

## Agenda

### Inner Melbourne Action Plan Implementation Committee

Meeting No 30  
8.00 am – 10.00 am Friday 31 May 2013  
City of Yarra  
**Meeting Room 1, Richmond Town Hall**

<b>Committee Members</b>	Cr Jackie Fristacky, Mayor, City of Yarra (Chair) Cr Amanda Stevens, Mayor, City of Port Phillip Cr Matthew Koce, Mayor, City of Stonnington Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne Mr Warren Roberts, Chief Executive Officer, City of Stonnington Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip
<b>Associate Partner Representatives</b>	Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI Ms Rebecca Collins, Director Transport Strategies, DTPLI Mr Steve Booth, Director Melbourne Central VGBO, Dept of State Devt, Business & Innovation Mr Rod Anderson, Group Manager Climate Change & Sustainability Services, DEPI Ms Patricia Liew, Regional Director, Metropolitan NW Region, DTPLI - VicRoads Cr Catherine Cumming, Mayor, City of Maribyrnong Mr Vince Haining, Chief Executive Officer, City of Maribyrnong
<b>IMAP</b>	Elissa McElroy, IMAP Executive Officer
<b>Guests</b>	Paul Petridis, Manager Melbourne Bike Share, VicRoads Councillors, IMAP Councils Gail Hall, Project Coordinator, Urban Landscapes CoM Julie Francis, Project Officer - Growing Green Guide, CoM Barry McGuren, Manager Tourism Melbourne CoM Helen Hardwick, Program Manager Tourism Policy CoM Michelle Dawson, Tourism and Marketing Officer CoY Steven McKellar, Sustainable Design Officer CoPP  <b>IMAP Champions</b> Mr Bruce Phillips, Director City Development, CoY Ms Sandra Wade, Manager City Strategy, CoPP Ms Kelly Martini, Coordinator Corporate & Community Planning, CoS Mr Geoff Robinson, Manager Engineering Services, CoM Mr Morris Bellamy, Manager Strategic Marketing, Communications & Advocacy, CoMar

#### PRELIMINARIES

Item	Time Alloc.	Agenda Topic	Responsibility
1.	1 min <i>Commence 8am</i>	Appointment of Chair – Cr Jackie Fristacky	Executive Officer

Item	Time Alloc.	Agenda Topic	Responsibility
2.	5 mins	<b>Apologies and Introductions</b>  Welcome Tracey Slatter, Chief Executive Officer, City of Port Phillip	Chair
3.	1 min	<b>Members Interest</b> Disclosure by members of any conflict of interest in accordance with s.79 of the Act.	Chair

## ITEMS

4.	5 mins <i>Commence 8.10am</i>	<b>Confirmation of Minutes (Attachment 1)</b> <u>Recommendation</u> 4.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Implementation Committee No. 29 held on 1 March 2013	Chair
5.	5 mins <i>Commence 8.15am</i>	<b>Business Arising (Attachment 2)</b> <u>Recommendation</u> 5.1 That the IMAP Implementation Committee resolves to <b>note</b> the actions undertaken in response to business arising from the previous minutes.  <u>Correspondence:</u> <b>Outwards</b> <i>Att 2a Letter N Smith, CEO Moonee Valley City Council</i> <i>Att 2b Letter V Haining CEO Maribyrnong City Council</i> <i>Att 2c Email G Blackwood Parliamentary Secretary for Transport</i> <b>Inwards</b> <i>Att 2d Email M Deckker for F Williams DHS</i> <i>Att 2e Email E Sanders Manager Regulatory Policy VCGLR</i> <i>Att 2f Letter C Kenny Director Community Programs City of Yarra</i> <i>Att 2g Email G Pratt, Senior Strategic Planner, City of Melbourne</i> <i>Att 2h Letter S Price Acting Manager City Strategy, City of Stonnington</i>	Executive Officer
6.	5 mins <i>Commence 8.20am</i>	<b>IMAP Communication and Governance (Attachment 3)</b> <u>Recommendation</u> 6.1 That the IMAP Implementation Committee resolves to <b>note</b> the Communications and Governance Briefing Paper	Executive Officer
7.	5 mins <i>Commence 8.25am</i>	<b>Financial Report (Attachment 4)</b> <u>Recommendation</u> 7.1 That the IMAP Implementation Committee resolves to <b>receive</b> the IMAP Financial Report for the 9 months ending 31 March 2013.	Executive Officer
8.	5 mins <i>Commence 8.30am</i>	<b>Progress Report (Attachment 5)</b> <u>Recommendation</u> 8.1 That the IMAP Implementation Committee resolves to <b>note</b> the IMAP Progress Report for May 2013.	Executive Officer

