

## Agenda

### Inner Melbourne Action Plan Implementation Committee

Meeting No 33

**8.00 am – 10.00 am Friday 28 February 2014**

Maribyrnong City Council

***Council Chambers, Maribyrnong Council offices***

<b>Committee Members</b>	Cr Grant Miles, Mayor, Maribyrnong City Council (Chair) Cr Adrian Stubbs, Mayor, City of Stonnington Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne Cr Jackie Fristacky, Mayor, City of Yarra Cr Amanda Stevens, Mayor, City of Port Phillip Mr Warren Roberts, Chief Executive Officer, City of Stonnington Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip Mr Vince Haining, Chief Executive Officer, Maribyrnong City Council
<b>Associate Partner Representatives</b>	Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI Ms Claire Ferres-Miles, Manager Urban Renewal Planning, Transport Integration Div, DTPLI Mr Jay Meek, Director Melbourne Central VGBO, Dept of State Devt, Business & Innovation Mr Rod Anderson, Strategy and Partnerships Regional Manager- Port Phillip, DEPI Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads DTPLI
<b>IMAP</b>	Ms Elissa McElroy, IMAP Executive Officer
<b>Guests</b>	Mr Sasha Yarwood, Senior Project Manager, Transport Integration Division DTPLI Mr Tom Haysom, Sustainable Transport Planner, CoS Ms Mary Dallas, Manager Transport & Civil Design, MCC Ms Jane Waldock, Manager Strategic Transport & Environment, CoY Ms Gail Hall, Project Coordinator Urban Landscapes, CoM Ms Julie Francis, Growing Green Guide Project Officer, CoM Mr Adam Zaborszczyk Senior Sustainability Officer CoM <b>IMAP Champions</b> Mr Bruce Phillips, Director City Development, CoY Ms Katrina Terjung, Acting Manager City Strategy, CoPP Ms Melissa Rathje, Acting Coordinator Corporate & Community Planning, CoS Mr Geoff Robinson, Manager Engineering Services, CoM Mr Morris Bellamy, Manager Strategic Marketing, Communications & Advocacy, MCC

#### PRELIMINARIES

Item	Time Alloc.	Agenda Topic	Responsibility
1.	1 min <i>Commence 8.00am</i>	<b>Appointment of Chair</b> Cr Grant Miles, Mayor, Maribyrnong City Council	IMAP Executive Officer
2.	5 mins	<b>Apologies</b> Mr Warren Roberts, Chief Executive Officer, City of Stonnington	Chair

3.	1 min	<b>Members Interest</b> Disclosure by members of any conflict of interest in accordance with s.79 of the Act.	Chair
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## ITEMS

Item	Time Alloc.	Agenda Topic	Responsibility
4.	5 mins <i>Commence 8.10am</i>	<b>Confirmation of Minutes (Attachment 1)</b> <u>Recommendation</u> 4.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013	Chair
5.	5 mins <i>Commence 8.15am</i>	<b>Confirmation of Minutes (Attachment 2 – late item)</b> <u>Recommendation</u> 5.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Executive Forum No. 14 held on 24 February 2014	Chair
6.	5 mins <i>Commence 8.20am</i>	<p><b>Ratification of Out of Committee decisions:</b>  <b>Action 9.4 Green Demonstration Projects - Growing Green Guide</b>  The IMAP Implementation Committee approved the Growing Green Guide reports electronically out-of-committee due to urgency, so the public launch of the project could proceed on 20 February 2014.</p> <p><i>Four Councils approved the resolution in whole. The City of Yarra withheld approval of (d) and requested this matter be amended and referred back to the Committee for further discussion. (Refer item 16 )</i></p> <p><u>Recommendation</u>  6.1 That the IMAP Implementation Committee resolves to ratify the following resolution made out-of-committee:</p> <p>That the IMAP Implementation Committee resolves to:</p> <p><b>a.</b> Authorise the inclusion of the following disclaimer on the three reports (referred to in b, c and d below) and the website of the Growing Green Guide for Melbourne project:</p> <p>Disclaimer  The information published in this guide is provided by the <i>Growing Green Guide</i> partners to disseminate information in regards to the design, construction and maintenance of green roofs, walls and facades. It is not, and does not purport to be, a complete guide and is not a substitute for professional advice.</p> <p>The design, construction and installation of green roofs, walls and facades is subject to the relevant authorities granting the required permits, approvals and consents; specific information should therefore be obtained from such authorities prior to the commencement of any such projects.</p> <p>This publication may be of assistance to you but the <i>Growing Green Guide</i> project partners (City of Melbourne, City of Stonnington, City of Yarra, City of Port Phillip, the State of Victoria and The University of Melbourne) and their employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes, and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.</p>	Chair

		<p>Reference to any organisation in this guide is not to be construed as an endorsement or recommendation of any information, goods or services supplied by that organisation.</p> <p>The <i>Growing Green Guide</i> partners accept no responsibility to you or anyone else arising from any act or omission of any third party referred to in this booklet or any loss, including damage or injury, when using and/or obtaining information, goods or services.</p> <p>The information contained in this guide is based on information available at the time of writing. It is liable to change and we do not and cannot guarantee its currency.</p> <p>The project partners reserve the right to make changes to the guide at any time.</p> <p><b>b.</b> Approve the print and online publication of the <i>Growing Green Guide: A guide to green roofs, walls and facades in Melbourne and Victoria, Australia</i></p> <p><b>c.</b> Approve electronic dissemination of the <i>Green roofs, walls and facades policy options background paper</i></p> <p>6.2 That the IMAP Implementation Committee resolves to refer (d) - approval for electronic dissemination of the “<i>Working toward Demonstration Sites for green roofs, walls and facades in Melbourne: Final Report</i>” - back to the committee for a consensus decision.</p>	
8.	<b>5 mins</b> <i>Commence 8.25am</i>	<p><b>Business Arising (Attachment 3)</b>  <u>Recommendation</u></p> <p>8.1 That the IMAP Implementation Committee resolves to <b>note</b> the actions undertaken in response to business arising from the previous minutes.</p> <p><u>Correspondence:</u>  <b>Inwards</b></p> <p>3a Road Safety Action Group – Inner Melbourne Annual Report and Email J Bolitho</p> <p>3b University of Western Sydney – Community Land Trust Research Project Phase 2 – Scope of Work and Email G Spivak</p> <p>3c VicRoads – letter to CoM CEO Inner Metropolitan Municipal Forum 2013</p>	IMAP Executive Officer
9.	<b>5 mins</b> <i>Commence 8.30am</i>	<p><b>Financial Report (Attachment 4)</b>  <u>Recommendation</u></p> <p>9.1 That the IMAP Implementation Committee resolves to <b>receive</b> the IMAP Financial Report for the six months ended 31 December 2013.</p>	IMAP Executive Officer
10.	<b>5 mins</b> <i>Commence 8.35am</i>	<p><b>IMAP Communication and Governance (Attachment 5)</b>  <u>Recommendation</u></p> <p>10.1 That the IMAP Implementation Committee resolves to <b>note</b> the Communications and Governance Briefing Paper</p>	IMAP Executive Officer
11.	<b>5 mins</b> <i>Commence 8.40am</i>	<p><b>Progress Report (Attachment 6)</b>  <u>Recommendation</u></p> <p>11.1 That the IMAP Implementation Committee resolves to <b>note</b> the IMAP Progress Report for February 2014.</p>	IMAP Executive Officer

12.	<b>5 mins</b> <i>Commence 8.45am</i>	<b>Action 3.5 Reduced Through Traffic</b> ( <a href="#">Attachment 7</a> ) <u>Recommendation</u> 12.1 That the IMAP Implementation Committee resolves to: a. <b>Note</b> this update report. b. <b>Note</b> that submission of the final report on Action 3.5 be considered at the May 2014 meeting of the IMAP Implementation Committee	Mr Tom Haysom, Sustainable Transport Planner, CoS
13.	<b>15 mins</b> <i>Commence 8.50am</i>	<b>Plan Melbourne / Central Subregion and cycle network planning &amp; implementation</b> Presentation by Claire Ferres-Miles and Sasha Yarwood DTPLI	Claire Ferres-Miles & Sasha Yarwood, DTPLI
14.	<b>5 mins</b> <i>Commence 9.05am</i>	<b>Action 2.3 Bike Network Legibility</b> ( <a href="#">Attachment 8</a> ) <u>Recommendation</u> 14.1 That the IMAP Implementation Committee resolve to: a. <b>Note</b> the update on progress to date on Action 2.3, and b. <b>Note</b> the requirement to fund the GIS mapping of the routes so that this work can be undertaken in the 2014/15 financial year.	Jane Waldock, CoY <i>on behalf of the project team</i>
15.	<b>10 mins</b> <i>Commence 9.10am</i>	<b>Action 9.4 Green Demonstration Projects – Distributed Energy Project</b> ( <a href="#">Attachment 9</a> ) <u>Recommendation</u> 15.1 That the IMAP Implementation Committee resolve to <b>note</b> the progress of Action 9.4 Distributed Energy project.	Adam Zaborszczyk, CoM
16.	<b>15 mins</b> <i>Commence 9.20am</i>	<b>Action 9.4 Green Demonstration projects - Growing Green Guide</b> <b>(<a href="#">Attachment 10 – Late item</a>)</b>  <u>Recommendation</u> - <i>Please refer to the report</i>	Gail Hall, CoM Julie Francis CoM
17.	<b>15 mins</b> <i>Commence 9.35am</i>	<b>IMAP Plan Review</b> ( <a href="#">Attachment 11 – late item</a> )  <u>Recommendation</u> - <i>Please refer to the report</i>	IMAP Executive Officer

