

Agenda

Inner Melbourne Action Plan Implementation Committee

Meeting No 33

8.00 am – 10.00 am Friday 28 February 2014

Maribyrnong City Council

Council Chambers, Maribyrnong Council offices

Committee Members	Cr Grant Miles, Mayor, Maribyrnong City Council (Chair) Cr Adrian Stubbs, Mayor, City of Stonnington Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne Cr Jackie Fristacky, Mayor, City of Yarra Cr Amanda Stevens, Mayor, City of Port Phillip Mr Warren Roberts, Chief Executive Officer, City of Stonnington Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip Mr Vince Haining, Chief Executive Officer, Maribyrnong City Council
Associate Partner Representatives	Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI Ms Claire Ferres-Miles, Manager Urban Renewal Planning, Transport Integration Div, DTPLI Mr Jay Meek, Director Melbourne Central VGBO, Dept of State Devt, Business & Innovation Mr Rod Anderson, Strategy and Partnerships Regional Manager- Port Phillip, DEPI Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads DTPLI
IMAP	Ms Elissa McElroy, IMAP Executive Officer
Guests	Mr Sasha Yarwood, Senior Project Manager, Transport Integration Division DTPLI Mr Tom Haysom, Sustainable Transport Planner, CoS Ms Mary Dallas, Manager Transport & Civil Design, MCC Ms Jane Waldock, Manager Strategic Transport & Environment, CoY Ms Gail Hall, Project Coordinator Urban Landscapes, CoM Ms Julie Francis, Growing Green Guide Project Officer, CoM Mr Adam Zaborszczyk Senior Sustainability Officer CoM IMAP Champions Mr Bruce Phillips, Director City Development, CoY Ms Katrina Terjung, Acting Manager City Strategy, CoPP Ms Melissa Rathje, Acting Coordinator Corporate & Community Planning, CoS Mr Geoff Robinson, Manager Engineering Services, CoM Mr Morris Bellamy, Manager Strategic Marketing, Communications & Advocacy, MCC

PRELIMINARIES

Item	Time Alloc.	Agenda Topic	Responsibility
1.	1 min <i>Commence 8.00am</i>	Appointment of Chair Cr Grant Miles, Mayor, Maribyrnong City Council	IMAP Executive Officer
2.	5 mins	Apologies Mr Warren Roberts, Chief Executive Officer, City of Stonnington	Chair

3.	1 min	Members Interest Disclosure by members of any conflict of interest in accordance with s.79 of the Act.	Chair
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ITEMS

Item	Time Alloc.	Agenda Topic	Responsibility
4.	5 mins <i>Commence 8.10am</i>	Confirmation of Minutes (Attachment 1) <u>Recommendation</u> 4.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013	Chair
5.	5 mins <i>Commence 8.15am</i>	Confirmation of Minutes (Attachment 2 – late item) <u>Recommendation</u> 5.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Executive Forum No. 14 held on 24 February 2014	Chair
6.	5 mins <i>Commence 8.20am</i>	<p>Ratification of Out of Committee decisions: Action 9.4 Green Demonstration Projects - Growing Green Guide The IMAP Implementation Committee approved the Growing Green Guide reports electronically out-of-committee due to urgency, so the public launch of the project could proceed on 20 February 2014.</p> <p><i>Four Councils approved the resolution in whole. The City of Yarra withheld approval of (d) and requested this matter be amended and referred back to the Committee for further discussion. (Refer item 16)</i></p> <p><u>Recommendation</u> 6.1 That the IMAP Implementation Committee resolves to ratify the following resolution made out-of-committee:</p> <p>That the IMAP Implementation Committee resolves to:</p> <p>a. Authorise the inclusion of the following disclaimer on the three reports (referred to in b, c and d below) and the website of the Growing Green Guide for Melbourne project:</p> <p>Disclaimer The information published in this guide is provided by the <i>Growing Green Guide</i> partners to disseminate information in regards to the design, construction and maintenance of green roofs, walls and facades. It is not, and does not purport to be, a complete guide and is not a substitute for professional advice.</p> <p>The design, construction and installation of green roofs, walls and facades is subject to the relevant authorities granting the required permits, approvals and consents; specific information should therefore be obtained from such authorities prior to the commencement of any such projects.</p> <p>This publication may be of assistance to you but the <i>Growing Green Guide</i> project partners (City of Melbourne, City of Stonnington, City of Yarra, City of Port Phillip, the State of Victoria and The University of Melbourne) and their employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes, and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.</p>	Chair

