms Hall gave an overview of the project outcomes, funding, partnerships and timeline for the benefit of new members.  She advised that the project team were drafting guidelines as a result of the stakeholder workshops and that the Steering Group were currently looking at the Opportunities Assessment for demonstration sites. Each council has identified a number of sites for consideration. A consultant is to be appointed to provide a feasibility study for selected sites which will identify if the microclimate is appropriate, whether the roof can take the weight of a green roof etc. The draft Consultant brief was available for the Committee's information.</p> <p><u>Comments &amp; Discussion</u>  In response to comments, it was noted that the insulative effect of green roofs is being monitored by the University of Melbourne. The outcome of their research will be incorporated in the Guidelines.</p> <p>10.1 That the IMAP Implementation Committee resolves to <b>note</b> the progress report on Action 9.4 Growing Green Guide for Melbourne project and the intention to engage a consultant/s for elements of the project.</p> <p><b>MOVED CR FRISTACKY / Cr Stevens</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
11.	<p><b>Action 11 Regional Tourism Program – Draft Strategic Plan 2013-16</b>  Barry McGuren, Manager Tourism Melbourne, CoM attended for this item.</p> <p>Mr McGuren advised that the Tourism Working Group was currently into the last financial year of their 3 year strategy and were requesting funding be put in place for the next 3 years in the Committee's Three year Implementation Plan. He noted:</p> <ul style="list-style-type: none"> <li>• they are yet to develop the detailed Action Plan for 2013/14 - to be undertaken in March 2013.</li> <li>• with significant turnover of members recently, they needed to spend time developing the group's focus</li> <li>• the high level projects would continue – tourism map, integrating Maribyrnong, digital map development, Famils program, Skybus promotion</li> </ul> <p><u>Comments &amp; Discussion</u></p> <ul style="list-style-type: none"> <li>• <b>Maps on smartphones?</b> Mr. McGuren noted that digital versions are useful when planning a visit, however maps are needed when visitors arrive, &amp; roaming is expensive, hence IMAP is still printing large quantities. Visual Voice and CoM's GIS staff are working to develop digital maps.</li> <li>• <b>Public transport on the Map?</b> Noted the map has significant PT routes marked, recently increased when the colour palate changed to reflect the PTV colour scheme. The working party is working with DML regarding the Official Visitors Map to include the IMAP map without extensive advertising.</li> <li>• The tourism work is one of the successes of IMAP – visitors don't recognise municipal boundaries</li> <li>• <b>Consider inclusion of the bike share scheme as an icon on the map?</b> The scheme is being extended as it is used by visitors and locals &amp; being promoted to commuters to continue increased usage. <ul style="list-style-type: none"> <li>○ Hotels need to be members of Bike Share</li> <li>○ Hotel Concierges/hotel mini bars being targeted to hold Tourism Pack for MYKI – good example of leveraging off another program</li> <li>○ Bike tracks used by all walks of life, now becoming mainstream</li> </ul> </li> </ul> <p>11.1 That the IMAP Implementation Committee:</p> <ol style="list-style-type: none"> <li>a. <b>Notes</b> the success of the Working Group to date and <b>approves</b> the Draft Regional Tourism Strategic Plan 2013-2016.</li> <li>b. <b>Approves</b> the continuation of the current funding arrangements for a further 3 years as part of</li> </ol>