## CONFIDENTIAL ITEMS

Meeting to be closed in accordance with Sections 89 (2) (d, e, f, h) of the Local Government Act (1989)

*Public and Associate Members can be excluded for this item*

Item	Time Allot.	Agenda Topic	Responsibility
18.	<b>2 mins</b> <i>Commence 9.50am</i>	<b>Confirmation of Minutes</b> ( <a href="#">Attachment 12</a> ) <u>Recommendation</u> 18.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the confidential minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013	Chair

<b>19.</b>	<b>2 mins</b> <i>Commence 8.52am</i>	<b>Ratification of Out of Committee decisions: Action 11 IMAP Tourism Map licence</b>  Licensing of the IMAP tourist map to Melbourne City Sightseeing  <u>Recommendation</u> 19.1 That the IMAP Implementation Committee resolves to <b>ratify</b> the resolution made out-of-committee	Chair
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## OTHER BUSINESS

Item	Time Allot.	Agenda Topic	Responsibility
<b>20.</b>	<i>Commence 9.54am</i>	<b>Any other business</b> <b>Close</b>  <b>Next Meeting</b> Friday 30 May 2014 (8.00am) City of Port Phillip – Council Chamber	Chair

## ATTACHMENTS

Item No	Attachment No	Attachment Topic
4.	Attachment 1	<i>DRAFT Minutes of the IMAP Implementation Committee meeting No. 32 held on 29 November 2013</i>
5.	Attachment 2	<i>DRAFT Minutes of the IMAP Executive Forum meeting No. 14 held on 22 February 2014 (late item)</i>
7.	Attachment 3  Attachment 3a Attachment 3b  Attachment 3c	<i>Business Arising</i> <b>Inwards Correspondence</b> <i>Road Safety Action Group – Inner Melbourne: Annul Report and email J Bolitho  University of Western Sydney – Community Land Trust Research Project Phase 2 and email G Spivak  VicRoads letter to CEO City of Melbourne re Inner Metro Municipal Forum 2013</i>
8.	Attachment 4 Attachment 4a Attachment 4b	<i>IMAP Finance report  IMAP Operating and Capital Works statement for the 6 months to 31 December 2013  IMAP – Project Expenditure Against Budget at 31 December 2013</i>
9.	Attachment 5 Attachment 5a	<i>IMAP Communications and Governance report  IMAP Press release – Launch of the Growing Green Guide</i>
10.	Attachment 6	<i>IMAP Progress Report November 2013</i>
11.	Attachment 7	<i>Action 3.5 Reducing Through Traffic progress report</i>
13.	Attachment 8	<i>Action 2.3 Bike Network Legibility progress report</i>
14.	Attachment 9	<i>Action 9.4 Green Demonstration projects – Distributed Energy project progress report</i>
15.	Attachment 10	<i>Action 9.4 Green Demonstration projects – Growing Green Guide final report (late item)</i>
16.	Attachment 11	<i>IMAP Plan Review – project plan (late item)</i>
17.	Attachment 12	<i>Confidential – DRAFT Minutes of the confidential business of the IMAP Implementation Committee meeting held on 29 November 2014</i>

## Inner Melbourne Action Plan

'Making Melbourne More Liveable'



# DRAFT Minutes

## Inner Melbourne Action Plan Implementation Committee

Meeting No 32  
8.00 am – 10.00 am Friday 29 November 2013  
City of Stonnington  
**Council Chamber, Malvern Town Hall**

<b>Attendance Committee Members</b>	<p>Cr Adrian Stubbs, Mayor, City of Stonnington (Chair)</p> <p>Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne</p> <p>Cr Geoff Barbour, Acting Mayor, City of Yarra</p> <p>Cr Amanda Stevens, Mayor, City of Port Phillip</p> <p>Cr Grant Miles, Mayor, Maribyrnong City Council</p> <p>Mr Warren Roberts, Chief Executive Officer, City of Stonnington</p> <p>Mr Geoff Lawler, Director City Planning &amp; Infrastructure, City of Melbourne</p> <p>Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra</p> <p>Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip</p> <p>Mr Vince Haining, Chief Executive Officer, Maribyrnong City Council</p>
<b>Associate Partner Representatives</b>	<p>Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI</p> <p>Ms Deborah Chemke, Senior Policy Advisor, Urban Renewal Planning, Trans.Integ.Div, DTPLI</p> <p>Mr Rod Anderson, Strategy and Partnerships Regional Manager- Port Phillip, DEPI</p> <p>Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads DTPLI</p>
<b>IMAP</b>	<p>Elissa McElroy, IMAP Executive Officer</p>
<b>Guests</b>	<p>Ms Brigid Adams, IWCM (Integrated Water Cycle Management) Project Manager, OLV</p> <p>Mr Ken Mathers, Chief Executive Officer, Linking Melbourne Authority</p> <p>Ms Jenni Forrester, Communications, Linking Melbourne Authority</p> <p>Ms Gail Hall, Project Coordinator Urban Landscapes, CoM</p> <p>Ms Julie Francis, Growing Green Guide Project Officer, CoM</p> <p>Mr Barry McGuren, Manager Tourism Melbourne, CoM</p> <p>Cr John McMorro, City of Stonnington</p> <p>Mr Clem Newton-Brown, MP Prahran</p> <p>Mr Ian McLauchlan, Manager Transport and Traffic CoS</p> <p><b>IMAP Champions</b></p> <p>Ms Sandra Wade, Manager City Strategy, CoPP</p> <p>Mr Morris Bellamy, Manager Strategic Marketing, Communications &amp; Advocacy, MCC</p>

### PRELIMINARIES

*Gerry Battaglia, GIS Coordinator, City of Stonnington demonstrated the new IMAP Geographic Information System located under the Resources section of the IMAP Website. He noted the site is accessible by the public for general GIS information. IMAP project information layers are accessible to the IMAP partner Councils via a Council password.*

1.	<p><b>Appointment of Chair</b></p> <p>1.1 That the IMAP Implementation Committee resolves to <b>appoint</b> Cr Adrian Stubbs as the Chair of the Meeting.</p> <p><b>MOVED MR HAINING / Cr Stevens</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
2.	<p><b>Apologies and Introductions</b></p> <p>The Chairman welcomed the new members of the Committee. All present introduced themselves.</p> <p>2.1 That the IMAP Implementation Committee resolves to <b>note</b> the following apologies:</p> <ul style="list-style-type: none"> <li>· Cr Jackie Fristacky, Mayor, City of Yarra.</li> <li>· Mr Jay Meek, Director Melbourne Central VGBO, Dept of State Development, Business &amp; Innovation</li> <li>· Ms Claire Ferres-Miles, Manager Urban Renewal Planning, DTPLI</li> </ul> <p><b>MOVED MR ROBERTS / Cr Miles</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
3.	<p><b>Members Interest</b></p> <p>Disclosure by members of any conflict of interest in accordance with s.79 of the Act.</p> <ul style="list-style-type: none"> <li>- None noted</li> </ul>

## ITEMS

4.	<p><b>Confirmation of Minutes</b></p> <p>4.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Implementation Committee No. 31 held on 30 August 2013</p> <p><b>MOVED MR LAWLER / Ms Vaidyanath</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
5.	<p><b>Confirmation of Minutes</b></p> <p>5.1 That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Executive Forum No. 13 held on 18 November 2013</p> <p><b>MOVED MR ROBERTS / Mr Lawler</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
6.	<p><b>Business Arising</b></p> <p>6.1 That the IMAP Implementation Committee resolves to <b>note</b> the actions undertaken in response to business arising from the previous minutes.</p> <p><b>MOVED MS VAIDYANATH / Cr Miles</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>• The Executive Officer noted the invitation from DTPLI for IMAP representatives to present to the Interdepartmental Cycling Committee - she attended with Mr Geoff Robinson, Engineering Services Manager, City of Melbourne and gave an overview of IMAP work in the transport area and on prioritising cycling routes and coordination. Mr Robinson encouraged coordination across state and local government to ensure limited funding was spent in the right places to develop cycling corridors extending outwards across municipal boundaries. Ms McElroy noted that Claire Ferres-Miles was across all the state and IMAP cycling committees and that this connection should help reduce duplication of effort and provide coordination. Ms Chemke, DTPLI advised that the presentation to the Interdepartmental Cycling Committee was well received and IMAP representatives would likely be invited back to provide updates.</li> </ul>