		<p>Reference to any organisation in this guide is not to be construed as an endorsement or recommendation of any information, goods or services supplied by that organisation.</p> <p>The <i>Growing Green Guide</i> partners accept no responsibility to you or anyone else arising from any act or omission of any third party referred to in this booklet or any loss, including damage or injury, when using and/or obtaining information, goods or services.</p> <p>The information contained in this guide is based on information available at the time of writing. It is liable to change and we do not and cannot guarantee its currency.</p> <p>The project partners reserve the right to make changes to the guide at any time.</p> <p>b. Approve the print and online publication of the <i>Growing Green Guide: A guide to green roofs, walls and facades in Melbourne and Victoria, Australia</i></p> <p>c. Approve electronic dissemination of the <i>Green roofs, walls and facades policy options background paper</i></p> <p>6.2 That the IMAP Implementation Committee resolves to refer (d) - approval for electronic dissemination of the “<i>Working toward Demonstration Sites for green roofs, walls and facades in Melbourne: Final Report</i>” - back to the committee for a consensus decision.</p>	
8.	5 mins <i>Commence 8.25am</i>	<p>Business Arising (Attachment 3) <u>Recommendation</u></p> <p>8.1 That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from the previous minutes.</p> <p><u>Correspondence:</u> Inwards</p> <p>3a Road Safety Action Group – Inner Melbourne Annual Report and Email J Bolitho</p> <p>3b University of Western Sydney – Community Land Trust Research Project Phase 2 – Scope of Work and Email G Spivak</p> <p>3c VicRoads – letter to CoM CEO Inner Metropolitan Municipal Forum 2013</p>	IMAP Executive Officer
9.	5 mins <i>Commence 8.30am</i>	<p>Financial Report (Attachment 4) <u>Recommendation</u></p> <p>9.1 That the IMAP Implementation Committee resolves to receive the IMAP Financial Report for the six months ended 31 December 2013.</p>	IMAP Executive Officer
10.	5 mins <i>Commence 8.35am</i>	<p>IMAP Communication and Governance (Attachment 5) <u>Recommendation</u></p> <p>10.1 That the IMAP Implementation Committee resolves to note the Communications and Governance Briefing Paper</p>	IMAP Executive Officer
11.	5 mins <i>Commence 8.40am</i>	<p>Progress Report (Attachment 6) <u>Recommendation</u></p> <p>11.1 That the IMAP Implementation Committee resolves to note the IMAP Progress Report for February 2014.</p>	IMAP Executive Officer