	<p>its IMAP Three Year Implementation Plan.</p> <p><b>MOVED CR FRISTACKY / Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive Officer to follow up on inclusion of bike share sites on the tourism map</i></p>
12.	<p><b>(Action 11) Melbourne Visitor Signs Project</b>  Barry McGuren, Manager Tourism Melbourne, CoM attended for this item.</p> <p>Mr McGuren noted that he was flagging this project while it was still at the concept stage so that funding provision can be considered.</p> <p>The Melbourne Tourism Partnership had established a committee to look at visitor signage. IMAP is represented on this. An overarching Style Guide that everyone can adopt has been suggested by that committee. \$20K per council is likely to be at the high end of the cost. CoM have already identified the need to do this project and will be putting it up for consideration at the next budget round. The request is for additional funding for this item as it is not just about tourism.</p> <p><u>Comments &amp; Discussion</u></p> <ul style="list-style-type: none"> <li>• Makes sense to have consistent visitor signage with no differentiation across councils.</li> <li>• CoY have just launched their Route 86 tram to support traders and encourage residents and visitors to shop locally. CoS Christmas tram also running. Yarra Trams could become the canvas to link us all in inner Melbourne - the "moving billboard".</li> <li>• Ms Wilkinson noted that Greater London pulled off consistent wayfinding. Benefits include greater use of public transport and easier moving around the city. Mr McGuren noted the "legible London" model was being used as a reference for this project.</li> <li>• Mr Roberts clarified that approval of a provisional sum will ensure it is included in the budget, to be agreed to when that item is discussed.</li> </ul> <p>12.1</p> <ol style="list-style-type: none"> <li>a. That the IMAP Implementation Committee provides conditional <b>approval</b> for the IMAP Councils to be part of the development of a Signage and Wayfinding Strategy for the Inner Melbourne Region including the adoption of shared principles, guidelines and, if relevant, updates of each council's Style Manual; and</li> <li>b. That the IMAP Councils <b>budget</b> a provisional sum (estimated at \$20K each) for the development of a consistent Inner Melbourne Signage Strategy and Style Manual which will enable alignment with the City of Melbourne's signage project.</li> </ol> <p><b>MOVED CR ONG / Cr Fristacky</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
13.	<p><b>Action 5.3 Integrating Public Housing Estates</b>  Mr Malcolm McCall, Community Planning Coordinator (CoY) attended for this item.</p> <p>Mr McCall gave the Committee a summary of the project history, noting that an open, agreed and transparent process between Councils' and DHS is the aim of this project.</p> <p><u>Comments &amp; Discussion</u></p> <ul style="list-style-type: none"> <li>• While we may differ on objectives, it is still possible for Councils and the department to go through the process together</li> <li>• Agree best practice is a collaborative framework where we share knowledge and intelligence. The community should not have to go to multiple doors to consult on these developments.</li> <li>• We are asking for a framework with purpose and principles on how to work within this process</li> <li>• There has been some acknowledgement that the stage 1 processes undertaken by the Department could have been improved, were affected by the GFC aims, created some setbacks etc</li> <li>• IMAP Councils' representatives need to emphasise that we want to be a partner in the process</li> <li>• There has recently been a significant change in the Department's approach which we all recognise: timeframes are extended, there is more engagement, observer status is being provided, the involvement of the Victorian Government Architect on design is applauded – all of which assists in bridge building by the Department.</li> <li>• It is important to note that the "people side" of these developments has to be kept in mind by the Department. They are responsible for managing people through transition (- and change is something</li> </ul>



	<p>that local governments do well). For example, the provision of local facilities like schools have to be taken into consideration so that additional travel costs are not imposed on their residents. Need to take a holistic approach.</p> <ul style="list-style-type: none"> <li>• The Committee remains interested in discussing these principles with the Minister and suggested inviting the Minister to attend the next IMAP Implementation Committee meeting on 1 March 2013.</li> <li>• Councils need to support the Victorian Government Architect's continued involvement in these projects.</li> <li>• Suggestion that we could also meet with the Director of the Property Portfolio's Social Policy counterpart.</li> <li>• It is best to see this as a stepped process – where we undertake a step at a time and work our way through. Best to start with the meeting with Fiona Williams and see what that achieves initially.</li> <li>• It was noted that the Department seemed to be well engaged with our consultant, Bev Kliger, by the end of her research phase.</li> </ul> <p>13.1 That the IMAP Implementation Committee:</p> <ol style="list-style-type: none"> <li>a. <b>accept</b> the Final Report, <i>State and Local Government Collaboration: The Future Direction for Master Planning Public Housing</i>.</li> <li>b. <b>invite</b> the Minister for Housing to attend the next IMAP Implementation Committee meeting on 1 March 2013.</li> </ol> <p><b>MOVED CR ONG / Mr Roberts</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive Officer to invite the Minister for Housing to the next IMAP meeting and to report back on the meeting with Fiona Williams next week.</i></p>
14.	<p><b>IMAP GIS Project</b>  The Executive Officer outlined the benefits of this project.</p> <p><u>Comments &amp; Discussion</u>  The Committee asked that IMAP ensure:</p> <ul style="list-style-type: none"> <li>• the Councils owned the data/information,</li> <li>• that it was platform independent ie standardised format, and</li> <li>• that our agreement with the supplier allows us to change the service provider or take control of the system. It was noted that hosting off site is generally a safe option.</li> </ul> <p>14.1 That the IMAP Implementation Committee:</p> <ol style="list-style-type: none"> <li>a. <b>Approves</b> the development of the IMAP GIS.</li> <li>b. <b>Resolves</b> to make provision in the IMAP Three year Implementation Plan to fund the upkeep of the IMAP GIS on an annual basis.</li> </ol> <p><b>MOVED CR ONG / Cr Fristacky</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive officer to ensure contract agreement covers the committee's concerns regarding data ownership and independence</i></p>
15.	<p><b>Action 7.2 Support Creative Businesses</b>  The Executive Officer noted that a preliminary meeting had been held which was well attended by the 5 councils and DBI. Due to the breadth of work and research being undertaken in this sector, there was the need for some funding of preliminary investigations for this new project so that the IMAP project can be defined.</p> <p><u>Comments &amp; Discussion</u>  Cr Fristacky discussed the increased pressures faced by the inner city areas.  Ms Wilkinson noted the opportunity for state and local government to learn what supports these businesses to survive, and to understand the opportunities creative businesses bring to diversification and the development of clean industries.  The Chair identified the importance of small businesses, hubs and clusters which tertiary industry often draws on.  Mr Booth noted changes to the Melbourne economy, new job creation in the inner city and moves towards a professional services type economy.</p> <p>15.1 That the IMAP Implementation Committee <b>resolves</b> to make provision in the IMAP Three Year</p>