	<ul style="list-style-type: none"> <li>The Executive Officer drew the Committee's attention to the UWS 2013 Partnership Award that is being awarded to IMAP for work on developing the Community Land Trust Manual. Mr Lawler acknowledged the significant contribution of the City of Port Phillip, and Gary Spivak, in this achievement.</li> </ul> <p><u>Correspondence:</u></p> <p><b>Outwards Correspondence</b>  Letter Ian Dodds, CEO PTV – invitation to become an associate committee member  Email Vince Haining, CEO Maribyrnong City Council – information on Distributed Energy project costs  Email Olivia Blake, Office of Living Victoria – invitation to present to IMAP</p> <p><b>Inwards Correspondence</b>  Letter Megan Bourke-O'Neil, Executive Director, Transport Integration Division, DTPLI – invitation to present to the Interdepartmental Cycling Committee  Memo Director Infrastructure Services, City of Yarra – re coordinated application of Melbourne Forest strategy  Letter Liz Nairn, Unit Manager Strategic Planning, Moreland City Council re plan changes  Letter Dr Paul Rowland, Interim Pro Vice Chancellor, University of Western Sydney re UWS 2013 Partnership Award  Email Kylie Silvey, OLV confirming Brigid Adams attending IMAP</p> <p><i>Action: Executive Officer to pass on the IMAP Committee's acknowledgement to the City of Port Phillip's contribution towards the UWS partnership award.</i></p>
7.	<p><b>IMAP Communication and Governance</b></p> <p>7.1 That the IMAP Implementation Committee resolves to <b>note</b> the Communications and Governance Briefing Paper</p> <p><b>MOVED MR HAINING / Cr Miles</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
8.	<p><b>Financial Report</b></p> <p>The Executive Officer noted that a couple of projects were drawing to a close which would increase expenditure in December and January.</p> <p>8.1 That the IMAP Implementation Committee resolves to <b>receive</b> the IMAP Financial Report for the three months ending 30 September 2013.</p> <p><b>MOVED MR ROBERTS / Mr Haining</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
9.	<p><b>Progress Report</b></p> <p>9.1 That the IMAP Implementation Committee resolves to <b>note</b> the IMAP Progress Report for November 2013.</p> <p><b>MOVED CR STEVENS / Cr Miles</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
10.	<p><b>Office of Living Victoria – Melbourne's Water Future</b></p> <p>Ms Brigid Adams, Integrated Water Cycle Management Project Manager, Office of Living Victoria attended for this item and gave a PowerPoint presentation. She noted:</p> <ul style="list-style-type: none"> <li>All IMAP councils are in the Inner Region</li> <li>OLV aim to reduce the need for augmentation of supply – avoid the development of another desal plant</li> <li>Developed Melbourne's Water Future – which will lead to the development of regional plans</li> <li>Looking for smarter use of all water - if Victoria does well there are significant \$ savings by 2050</li> </ul> <p>(Cr Ken Ong arrived at 8.25am)</p> <ul style="list-style-type: none"> <li>OLV acknowledged IMAP's work on open space, greening buildings etc</li> <li>OLV have identified key development segments in the inner region</li> <li>Need to support and enhance Councils Structure Plans which will include water saving and management strategies</li> <li>Whole of Water Cycle Management (WoWCM) is the way Melbourne is moving</li> <li>There are some really good examples of what is already happening at the Zoo, MCG, Fed Square,</li> </ul>



	<p>Birrarung Marr, CH2 and RC Hospital sustainable design features.</p> <ul style="list-style-type: none"> <li>• \$50M fund is available to community groups and councils – round 2 will occur before Christmas</li> <li>• Risk and Opportunities: may get investment from insurers etc once reduce flood risks in certain areas e.g. opportunity to link tri-generation at local scale. These systems take a lot of water to run, so it is important to use recycled rather than potable water.</li> <li>• Sustainable building 6 star rated features are often turned off once established as they are difficult to operate and maintain – then requiring water authorities to provide additional unplanned capacity. Who bears the risk of this system failure?</li> <li>• Ideas from the Casey Clyde pilot project could be applied elsewhere – what is enough amenity, and how do you measure it? beneficiaries are the health department, insurers etc.</li> </ul> <p>Where to from here?</p> <ul style="list-style-type: none"> <li>• Project Control Group established of MDs and CEOs – first meeting is the 13 December.</li> <li>• Aim to develop a baseline for 'business as usual'.</li> <li>• Develop model and cost alternative options. Some have already been done in the Structure Plans and Water Authority strategies. Need to establish linkages to ensure good value for money, by developing an integrated approach.</li> <li>• Reviewing building regulations and the Planning Scheme at OLV; taking a facilitator and enabler role.</li> <li>• Aim to finalise the Regional Plan in mid to late 2014.</li> </ul> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>• Noted that the planned completion of the regional plan in 2014 seemed ambitious – more time spent would achieve a better outcome. This view was noted.</li> <li>• Query regarding reference to additional desal plants. Ms Adams advised the modelling indicated the need for 2 more to be constructed in the planning period to 2050 and efforts were being taken to defer this requirement through these other measures.</li> <li>• Query regarding the population increase in the modelling and whether this was understated. Mr Salmon noted the population projections stated are the Government's current policy position which underlie Plan Melbourne and the general view across the State Government. Projections arise from the planning department's analysis of ASB figures. Recent views that it could grow at a greater rate have not yet been accepted.</li> </ul> <p>The Chair thanked Ms Adams for attending.</p>
11.	<p><b>Linking Melbourne Authority (LMA) – Project Update</b></p> <p>Mr Ken Mathers, Chief Executive Officer of LMA attended for this item. Ms Jenni Forrester, Communications, LMA was also in attendance. Mr Mathers took the Committee through a PowerPoint presentation of the E-W link development.</p> <p>Some of the key points that Mr Mathers noted are summarised below:</p> <ul style="list-style-type: none"> <li>• LMA is a statutory authority – formerly managing the East West Link</li> <li>• Government is totally committed to the entire E-W link development. Due to the size of the project, it has to be completed in stages. Currently LMA is focussing on the planning and procurement for the section connecting with the port (Footscray Rd) and the connection to the Eastern freeway, and looking at the interchange with Hoddle Street in particular.</li> <li>• There are significant benefits arising from the project – a lot of traffic on the East Link are trying to avoid the CBD and move through to the west. Melbourne is ahead of Sydney and Brisbane with superior road networks to those cities; greater traffic delays experienced in those cities. The project provides an alternative to the M1 – every day there is an incident on the Monash now. Provides opportunities for Public Transport in particular (e.g. DART bus to/from Doncaster and N/S tram routes).</li> <li>• Travel time benefits include a projected 20min decrease in morning peak from the Eastern freeway and reduction in vehicles on a number of cross streets.</li> <li>• The project is on public exhibition for another 12 days. The Business case has not been made public due to the significant sensitive information on commercial aspects of the project. It is likely the business case will be released once the project is past the bidding process.</li> <li>• More extensive geotechnical work has been undertaken than for the Burnley tunnel – have learnt from that experience.</li> <li>• A significant impact on properties is acknowledged. Fair value will be offered for compensation. LMA are aware it is a sensitive issue and it is being handled by experienced staff with property acquisition backgrounds.</li> <li>• The road will be a toll road – sent out to a separate tender. We are learning from NSW examples which</li> </ul>

	<p>have failed commercially – even though the community has received a great asset. The government will borrow money to cover the costs of the project. The State will make significant contributions during construction and after the development. The cost of debt to the private sector developer will be repaid.</p> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>• Will the traffic modelling be available to Councils? – Yes</li> <li>• Will it embrace traffic impacts to the surrounding networks? – Yes</li> <li>• The proposed road feeds into Footscray Rd/Ormond Road – what is the understanding of the traffic implications for the west? <ul style="list-style-type: none"> <li>○ A: A lot of traffic is destined for the port. Some use Dynon Rd and Footscray Road to the west. The State Government cannot fund the entire project at once. Want to start at the eastern end. Not sure of the impacts this will have on the western end, however experience indicates that once a project is started, the government always completes it. The rest of the development is expected to come on stream once it is started.</li> </ul> </li> <li>• There is still the missing link between the western ring road and the eastern freeway – what is the thinking regarding this? <ul style="list-style-type: none"> <li>○ A: It is a decision of the state government to prioritise projects. The link is expensive as most will need to be in a tunnel. Developments try to identify corridors to minimize impacts. A lot of development is happening in that area. The current E-W project route connects through with minimised property impacts – have achieved that. Connection to the north is needed but is up to the State Government.</li> </ul> </li> <li>• How is the Bolte Bridge going to handle the projected traffic numbers? <ul style="list-style-type: none"> <li>○ A: the project puts traffic through to the north as well as the south. Enhancements on Westgate changed its traffic capacity. The way Melbourne has grown is significant and now roads are congested in the morning – the E-W link project will be an outstanding alternative once the whole 18km are done. Will continue to monitor. There is a total imbalance of where the commercial traffic goes currently and changes to this will reduce the impact on the Bolte route.</li> </ul> </li> </ul> <p>The Chair noted we were out of time and thanked Mr Mathers for his attendance.</p>
12.	<p><b>Action 11 Regional Tourism – Review of 2012-13</b></p> <p>Barry McGuren, Manager Tourism Melbourne attended for this item. He noted the project team had an interesting year, enhanced by having Maribyrnong on board for the first time. The Skybus pilot project was found to not be a great success; however it helped focus attention on the need to engage with the airlines bringing people to Melbourne and for more influence at Southern Cross station informing visitors about Melbourne. Changes to the visitor map continue to be worked through.</p> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>• Query regarding whether the working group are considering a smart phone app of the map? Mr McGuren advised that their consultant had shown them that it did not work well electronically in its current format. Some user testing is required to find out what information people want to have included in the map layers.</li> <li>• Cr Stevens advised there had been changes to bike locations. Also, queried whether IMAP could partner with other apps available for the area?. Mr McGuren advised there were a large number available and the IMAP team would have to look at where they have the best leverage.</li> <li>• Cr Ong asked how the group would connect with the airline arrivals?. Mr McGuren noted the firm engaged for the Skybus campaign would assist in brokering a deal with a number of airlines – or via Tourism Victoria.</li> <li>• Mr Lawler asked if the Bike Share Scheme data that VicRoads has for the review could be shared with the tourism group and used to promote the scheme further?. Ms Liew indicated they were happy to share the information. VicRoads have evaluated the existing scheme on where usage is high and low. Found a lot of people don't know the Bike Share scheme exists or that users can get an App for the iPhone to assist. She noted that anything that helps promote the scheme is helpful.</li> </ul> <p>12.1 That the IMAP Implementation Committee resolves to <b>note</b> the continuing work of the IMAP Tourism Working Group.</p> <p><b>MOVED MS SLATTER / Cr Barbour</b></p> <p><b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: IMAP Tourism group to consider use of the VicRoads Bike Share scheme data and promotion of the scheme.</i></p>