Item	Time Alloc.	Agenda Topic	Responsibility
9.	<b>15 mins</b> <i>Commence 8.35am</i>	<b>Action 11 Tourism – Strategic Plan 2013 - 16</b> ( <u>Attachment 6</u> ) <u>Recommendation</u> 9.1 That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> <li>• <b>approve</b> the revised 3 year IMAP Tourism Strategy; and</li> <li>• <b>approve</b> the Action Plan proposed for 2013-14.</li> </ul>	Barry McGuren CoM Helen Hardwick CoM Michelle Dawson CoY
10.	<b>10 mins</b> <i>Commence 8.50am</i>	<b>Action 2.2/11 Visitor Signage Project</b> ( <u>Attachment 7</u> ) <u>Recommendation</u> 10.1 That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> <li>• <b>approve</b> the proposal; and</li> <li>• <b>confirm</b> the budget of \$40,000 from the \$100,000 allocated to the visitor signage project for work on the master style guide in the 2013/14 financial year.</li> </ul> <p>This approval is subject to detailed consultancy and design costs being submitted to the Implementation Committee in August 2013.</p>	Helen Hardwick CoM Barry McGuren CoM
11.	<b>10 mins</b> <i>Commence 9.00am</i>	<b>Action 9.4 Green Demonstration Projects – Growing Green Guide</b> ( <u>Attachment 8</u> ) <u>Recommendation</u> 11.1 That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> <li>• note the progress of the Growing Green Guide for Melbourne project.</li> <li>• consider whether IMAP can provide the monetary and staff commitment to ensure the future of the Growing Green Guide.</li> </ul>	Gail Hall, CoM Julie Francis, CoM
12.	<b>10 mins</b> <i>Commence 9.10am</i>	<b>Action 9.2 Environmental Sustainable Design</b> ( <u>Attachment 9</u> ) <u>Recommendation</u> 12.1 That the IMAP Implementation Committee resolves to <ul style="list-style-type: none"> <li>• <b>note</b> the Progress Report on the development of ESD Factsheets,</li> <li>• <b>approve</b> the proposed budget for the work on ESD policy</li> </ul>	Steven McKellar CoPP
13.	<b>30 mins</b> <i>Commence 9.20am</i>	<b>Review of bike share scheme</b> Presentation to update the Committee on the Review of the Bike Share Scheme - VicRoads	Paul Petridis, Manager Bike Share Scheme, VicRoads

## CONFIDENTIAL ITEMS

Meeting to be closed in accordance with Sections 89 (2) (d, e, f, h) of the Local Government Act (1989)

*Public and Associate Members can be excluded for this item*

14.	<b>1 min</b> <i>Commence 9.50am</i>	<b>Confirmation of Minutes of the confidential business of the IMAP Implementation Committee No. 29 held on 1 March 2013</b> ( <u>Attachment 10</u> ) <u>Recommendation</u> 4.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the confidential minutes of the IMAP Implementation	Chair
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		Committee No. 29 held on 1 March 2013	
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## OTHER BUSINESS

Item	Time Allot.	Agenda Topic	Responsibility
15.	1 min <i>Commence 9.51am</i>	<b>Close</b>  <b>Next Meeting</b> Friday 30 August 2013 (8.00am) City of Melbourne	Chair

## ATTACHMENTS

Item No	Attachment No	Attachment Topic
5.	Attachment 1	<b>DRAFT Minutes</b> of IMAP Implementation Committee No. 29 held on 1 March 2013
6.	Attachment 2  Attachment 2a Attachment 2b Attachment 2c  Attachment 2d Attachment 2e Attachment 2f Attachment 2g Attachment 2h	Business Arising <b>Outwards Correspondence</b> Letter N Smith, CEO Moonee Valley City Council Letter V Haining CEO Maribyrnong City Council Email G Blackwood Parliamentary Secretary for Transport <b>Inwards Correspondence</b> Email M Deckker for F Williams DHS Email E Sanders Manager Regulatory Policy VCGLR Letter C Kenny Director Community Programs City of Yarra Email G Pratt, Senior Strategic Planner, City of Melbourne Letter S Price Acting Manager City Strategy, City of Stonnington
7.	Attachment 3	IMAP Communication and Governance report
8.	Attachment 4 Attachment 4a Attachment 4b	IMAP Finance report IMAP Operating and Capital Works statement for the 9 months to 31 March 2013 IMAP – Project Expenditure Against Budget at 31 March 2013
9.	Attachment 5	IMAP Progress Report May 2013
10.	Attachment 6 Attachment 6a Attachment 6b	Action 11 Tourism – Strategic Plan 2013 - 16 Action 11 – Tourism Action Plan 2013-14 Action 11 – Tourism Overall Budget
11.	Attachment 7 Attachment 7a	Action 2.2/11 Visitor Signage Project – Briefing report Visitor Signage Project – Project brief
12.	Attachment 8	Action 9.4 Green Demonstration Projects: Growing Green Guide- Progress Report
13.	Attachment 9 Attachment 9a Attachment 9b	Action 9.2 ESD Communications - Progress report Action 9.2 Expenditure report Action 9.2 Draft Factsheets in preparation
14.	Attachment 10	Minutes of the Confidential business of the IMAP Implementation Committee meeting, 1 March 2013 (Confidential part of the meeting)