	<p>Implementation Plan for \$10,000 in the current financial year to fund:</p> <ol style="list-style-type: none"> <li>initial data collection of work being undertaken across the 5 IMAP Councils in the creative businesses sector</li> <li>analysis, as required, to assist in the development of a Project Brief for Action 7.2.</li> </ol> <p><b>MOVED MR LAWLER / Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive Officer to engage assistance to document work currently being undertaken in the 5 councils areas in the creative industries sector.</i></p>
16.	<p><b>IMAP Three Year Implementation Plan</b></p> <p>A revised report on this item had been circulated prior to the meeting.</p> <p>The Executive Officer advised of the need to renew the Special Committee delegations within 12 months of the election and identified the opportunity to include a “new members” clause which would allow discussion of entry by the City of Maribyrnong.</p> <p>As a decision on this would affect Maribyrnong’s budgeting for the year, 2 draft budgets had been prepared to clarify funding options – one with their full inclusion, and the status quo, for consideration. Inclusion would also enable Maribyrnong to be part of the planning process to review the plan.</p> <p>Prior to referral to the 4 IMAP Councils for discussion and approval, she noted that the Implementation Committee would need to approve the inclusion of Maribyrnong as a first step.</p> <p><u>Comments &amp; Discussion</u></p> <p>Mr Haining told the Committee of his Council’s interest in membership, however he noted this would still need a resolution of his Council; that they have an interest in all projects and agree with the process proposed.</p> <p>The Committee agreed to discuss the matter further in the Confidential section of the meeting, and in the interim moved the following, subject to further discussion:</p> <p>16.1 That the IMAP Implementation Committee resolves to:</p> <ol style="list-style-type: none"> <li><b>Note</b> this update on progress on the Inner Melbourne Action Plan, and</li> <li><b>Support</b> the amendments to the IMAP Delegations and Terms of Reference and recommend them to the 5 participating Councils for approval for a 5 year term or until further notice by the Council.</li> <li><b>Approve</b> Budget 2c version of the Three year Implementation Plan (without the City of Maribyrnong being a full member) <u>in the interim</u>; and that City of Maribyrnong note the cost to their Council for full membership in 2013/14.</li> </ol> <p><b>MOVED MR ROBERTS / Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>

## CONFIDENTIAL BUSINESS

Time 10.05am

	<p><b>Procedural Motion:</b></p> <p>That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be closed to the public as the matter to be considered falls within the ambit of:</p> <ul style="list-style-type: none"> <li>Section 89 (2) (d) Contractual Matters of the Local Government Act 1989 and</li> <li>Section 89 (2) (h) Any other matter which the Council or Special Committee considers would prejudice the Councils or any person.</li> </ul> <p><b>MOVED CR FRISTACKY / Cr Stevens</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Cr Ong left the meeting at 10.05am</i></p>
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**Procedural Motion:**

That the IMAP Implementation Committee resolves that the meeting be re-opened to the public.