13.	<p><b>Action 9.4 Green Demonstration Projects – Growing Green Guide</b></p> <p>Gail Hall, Project Team Leader and Julie Francis, Project Officer attended for this item. Ms Hall tabled five A3 copies of the Feasibility study booklet – one per Council, which puts forward 4 proposals and indicative costs to create green roofs, walls and facades on selected public buildings and one Public Private Partnership option. Ms Hall advised how the final 4 sites had been chosen and noted further development was now up to the individual councils to take forward.</p> <p>Ms Hall also displayed a copy of the draft Technical Guide currently out for comment. Ms Hall noted the project team had received 50 comments on the Technical Guide, had 20,000 hits on the website and overwhelmingly positive feedback on the Guide. 100 members of the public had also attended an information session 2 weeks ago. The Guidelines will now go to peer review and final edits.</p> <p>Feedback on the Policy Options Paper had just been completed and final changes were being made to that document.</p> <p>The project will be finalised at the end of February. Staff contracts would be completed and a formal launch of the project documents was planned prior to this occurring.</p> <p>In the absence of an IMAP Committee meeting before then, Ms Hall noted the need to seek final sign off and endorsement of the project documents electronically prior to the next meeting. The Executive Officer noted the Operational Policy made provision for this.</p> <p>13.1 That the IMAP Implementation Committee resolve to:</p> <ol style="list-style-type: none"> <li><b>Agree</b> to undertake the approval process for the three final reports of the Growing Green Guide for Melbourne project via email, prior to a public launch in February.</li> <li><b>Provide</b> any feedback on the draft guidelines to the Growing Green Guide project team by December 16, 2013.</li> <li><b>Note</b> the progress of the Growing Green Guide for Melbourne and the intended launch of Victoria's Guide to Green Roofs, Walls and Facades in February 2014;</li> <li><b>Note</b> that the Australian Research Council Linkage green roofs project funded by IMAP, Melbourne Water and the University of Melbourne will commence shortly, following finalisation of legal agreements.</li> </ol> <p><b>MOVED CR STEVENS / Mr Lawler</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
14.	<p><b>IMAP Three Year Implementation Plan</b></p> <p>The Executive Officer noted that the plan put forward for approval was based on current expenditure and projects for the next 3 years, as it was not possible to predict changes that will be brought about by the review of the IMAP. An additional \$25K had been included in next years expenditure to assist with the plan review costs.</p> <p>Projects which have not commenced have been identified in the report. If they do not go ahead, the funding could be reallocated to projects in the new plan. She suggested they could come back to the Executive Forum for review.</p> <p><u>Questions / Discussion</u></p> <ul style="list-style-type: none"> <li>· Ms Slatter asked if \$25K will be sufficient for the IMAP review?</li> <li>· Mr Lawler suggested:             <ul style="list-style-type: none"> <li>○ The review of IMAP needs to commence soon after Christmas.</li> <li>○ Councils shouldn't presume it will be totally funded by IMAP - there will be individual Council work and Councils must make budget provision for this.</li> <li>○ We need discussion on timing and for the 5 councils to work out a process, interaction with the MPA and how it will work.</li> <li>○ It will be a whole-of-next-calendar-year activity.</li> </ul> </li> </ul> <p>He had no problem agreeing the funding amount in the IMAP budget but noted Councils should be aware they will need to budget more.</p> <p>14.1 That the IMAP Implementation Committee resolves to:</p> <ol style="list-style-type: none"> <li><b>note</b> this update on progress on the Inner Melbourne Action Plan; and</li> <li><b>approve</b> the updated IMAP Three Year Implementation Plan; and</li> <li><b>approve</b> the request for each of the IMAP Partner Councils to make provision for funding in</li> </ol>

	<p>the 2014-15 budget as follows:</p> <ul style="list-style-type: none"> <li>- IMAP Annual Contribution \$35,000 – per Council in line with the current year</li> <li>- IMAP Annual Tourism Contribution \$20,000 – per Council in line with the current years</li> <li>- IMAP Share of Operational Costs -To be advised, estimated at \$35,000 per Council (Total \$90,000 per IMAP Council)</li> </ul> <p><b>MOVED MR HAINING / Cr Ong</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p><i>Action: Executive Officer to advise IMAP Councils of the budget requirements for next year.</i></p>
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## CONFIDENTIAL ITEMS

The public and Associate Members were excluded for this item.

<p><b>Procedural Motions:</b></p> <p>That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be <b>closed</b> to the public as the matter to be considered falls within the ambit of Section 89 (2)(d) Contractual Matters, and Section 89(2)(h) (any matter which the Council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989 (Time: 9.50am)</p> <p><b>MOVED MS VAIDYANATH / Mr Lawler</b>  <b>A vote was taken and the MOTION was CARRIED</b></p> <p>That the IMAP Implementation Committee resolves that the meeting be <b>re-opened</b> to the public (Time: 10.04am)</p> <p><b>MOVED MR ROBERTS / Cr Miles</b>  <b>A vote was taken and the MOTION was CARRIED</b></p>
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## OTHER BUSINESS

18.	<p><b>Any other business</b> – none noted.</p> <p><b>The meeting closed at 10.05am.</b></p> <p><b>Next Meeting</b>  Friday 29 February 2014 (8.00am)  Maribyrnong City Council</p>
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## IMAP Implementation Committee Meeting 29 November 2013 – Endorsement of Minutes

Chairperson: Cr Adrian Stubbs \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTIONS**

1.1	That the IMAP Implementation Committee resolves to <b>appoint</b> Cr Adrian Stubbs as the Chair of the Meeting.
2.1	That the IMAP Implementation Committee resolves to <b>note</b> the following apologies: <ul style="list-style-type: none"> <li>o Cr Jackie Fristacky, Mayor, City of Yarra.</li> <li>o Mr Jay Meek, Director Melbourne Central VGBO, Dept of State Development, Business &amp; Innovation</li> <li>o Ms Claire Ferres-Miles, Manager Urban Renewal Planning, DTPLI</li> </ul>
4.1	That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Implementation Committee No. 31 held on 30 August 2013
5.1	That the IMAP Implementation Committee resolves to <b>confirm</b> the minutes of the IMAP Executive Forum No. 13 held on 18 November 2013
6.1	That the IMAP Implementation Committee resolves to <b>note</b> the actions undertaken in response to business arising from the previous minutes
7.1	That the IMAP Implementation Committee resolves to <b>note</b> the Communications and Governance Briefing Paper
8.1	That the IMAP Implementation Committee resolves to <b>receive</b> the IMAP Financial Report for the three months ending 30 September 2013.
9.1	That the IMAP Implementation Committee resolves to <b>note</b> the IMAP Progress Report for November 2013.
12.1	That the IMAP Implementation Committee resolves to <b>note</b> the continuing work of the IMAP Tourism Working Group.
13.1	That the IMAP Implementation Committee resolve to: <ul style="list-style-type: none"> <li>a. <b>Agree</b> to undertake the approval process for the three final reports of the Growing Green Guide for Melbourne project via email, prior to a public launch in February.</li> <li>b. <b>Provide</b> any feedback on the draft guidelines to the Growing Green Guide project team by December 16, 2013.</li> <li>c. <b>Note</b> the progress of the Growing Green Guide for Melbourne and the intended launch of Victoria's Guide to Green Roofs, Walls and Facades in February 2014;</li> <li>d. <b>Note</b> that the Australian Research Council Linkage green roofs project funded by IMAP, Melbourne Water and the University of Melbourne will commence shortly, following finalisation of legal agreements.</li> </ul>
14.1	That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> <li>a. <b>note</b> this update on progress on the Inner Melbourne Action Plan; and</li> <li>b. <b>approve</b> the updated IMAP Three Year Implementation Plan; and</li> <li>c. <b>approve</b> the request for each of the IMAP Partner Councils to make provision for funding in the 2014-15 budget as follows: <ul style="list-style-type: none"> <li>- IMAP Annual Contribution \$35,000 – per Council in line with the current year</li> <li>- IMAP Annual Tourism Contribution \$20,000 – per Council in line with the current years</li> <li>- IMAP Share of Operational Costs -To be advised, estimated at \$35,000 per Council</li> </ul> </li> </ul> <p>(Total \$90,000 per IMAP Council)</p> <p><b>Procedural Motions:</b>  That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be <b>closed</b> to the public as the matter to be considered falls within the ambit of Section 89 (2)(d) Contractual Matters, and Section 89(2)(h) (any matter which the Council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989 (Time: 9.50am)</p> <p>That the IMAP Implementation Committee resolves that the meeting be <b>re-opened</b> to the public (Time: 10.04am)</p>