12.	5 mins <i>Commence 8.45am</i>	Action 3.5 Reduced Through Traffic (Attachment 7) <u>Recommendation</u> 12.1 That the IMAP Implementation Committee resolves to: a. Note this update report. b. Note that submission of the final report on Action 3.5 be considered at the May 2014 meeting of the IMAP Implementation Committee	Mr Tom Haysom, Sustainable Transport Planner, CoS
13.	15 mins <i>Commence 8.50am</i>	Plan Melbourne / Central Subregion and cycle network planning & implementation Presentation by Claire Ferres-Miles and Sasha Yarwood DTPLI	Claire Ferres-Miles & Sasha Yarwood, DTPLI
14.	5 mins <i>Commence 9.05am</i>	Action 2.3 Bike Network Legibility (Attachment 8) <u>Recommendation</u> 14.1 That the IMAP Implementation Committee resolve to: a. Note the update on progress to date on Action 2.3, and b. Note the requirement to fund the GIS mapping of the routes so that this work can be undertaken in the 2014/15 financial year.	Jane Waldock, CoY <i>on behalf of the project team</i>
15.	10 mins <i>Commence 9.10am</i>	Action 9.4 Green Demonstration Projects – Distributed Energy Project (Attachment 9) <u>Recommendation</u> 15.1 That the IMAP Implementation Committee resolve to note the progress of Action 9.4 Distributed Energy project.	Adam Zaborszczyk, CoM
16.	15 mins <i>Commence 9.20am</i>	Action 9.4 Green Demonstration projects - Growing Green Guide (Attachment 10 – Late item) <u>Recommendation</u> - <i>Please refer to the report</i>	Gail Hall, CoM Julie Francis CoM
17.	15 mins <i>Commence 9.35am</i>	IMAP Plan Review (Attachment 11 – late item) <u>Recommendation</u> - <i>Please refer to the report</i>	IMAP Executive Officer

CONFIDENTIAL ITEMS

Meeting to be closed in accordance with Sections 89 (2) (d, e, f, h) of the Local Government Act (1989)

Public and Associate Members can be excluded for this item

Item	Time Allot.	Agenda Topic	Responsibility
18.	2 mins <i>Commence 9.50am</i>	Confirmation of Minutes (Attachment 12) <u>Recommendation</u> 18.1 That the IMAP Implementation Committee resolves to confirm the confidential minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013	Chair

19.	2 mins <i>Commence 8.52am</i>	Ratification of Out of Committee decisions: Action 11 IMAP Tourism Map licence Licensing of the IMAP tourist map to Melbourne City Sightseeing <u>Recommendation</u> 19.1 That the IMAP Implementation Committee resolves to ratify the resolution made out-of-committee	Chair
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OTHER BUSINESS

Item	Time Allot.	Agenda Topic	Responsibility
20.	<i>Commence 9.54am</i>	Any other business Close Next Meeting Friday 30 May 2014 (8.00am) City of Port Phillip – Council Chamber	Chair

ATTACHMENTS

Item No	Attachment No	Attachment Topic
4.	Attachment 1	<i>DRAFT Minutes of the IMAP Implementation Committee meeting No. 32 held on 29 November 2013</i>
5.	Attachment 2	<i>DRAFT Minutes of the IMAP Executive Forum meeting No. 14 held on 22 February 2014 (late item)</i>
7.	Attachment 3 Attachment 3a Attachment 3b Attachment 3c	<i>Business Arising</i> Inwards Correspondence <i>Road Safety Action Group – Inner Melbourne: Annul Report and email J Bolitho University of Western Sydney – Community Land Trust Research Project Phase 2 and email G Spivak VicRoads letter to CEO City of Melbourne re Inner Metro Municipal Forum 2013</i>
8.	Attachment 4 Attachment 4a Attachment 4b	<i>IMAP Finance report IMAP Operating and Capital Works statement for the 6 months to 31 December 2013 IMAP – Project Expenditure Against Budget at 31 December 2013</i>
9.	Attachment 5 Attachment 5a	<i>IMAP Communications and Governance report IMAP Press release – Launch of the Growing Green Guide</i>
10.	Attachment 6	<i>IMAP Progress Report November 2013</i>
11.	Attachment 7	<i>Action 3.5 Reducing Through Traffic progress report</i>
13.	Attachment 8	<i>Action 2.3 Bike Network Legibility progress report</i>
14.	Attachment 9	<i>Action 9.4 Green Demonstration projects – Distributed Energy project progress report</i>
15.	Attachment 10	<i>Action 9.4 Green Demonstration projects – Growing Green Guide final report (late item)</i>
16.	Attachment 11	<i>IMAP Plan Review – project plan (late item)</i>
17.	Attachment 12	<i>Confidential – DRAFT Minutes of the confidential business of the IMAP Implementation Committee meeting held on 29 November 2014</i>