**MOVED** **MR ROBERTS / Cr Fristacky**

**A vote was taken and the MOTION was CARRIED**

Time 10.28am

**OTHER BUSINESS****19. Other Business**

**Next Meeting**      Friday 1 March 2013 (8.00am)  
City of Port Phillip

The Meeting closed at **10.30am**

**IMAP Implementation Committee Meeting 7 December 2012 – Endorsement of Minutes**

Chairperson: Cr Matthew Koce \_\_\_\_\_ Date \_\_\_\_\_



**RESOLUTIONS**

- 1.1 That the IMAP Implementation Committee resolves to **appoint** Cr Koce as the Chair of the meeting.
- 2.1 That the IMAP Implementation Committee resolve to **note** the following apologies:
- Cr Catherine Cumming, Mayor, City of Maribyrnong
  - Ms Rebecca Collins, Director Transport Strategies, Department of Transport
  - Ms Vanda Iaconese, Acting Chief Executive Officer, City of Port Phillip
- 3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be **suspended** for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.
- 5.1 That the IMAP Implementation Committee resolves to **confirm** the minutes of the IMAP Implementation Committee No 27 held on 31 August 2012.
- 6.1 That the IMAP Implementation Committee resolves to **note** the actions undertaken in response to business arising from previous minutes.
- 7.1 That the IMAP Implementation Committee resolve to **note** the Communications and Governance Briefing Paper
- 8.1 That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report for the period ending 30 September 2012.
- 9.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for December 2012.
- 10.1 That the IMAP Implementation Committee resolves to **note** the progress report on Action 9.4 Growing Green Guide for Melbourne project and the intention to engage a consultant/s for elements of the project.
- 11.1 That the IMAP Implementation Committee:
- a. **Notes** the success of the Working Group to date and **approves** the Draft Regional Tourism Strategic Plan 2013-2016.
  - b. **Approves** the continuation of the current funding arrangements for a further 3 years as part of its IMAP Three Year Implementation Plan.
- 12.1
- a. That the IMAP Implementation Committee provides conditional **approval** for the IMAP Councils to be part of the development of a Signage and Wayfinding Strategy for the Inner Melbourne Region including the adoption of shared principles, guidelines and, if relevant, updates of each council's Style Manual; and
  - b. That the IMAP Councils **budget** a provisional sum (estimated at \$20K each) for the development of a consistent Inner Melbourne Signage Strategy and Style Manual which will enable alignment with the City of Melbourne's signage project.
- 13.1 That the IMAP Implementation Committee:
- a. **accept** the Final Report, *State and Local Government Collaboration: The Future Direction for Master Planning Public Housing*.
  - b. **invite** the Minister for Housing to attend the next IMAP Implementation Committee meeting on 1 March 2013.
- 14.1 That the IMAP Implementation Committee:
- a. **Approves** the development of the IMAP GIS.
  - b. **Resolves** to make provision in the IMAP Three year Implementation Plan to fund the upkeep of the IMAP GIS on an annual basis.
- 15.1 That the IMAP Implementation Committee **resolves** to make provision in the IMAP Three Year Implementation Plan for \$10,000 in the current financial year to fund:
- a. initial data collection of work being undertaken across the 5 IMAP Councils in the creative businesses sector
  - b. analysis, as required, to assist in the development of a Project Brief for Action 7.2.
- 16.1 That the IMAP Implementation Committee resolves to:
- a. **Note** this update on progress on the Inner Melbourne Action Plan, and
  - b. **Support** the amendments to the IMAP Delegations and Terms of Reference and recommend them to the 5 participating Councils for approval for a 5 year term or until further notice by the Council.
  - c. **Approve** Budget 2c version of the Three year Implementation Plan (without the City of Maribyrnong being a full member) in the interim; and that City of Maribyrnong note the cost to their Council for full membership in 2013/14.

**Procedural Motion:**

That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be closed to the public as the matter to be considered falls within the ambit of Section 89 (2) (d) Contractual Matters of the Local Government Act 1989 and Section 89 (2)(h) Any other matter which the Council or Special Committee considers would prejudice the Councils or any person.

**Procedural Motion:**

That the IMAP Implementation Committee resolves that the meeting be re-opened to the public.

**ACTIONS PUBLIC RECORD**

<b>Item</b>	<b>Responsibility</b>	<b>Action</b>	<b>Due</b>
6 Bus Arising	Executive Officer	Action: Executive Officer to report back on outstanding older items in Business Arising	1 March 2013
9 Progress report	Executive Officer	Action: Executive Officer to refer comments to the Action 2.5 project team to note.	December 2012
11 Strategy 11	Executive Officer	Executive Officer to follow up on inclusion of bike share sites on the tourism map	February 2013
13 Action 9.3 report	Executive Officer	Action: Executive Officer to invite the Minister for Housing to the next IMAP meeting and to report back on the meeting with Fiona Williams next week.	December 2012
14 IMAP GIS Project	Executive Officer	Action: Executive officer to ensure contract agreement covers the committees concerns regarding data ownership and independence	December 2012
15. Action 7.2 Creative businesses	Executive Officer	Action: Executive Officer to engage assistance to document work currently being undertaken in the 5 councils areas in the creative industries sector.	January 2013

DRAFT