**ACTIONS PUBLIC RECORD**

Item	Responsibility	Action	Due
6. Business Arising	Executive Officer	Executive Officer to pass on the IMAP Committee's acknowledgement to the City of Port Phillip's contribution towards the UWS partnership award.	Feb 2014
12 Action 11	IMAP Tourism group	IMAP Tourism group to consider use of the VicRoads Bike Share scheme data and promotion of the scheme.	Feb 2014
13 3 Yr plan	Executive Officer	Executive Officer to advise IMAP Councils of the budget requirements for next year.	Dec 2013

**IMAP Implementation Committee  
Business Arising  
28 February 2014**

A IMAP Implementation Committee (18 November 2011)				
	Responsibility	Action	Due	Progress
16 Action 5.2 Housing	IMAP Executive Officer and Action 5.2 project team	Action 5.2 Project team to: ▪ Brief City of Maribyrnong representatives	TBA	In Progress
B IMAP Implementation Committee (25 May 2012)				
	Responsibility	Action	Due	Progress
15 Action 6.3	IMAP Executive Officer	Arrange preparation of a submission to the Department of Justice on changes to the definitions; meeting with the Minister	July 2012	In Progress: met with VCGLR 3 May & 18 October 2012
C IMAP Implementation Committee (31 August 2012)				
	Responsibility	Action	Due	Progress
16 Other Bus	IMAP Executive Officer	Determine a process for the review of the Inner Melbourne Action Plan.	Ongoing	Current – Refer Item 17
D IMAP Implementation Committee (1 March 2013)				
	Responsibility	Action	Due	Progress
5 Bus Arising	IMAP Committee	IMAP members to consider the proposal to undertake a Capacity Audit of inner Melbourne's social and built infrastructure.	TBA	
E IMAP Implementation Committee (30 August 2013)				
	Responsibility	Action	Due	Progress
5. Comms & Governance	Executive Officer	Investigate amendments to the Operational Protocol (i.e. Section 11.1a. Unanimous votes and b. Majority votes) and Procurement Strategy (legislative changes) and arrange for final approval	Sept 2013	In Progress – being finalised
9. Progress Report	Executive Officer	Approach VicRoads to see if their network operating plans could be brought together for the IMAP Councils	Nov 2013	In progress
	CEO, CoPP	Ms Slatter to forward a copy of CoPP's work on the Port of Melbourne Capacity Project to other members.	TBA	
	CEO, CoY	CoY to circulate comments on their position on the East West link to other members	TBA	
	Action 3.5 Project Team	Action 3.5 Project team to consider the Port Of Melbourne Origin-Destination Study which is due for release	TBA	
10. Action 11 Map	Executive Officer	Follow up changes to the IMAP map MoU to include Maribyrnong City Council	Oct 2013	In Progress – seeking legal comment on changes
F IMAP Implementation Committee (29 November 2013)				
	Responsibility	Action	Due	Progress
6. Business Arising	Executive Officer	Executive Officer to pass on the IMAP Committee's acknowledgement to the City of Port Phillip's contribution towards the UWS partnership award.	TBA	On hold - Awaiting receipt of partnership award
11. Action 11 Tourism	IMAP Tourism group	IMAP Tourism group to consider use of the VicRoads Bike Share scheme data and promotion of the scheme.	Feb 2014	Completed
14 Three Year Implementation Plan	Executive Officer	Executive Officer to advise IMAP Councils of the budget requirements for next year.	Dec 2013	Completed

Correspondence

From	Regarding
3a Road Safety Action Group–Inner Melbourne (Email J Bolitho)	Annual report
3b University of Western Sydney (Email G Spivak)	CLT research Project Phase 2 Scope of work
3c Acting CEO VicRoads (to CEO City of Melbourne)	Inner Metro Municipal Forums & key issues arising.



**Recommendation:**

That the IMAP Implementation Committee resolves to **note** the actions undertaken in response to business arising from the previous minutes.

## Elissa McElroy

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**From:** Janet Bolitho [janet.bolitho@gmail.com]  
**Sent:** Tuesday, 17 December 2013 1:21 PM  
**To:** Elissa McElroy  
**Subject:** Road Safety Action Group Inner Melbourne (RSAGIM) Annual Report  
**Attachments:** Annual Report 2013 final.pdf

Dear Elyssa

RSAGIM submits its Annual Report to IMAP for information.

RSAGIM is dedicated to the safety of vulnerable road users - pedestrians and cyclists - in Inner Melbourne. RSAGIM aims towards more coherent and consistent approaches to pedestrian and cyclist safety across the Inner Melbourne region.

The focus of our work in 2012/13 has been on researching 'car dooring' - the opening of car doors into the path of cyclists - to determine ways of addressing the problem.

We have also developed a prototype app that would assist people to navigate Inner Melbourne at night. It offers travel information, bar opening and closing times, and other useful information for the late night traveller.

I would love to catch up with you in the New Year to speak further about our mutual interests in a liveable Inner Melbourne.

Kind regards

Janet

--

Janet Bolitho

**Road Safety Action Group Inner Melbourne**

**P O Box 898**

**Port Melbourne**

**Vic 3207**

0434 575 171



## share & be aware

Report to the Annual General Meeting of the Road Safety Action Group Inner Melbourne

20 November 2013

### President's Report

Over the past year RSAGIM has continued its commitment to the safety of vulnerable road users.

The Victorian Road Safety Strategy and the road safety strategies of the City of Melbourne and Port Phillip released over the past year provide strong direction for the next 5 years.

#### Advocacy

RSAGIM engaged Jonathan Daly (Mutfung) to prepare a submission based on RSAGIM's concerns to the Parliamentary Inquiry into Serious Injury. The submission focused on the impact of serious injury on vulnerable road users in Inner Melbourne. 816 pedestrians and cyclists were seriously injured between 2008 to 2012. RSAGIM called for better access to serious injury data and greater recognition of vulnerable road users in the Inquiry. RSAGIM also highlighted the interventions in favour of vulnerable road users in our member councils.

#### Presentations

Wendy Taylor presented the findings of her many years of work on the Inner Melbourne Motorcycle Route Safety Review at the *Road Safety Research, Policing and Education* Conference in August.

On behalf of RSAGIM, I presented with Liz Ampt (Concepts of Change) at the *Bike Futures Conference* in October on the Bike Sticker Evaluation project. RSAGIM also presented a paper at the recent *Australasian College of Road Safety Conference* in Adelaide 'A multi-stage, multi-faceted approach to car dooring in Inner Melbourne'. The President of the ACRS in wrapping up that Conference made a call for better access to serious injury data to assist all those working in road safety - a call made by the RSAGIM in their presentation to the Parliamentary Inquiry.

RSAGIM congratulates Wendy on taking her longstanding interest in and commitment to road safety into formal studies this year.

Reports on our key programs are provided. RSAGIM's approach, of commissioning evidence based research to guide future action, was affirmed by stakeholders at our planning meeting in August.

In conclusion, in this year, RSAGIM has become even clearer on the validity of our purpose which is the safety of vulnerable road users in Inner Melbourne.

*The Road Safety Action Group Inner Melbourne will work towards a safer road environment for pedestrians, cyclists, motorcyclists and public transport users.*

*Road Safety Action Group will:*

- *Work collaboratively with organisations that support its purposes*
- *Work towards a coherent, coordinated approach to the safety of vulnerable road users in Inner Melbourne*
- *Work to overcome safety barriers to the take up of active transport given its benefits for social, environmental and health reasons*
- *Create a forum for debate, exchange, research and policy development, and for sharing ideas on local practices as they affect vulnerable road users*
- *Support communication and exchange between member councils, organisations and other tiers of government, in pursuit of its purposes;*
- *Advocate for a safe speed environment for vulnerable road users*
- *Actively promote respect among all road users.*

## Cycling Safety: Stage 2

**Stage 2 built on the findings and evidence of the Stage 1 report 'Bicycle Rider Collisions with Car Doors'.**

RSAGIM commissioned research **'to understand the efficacy of interventions to reduce 'car dooring''** and sought to understand

- the behaviour of drivers and passengers when opening car doors while parking
- internal triggers and prompts to make it easier to always check for cyclists
- the role of awareness stickers in changing behaviour, and
- to identify steps that could be taken by authorities

The research shows that there is still more work to be done. The phrase 'car dooring', while well understood by the road safety/cycling community, is not familiar to the broader community. Focus group participants did not know that it is an offence to open a car door into oncoming traffic. They were also unaware that there was a penalty associated with the offence.

However, once alerted to these facts, people were concerned about the extent of car dooring injuries. They felt that it was important to know about the fines, but that personal stories and understanding of the issue would be more persuasive in changing behaviour.

Respondents reported the stress of parking, when bikes are only one of many stimuli to be taken into account.

The report affirmed that stickers, distributed in isolation, are not effective and need to be combined with other road safety measures enforcement and engineering as well as broader awareness campaigns.

### New members

RSAGIM is pleased to welcome new members

Lisa Field, North West Metro Road Trauma Support Services Victoria

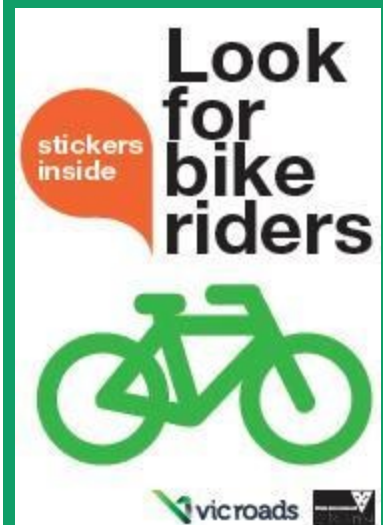
Kenn Beer, Safe System Solutions

### 'Car Dooring'

The unexpected opening of car doors into the path of cyclists

Road Rule 269 (3)

*A person must not cause a hazard to any person or vehicle by opening a door of a vehicle, leaving a door of a vehicle open, or getting off, or out of a vehicle*



## Pedestrian Safety: Stage 2

### Urban Navigator

RSAGIM is working with RMIT/OUTR to develop an app to support pedestrians to make their way around Inner Melbourne at night. The Urban Navigator aims to enable safer travel in the night environment through providing real time, relevant travel and other information in one very easy to use app. The first stage of the project was to develop a prototype app. The design and functionality of the app was tested with the steering committee and university students. The second stage of this project is well underway and will be completed in early 2014.

This project responds to VicRoads research on the vulnerability of pedestrians in the night environment.

RSAGIM believe that this is a very significant and important project. It is becoming plainer that the product which we are developing is perhaps in advance of the data available to support it.



### Motorcycling safety

The Inner Melbourne Motorcycle Route Safety Review, begun in 2006, continued in 2012/13, with a presentation on an evaluation of this work made to the Road Safety Research, Policing and Education Conference in August.

In 2013 an evaluation of the Route Safety Review was conducted. The evaluation reviewed the implementation of recommendations from audits conducted on the ten routes across Inner Melbourne with the highest motorcyclist casualty crashes in 2006. Among the hazards identified in the audits were: no lane delineation or faded line marking, poor/uneven pavement, crack sealing along centre of lanes, sunken and slippery pit lids in lanes, merging lanes with insufficient warning and oil build up on road surfaces near intersections.

The evaluation findings include:

- Vicroads implemented most of the recommended engineering controls noted in the audits
- a decrease in motorcyclist trauma on most of the routes in the audit, with collision crashes reduced from 73 to 29
- a reduction of "right through" (DCA 121) crashes from 15 to 3
- a reduction of "rear end" (DCA 130) crashes from 11 to 2

The findings will be shared more widely in 2014.

#### General meetings in 2013

February	City of Melbourne	Sharing Yarra's Roads and Paths
May	City of Stonnington	Speed Limit Review
August	City of Port Phillip	Planning meeting with stakeholders
November	City of Yarra	Walking

The Executive met 7 times in 2013. The cycling and walking groups convened on an as needs basis

#### Executive

Janet Bolitho (President), Wendy Taylor (Vice President), Gordon Walker (Treasurer), Jane Waldock (Secretary), Kerry Hylton, Neal Giles

## Highlights from RSAGIM member Councils

### CITY OF MELBOURNE

- Road Safety Strategy adopted in July
- Fully separated bike lanes on La Trobe St
- **Win Win:** Pedestrians and cyclists safer after introduction of on road bike lanes on Princes Bridge

### CITY OF YARRA

- 'Sharing Roads and Paths' booklet circulated to all households in Yarra
- **100% of local roads now 40 kph!**



### CITY OF PORT PHILLIP

- **A safer environment for all road users on Alma Road:** Following 10 casualty collisions on this road length between 2006 and 2010, the treatment involved the creation of a 1.7m painted pedestrian refuge with constructed traffic islands in the centre of the road reservation. In addition, 1.6m wide bike lanes were created in both directions.
- Adoption of Road User Safety Strategy

### CITY OF STONNINGTON

- Ongoing work to increase the number of local roads in Stonnington that have a 40 km/h speed limit



## Thank you

- An exceptionally hard working executive: Wendy Taylor, Gordon Walker, Kerry Hylton, Neal Giles and Jane Waldock
- Wendy Taylor for contributing to forums on motorcycling and broader road safety too numerous to mention
- Victoria Police, particularly Senior Sergeant Steve Wilson, for his commitment to road safety
- Emily Yuille, RSAGIM's key contact at VicRoads, for her unfailing and cheerful help
- The Victorian Community Road Safety Partnership for funding our key programs
- The City of Melbourne for hosting Executive meetings
- Our member councils: Melbourne, Port Phillip, Stonnington and Yarra for financial and officer support, access to meeting rooms and catering for general as well as working group meetings
- Members of the walking and cycling working groups including but not limited to Heidi Marfurt, Kate Sayeg, Maria Plakourakis and Tess Alloway
- Bicycle Network Victoria, Amy Gillett Foundation, Victoria Walks, and the Taxi Directorate
- Our contractors Rosalea Monacella and Brock Hogan (RMIT/OUTR), Pip Carrol (Squeaky Wheel), Liz Ampt (Concepts of Change), Jonathan Daly (Mufung), and Kate Kennedy (Trafficworks) for going above and beyond in fulfilling their contracts

## The year ahead

RSAGIM intends to

- continue to build on the work on 'car dooring' until that is no longer a cause of injury to cyclists
- increase its effort in walking  
Pedestrians should not be put at risk through adopting this most basic and healthy of pursuits
- bring the second stage of the Urban Navigator app to completion.
- support, promote and share our member Councils' leading work on the safety of vulnerable road users
- strengthen relationships with organisations working for the safety of vulnerable road users
- share the findings of the motorcycle safety route review
- speak up for vulnerable road users

RSAGIM supports the goal of the City of Melbourne Road Safety Plan to

*"Create a safe, comfortable and richly engaging urban environment where pedestrians, cyclists and motorcyclists are welcomed and supported through world leading road safety practices".*

## Contact Us

Road Safety Action Group Inner Melbourne

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Port Melbourne

Vic 3207

Inc A003428D

[admin@shareandbeaware.org.au](mailto:admin@shareandbeaware.org.au)

Visit us on the web at  
[www.shareandbeaware.org.au](http://www.shareandbeaware.org.au)





## University of Western Sydney Community Land Trust Research Project Phase 2 Scope of Work

This document provides the scope of works for *Community Land Trust Research Project Phase 2* (“the Project”).

### 1. Background

In Phase 1 of this project, a research team led by Dr Louise Crabtree at the University of Western Sydney undertook research on community land trusts (CLTs) in the USA and UK and their implementation in Australia, leading to the release of the Australian CLT Manual in February 2013. The Manual can be accessed online at <http://bit.ly/13EX5fh> and includes:

- Overview of CLTs in the US and UK, their relevance and potential in Australia
- Getting started – rationale, objectives and activities
- Tax issues for organisations considering CLT housing
- Possible organisational structures, including their pros and cons
- Preliminary financial modeling at the household and organisational level
- Two possible legal mechanisms – long-term leaseholds and modified shared equity
- Model long-term lease, co-ownership deed and constitution

Phase 1 was funded by the Western Australian Housing Authority, the City of Port Phillip, the City of Sydney, Inner Melbourne Action Plan, St Kilda Community Housing and Mount Alexander Community Land Ltd.

Building on this and in response to ongoing sector requirements and interest, the team is now looking to undertake Phase 2 of the Community Land Trust Research Project. This Phase will involve two research tasks. The first will involve working with banks and other lending institutions to develop appropriate loan products for CLT residents. The second will involve working with organisations with a commitment to implementing CLT housing, to perform a series of in-depth case studies that will enable the creation of detailed financial modeling, refinement of the legal tools and identification of policy or regulatory issues.

The overall project’s primary aim is to undertake research on CLT options in the Australian context, to identify issues for developing CLTs and provide feasibility studies and models for

implementation. The project also focuses on making this material openly available to the emerging sector and on enabling governance of the work by partner organisations.

This Phase will focus on the development of appropriate financial products and provision of operational material from in-depth case studies.

## **2. Objectives**

Key research questions of this project relate to: the lending terms and requirements financial institutions will require, including insurance arrangements; the development of appropriate documents; and, how CLTs might tailor their programs and activities in differing contexts through the case studies.

## **3. Scope**

This Phase has two core tasks:

### **a) identify and research appropriate financial products for the establishment of CLTs in Australia**

The team will work with banks and other lending institutions to develop appropriate loan products for residents looking to buy a leasehold or shared equity interest in CLT housing. This will include identifying the criteria and conditions that would enable lending to households without exposing the household or the housing organisation to unacceptable risk.

This will include the possibility for the housing organisation to be notified upon arrears and default, and the possibility of fixed-rate loans. Insurance and guarantee issues will also be addressed. It is intended that the work will include the creation of an acceptable pro forma lending instrument.

### **b) perform in-depth case studies**

This task will involve the completion of up to four in-depth case studies in a range of locations and scenarios. These will involve financial modeling based on case studies' target communities and intended housing stock, as well as identification of the appropriate legal mechanism and governance concerns. Case study organisations must:

1. have a demonstrated commitment to starting a CLT;
2. seek or contribute their own legal advice for their own situation (see Note below); and,
3. contribute to funding the case study (commensurate with their level of financial resources).

\* **Note:** It is envisaged that UWS will coordinate work on revising the model lease and/or deed for the case studies on the basis of the case studies' local conditions, objectives and activities. It is anticipated that unless otherwise specified, case study organisations will either seek local legal expertise or contribute internal legal expertise to organisational legal

matters. Such organisational matters might include examination and possible revision of the organisation's existing constitution or equivalent other document, modification of the model constitution, implications in light of the organisation's existing funding and regulatory situation, and other similar issues.

#### **4. Resources**

The Project will involve:

- Contributions from partners for information supply and meeting participation, in kind. As per the above Note, case study partners will seek or contribute their own legal advice for organisational implementation issues unless otherwise specified.
- Data, staff input and compilation of deliverables by research staff (see over) and/or contractors.
- End of project public forum/s.

The total funding for the project is \$25,000 (ex-GST) for task a) and up to \$15,000 per case study for task b). Case studies will be costed according to location as team travel expenses are a core budget component in the case studies. A range of potential funding partners will be approached to secure the required total funding.

#### **5. Project governance**

Phase 1 of the project was governed by a Steering Committee comprised of representatives from the funding partners. It is proposed that the funding partners form a Steering Committee to govern Phase 2 if they wish to participate. As per Phase 1, the research team will be members of the Steering Committee. Phase 1 Steering Committee members are also able to join the Phase 2 Committee. Steering Committee membership is not compulsory.

The Steering Committee would meet at the project inception and to review the draft outputs from the project. The main Steering Committee meetings would be hosted by the project partners with members able to either travel or attend via teleconference. Note that partner travel to these meetings will not form part of the project funding.

#### **6. The research team**

The full time staff that would work on the project include:

Dr Louise Crabtree (University of Western Sydney)  
Professor Peter Phibbs (University of Sydney)  
Professor Carolyn Sappideen (University of Western Sydney)  
Dr Hazel Blunden (University of Western Sydney)

Short CVs are attached.

## CURRICULUM VITAE DOCTOR LOUISE CRABTREE

BSc (Hons 1, Macquarie), PhD (Macquarie)

Louise Crabtree is a human geographer and urban ecologist with experience in investigating models of community-based housing that aim to combine affordability and sustainability. She has undertaken desk- and field-based research into numerous different models of innovative housing. In 2009 she organised and hosted an Australian visit by Dr John E Davis, leading community land trust researcher and was awarded a bursary from the United Nations to visit Champlain Housing Trust, the largest CLT in the USA.

Louise's work on CLTs is driving the development of a CLT sector in Australia, particularly through her co-ordination and lead authorship on the inaugural Australian CLT Manual. She has advised and presented to forming CLTs in Victoria and New South Wales and has had discussions about the model with various Indigenous leaders. Louise has also authored an invited chapter on the potential of CLTs in Australia for the recently launched global CLT reader.

### Selected publications

**Crabtree L**, Blunden H, Phibbs P, Sappideen S, Mortimer D, Smith A and Chung L (2013) *The Australian Community Land Trust Manual*. University of Western Sydney, Sydney, 354 pages.

**Crabtree L** (2013) 'Decolonising property: exploring property, time and ethics through contemporary housing in Australia', *Environment and Planning D: Society and Space*, 31(1), 99-115.

**Crabtree L**, Blunden H, Milligan V, Phibbs P and Sappideen C (2012) *Community Land Trusts and Indigenous Housing Options*. Final Report no. 185. Australian Housing and Urban Research Institute, Melbourne.

**Crabtree L**, Phibbs P, Milligan V and Blunden H (2012) *Principles and Practices of an Affordable Housing Community Land Trust Model*. Research Report, Australian Housing and Urban Research Institute, Melbourne.

**Crabtree L** (2010) 'CLT applications in Australia', in Davis J (ed.) *Common Ground: the Community Land Trust Reader*. Cambridge, MA: the Lincoln Institute of Land Policy, 464-474.

**Crabtree L** (2010) Housing as a social-ecological system: resilience, adaptive capacity and governance considerations. *Australasian Housing Researchers' Conference and Asia Pacific Network of Housing Research Conference*, Sydney, 5-7 August.

**Crabtree L** (2009) Sub/urban dream(ing): land speculation and the quarter acre block, in de Souza K and Begg Z (eds) *There Goes the Neighbourhood: Redfern and the Politics of Urban Space*. Sydney: You Are Here, 102-105.

**Crabtree L** and Hes D (2009) Sustainability uptake in housing in metropolitan Australia: an institutional problem, not a technological one. *Housing Studies*, 24(2), 203-224.

Emsley S, **Crabtree L** and Phibbs P (2008) *Models of Sustainable and Affordable Housing for Local Government: Project Report*, Report for Parramatta City Council, Urban Research Centre, UWS.

**Crabtree L** (2008) *Models of Perpetually Affordable Homeownership: Report and Case Studies from the United States of America*. Report requested by the Senate Select Committee on Housing Affordability, June 2008.

## CURRICULUM VITAE PROFESSOR PETER PHIBBS

BA (Hons) UNSW, MSc, UNSW, PhD (Econ Geog UNSW)

Peter Phibbs is a geographer, planner and social economist with extensive experience in program evaluation, financial analysis and cost benefit analysis. He has undertaken economic and financial appraisals of a diverse range of projects including numerous housing programs and projects.

Peter has over twenty years experience undertaking housing research and is a co-author of *The Australian Community Land Trust Manual*. Studies which he has led or contributed to include an evaluation framework for affordable housing as part of AHURI NRV3, an assessment of affordable housing models operating throughout Australia, an extensive study of housing assistance and non-shelter outcomes, an analysis of housing and labour market relationships and consideration of regulatory models suitable for the community housing sector.

### Selected reports and publications

Crabtree L, Blunden H, **Phibbs P**, Sappideen S, Mortimer D, Smith A and Chung L (2013) *The Australian Community Land Trust Manual*. University of Western Sydney, Sydney, 354 pages.

Crabtree L, Blunden H, Milligan V, **Phibbs P** and Sappideen C (2012) *Community Land Trusts and Indigenous Housing Options*. Final Report no. 185. Australian Housing and Urban Research Institute, Melbourne.

Crabtree L, **Phibbs P**, Milligan V and Blunden H (2012) *Principles and Practices of an Affordable Housing Community Land Trust Model*. Research Report, Australian Housing and Urban Research Institute, Melbourne.

Milligan V, Gurran N, Lawson J, **Phibbs P** and Phillips R (2009) *Innovation in affordable housing in Australia: Bringing policy and practice for not-for-profit housing organisations together*, Final Report, AHURI, Melbourne

Emsley S, Crabtree L and **Phibbs P** (2008) *Models of Sustainable and Affordable Housing for Local Government: Project Report*, Report for Parramatta City Council, Urban Research Centre, UWS.

Milligan V., **Phibbs P.**, Fagan K. and Gurran N. (2007) *Approaches to Evaluation of Affordable Housing Initiatives in Australia*. Final Report. AHURI Melbourne.

**Phibbs, P.** & Young, P. (2005) *Housing Assistance and Non-Shelter Outcomes*. Final Report, Australian Housing and Urban Research Institute (AHURI), Melbourne.

Milligan V., **Phibbs P.**, Fagan K. and Gurran N. (2004) *A Practical Framework for Expanding Affordable Housing Services in Australia: Learning from Experience*. Final Report. AHURI Melbourne.

Barbato, C., Clough, R., Farrar, A. & **Phibbs, P** (2004) *Stakeholder requirements for enabling regulatory arrangements for community housing in Australia*. Final Report AHURI, Melbourne.

Barbato, C., Farrar, A. & **Phibbs, P.** (2003) *How does community housing help strengthen communities?* Final Report AHURI, Melbourne.

Hall, J., Berry, M. & **Phibbs, P.** (2003) Policy options for stimulating private sector involvement in affordable housing across Australia: Operationalising and implementing viable new options (Stage five). AHURI, Melbourne.

## CURRICULUM VITAE CAROLYN SAPPIDEEN

LLB (Melb) LLM (Hons) Syd

Carolyn Sappideen is Professor of Law, School of Law, University of Western Sydney and a co-author of *The Australian Community Land Trust Manual*. She has taught real property law at the Universities of Sydney and Queensland, Faculties of Law for over 25 years. She researches and writes on Torts law, Medical Law, Employment law and Elder Law. She has received a research grants in relation to Elder Law and Electricity Law. Publications in the area of property law include:

### Selected Publications

Crabtree L, Blunden H, Phibbs P, **Sappideen C**, Mortimer D, Smith A and Chung L (2013) *The Australian Community Land Trust Manual*. University of Western Sydney, Sydney, 354 pages.

Crabtree L, Blunden H, Milligan V, Phibbs P and **Sappideen C** (2012) *Community Land Trusts and Indigenous Housing Options*. Final Report no. 185. Australian Housing and Urban Research Institute, Melbourne.

**Sappideen C** and Butt P (1986) *The Perpetuities Act 1984*. Sydney: the Law Book Company.

**Sappideen C**, Stein R, Butt P and Certoma G (1980) *Cases and Materials on Real Property*. Sydney: the Law Book Company (1<sup>st</sup> edn; revised 2<sup>nd</sup> edition 1985, revised 3<sup>rd</sup> edition 1989).

**Sappideen C** and Butt P (1979) 'Rendering the rule against perpetuities less remote', *Sydney University Law Review*, 8, 620-656.

**Sappideen C** (1979) 'Life after death – sperm banks, wills and perpetuities', *Australian Law Journal*, 53, 311-319.

**Sappideen C** (1986) 'Perpetuities – age reduction and the application of the eighty year period – some unexpected problems', *Australian Law Journal*, 60, 471-475.

**Sappideen C** (1985) 'Perpetuities Act 1984 (N.S.W.) – transitional problems', *Australian Law Journal*, 59, 628-630.

### Law Reform

Report on Conveyancing (Presumptions of Parenthood) Amendment Bill 1983 for the New South Wales Law Reform Commission, May 1983.

Acted as advisor to the A.C.T. and the Northern Territory Attorney General's Department on Perpetuities legislation for A.C.T.

Member Queensland Law Society Conveyancing Committee on Land Titles Act

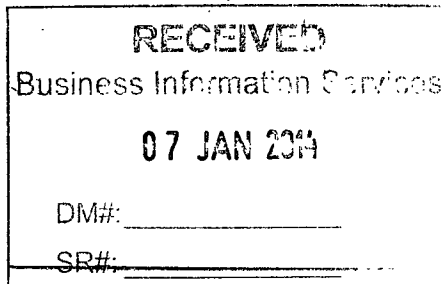


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Ms Kathy Alexander  
Chief Executive Officer  
Melbourne City Council  
GPO Box 1603  
**MELBOURNE VICTORIA 3001**

Document Barcode



Dear Ms Alexander

#### **INNER METROPOLITAN MUNICIPAL FORUM 2013 – KEY ISSUES ARISING**

I am writing to thank you for Melbourne City Council's hosting and contribution to the Inner Metropolitan Municipal Forum, held on 2 December 2013, with VicRoads and Public Transport Victoria (PTV).

Similarly, I will be extending my thanks to the Inner Metropolitan group of Councils that attended, which include the Cities of Moonee Valley, Port Phillip and Yarra.

I found our conversation most engaging, and appreciated the opportunity for us to explore together ways to more strategically position inner Melbourne for future growth and changes, recognising the important relationship between land use development, employment and movement of goods.

I note the key challenges identified in the inner Metropolitan municipalities include managing network demands and improving public transport, improving transport connections, managing the growing needs of cycling, residential and population growth, expansion of the central city, parking provisions in new precincts, and employment. I also congratulate the collective effort of the Councils through the Inner Melbourne Action Plan (IMAP) cooperative and its ongoing initiatives. I also note that IMAP has completed a through traffic study and our agreement that VicRoads will work with the IMAP Councils regarding the application and update of the data from the study.

It is pleasing to note that through our close working relationship, our respective organisations remain largely aligned in the key objectives and solutions for inner Melbourne. It was of great benefit to discuss the status for each of the following transport priority items:

- The East-West Link project and its relationship to congestion and public transport improvements;
- VicRoads' SmartRoads tool and its relationship with through and local traffic movements;
- VicRoads' commitment to planning for key transport corridors, such as Hoddle Street, Chandler Highway, City Road, and roads within Fisherman's Bend;
- PTV's commitment to planning for improvements across the public transport network, including new areas such as Fisherman's Bend;
- The desire by Councils to extend 40 km/h speed zones in the context of the *Victorian Speed Limit Review* and the recent speed limit guidelines changes;
- The ongoing challenge for funding of future infrastructure; and
- Ongoing bicycle planning and improvements.

As discussed at the meeting, VicRoads will work together with Public Transport Victoria, Places Victoria, the newly formed Metropolitan Planning Authority and Councils with a view to achieve a more coordinated approach in transport and planning.

The following key challenges for the Region were also raised and discussed during the meeting:

- Road Safety and VicRoads' commitment to lead the development of a Metropolitan North West *Road Safety Strategy*, through its Regional Management Forum partnership;
- the status and ongoing operation of the Melbourne Bike Share (MBS) scheme;
- the benefits of Managed Motorways on Melbourne's freeway network; and
- the release and ongoing improvements to VicRoads' *VicTraffic* Smartphone App.

VicRoads and PTV also agreed to pursue the following items following the meeting:

- Following its organisational restructure, VicRoads to provide copies of its new organisational structure, which is attached to this letter;
- VicRoads intends to engage Councils soon to further develop VicRoads' draft policy on Boulevard treatments.
- Through its *Destination Melbourne* group, the City of Melbourne will invite PTV to discuss and share ideas and innovations for public transport.
- Early involvement and consultation to occur with Councils on bicycle and pedestrian planning and improvements.

I look forward to ongoing dialogue with you on these matters. VicRoads' Metropolitan North West Region will continue to work closely with your staff into the future.

Should you have any improvements or suggested changes to the meeting and its format, I invite you to pass them on to Ms Patricia Liew, VicRoads' Regional Director, Metropolitan North West Region (Tel: 9313 1111).

I look forward to our next meeting in 2014.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Todd', written over the printed name.

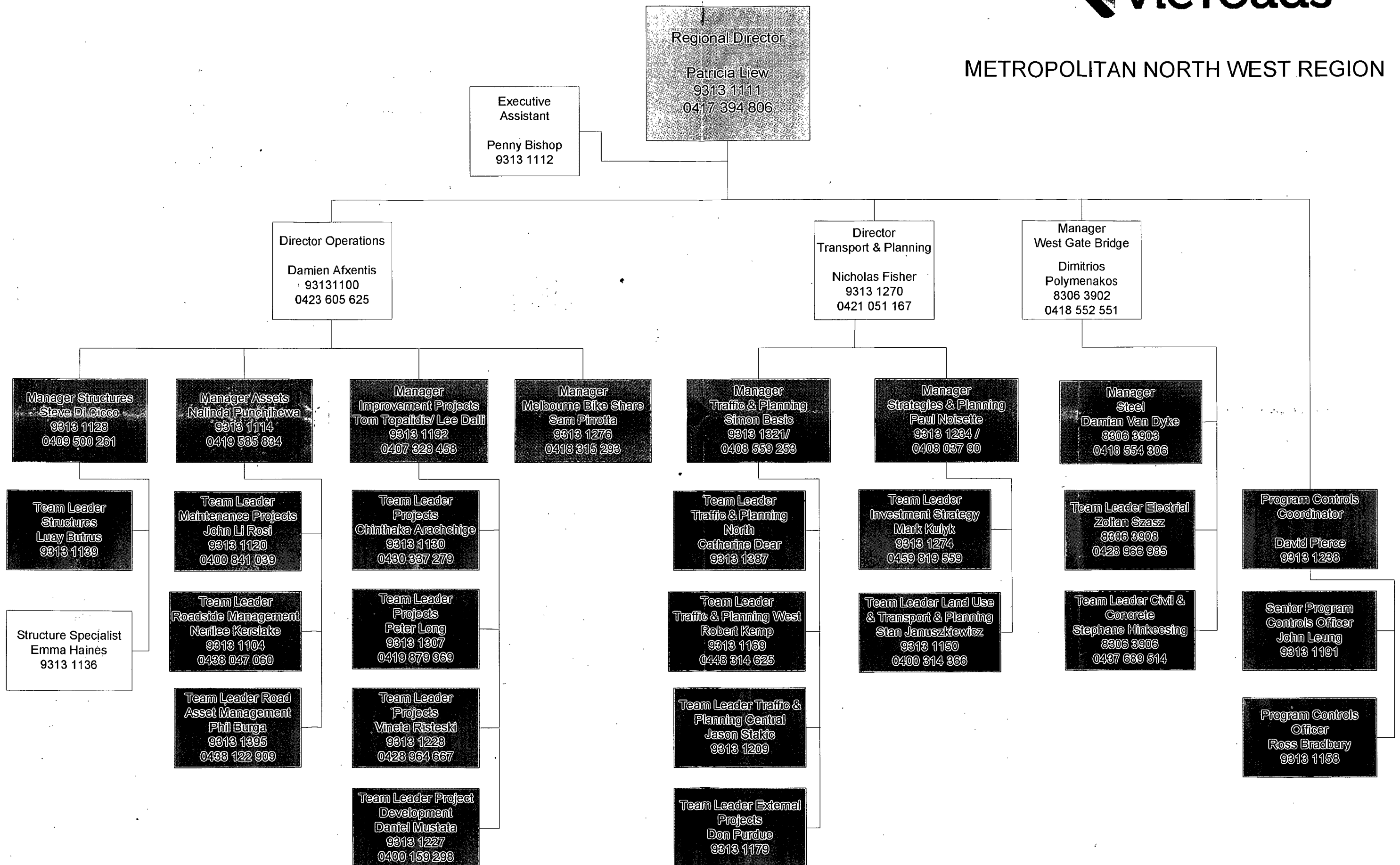
**PETER TODD**  
**ACTING CHIEF EXECUTIVE**

**2 / 1 /2014**

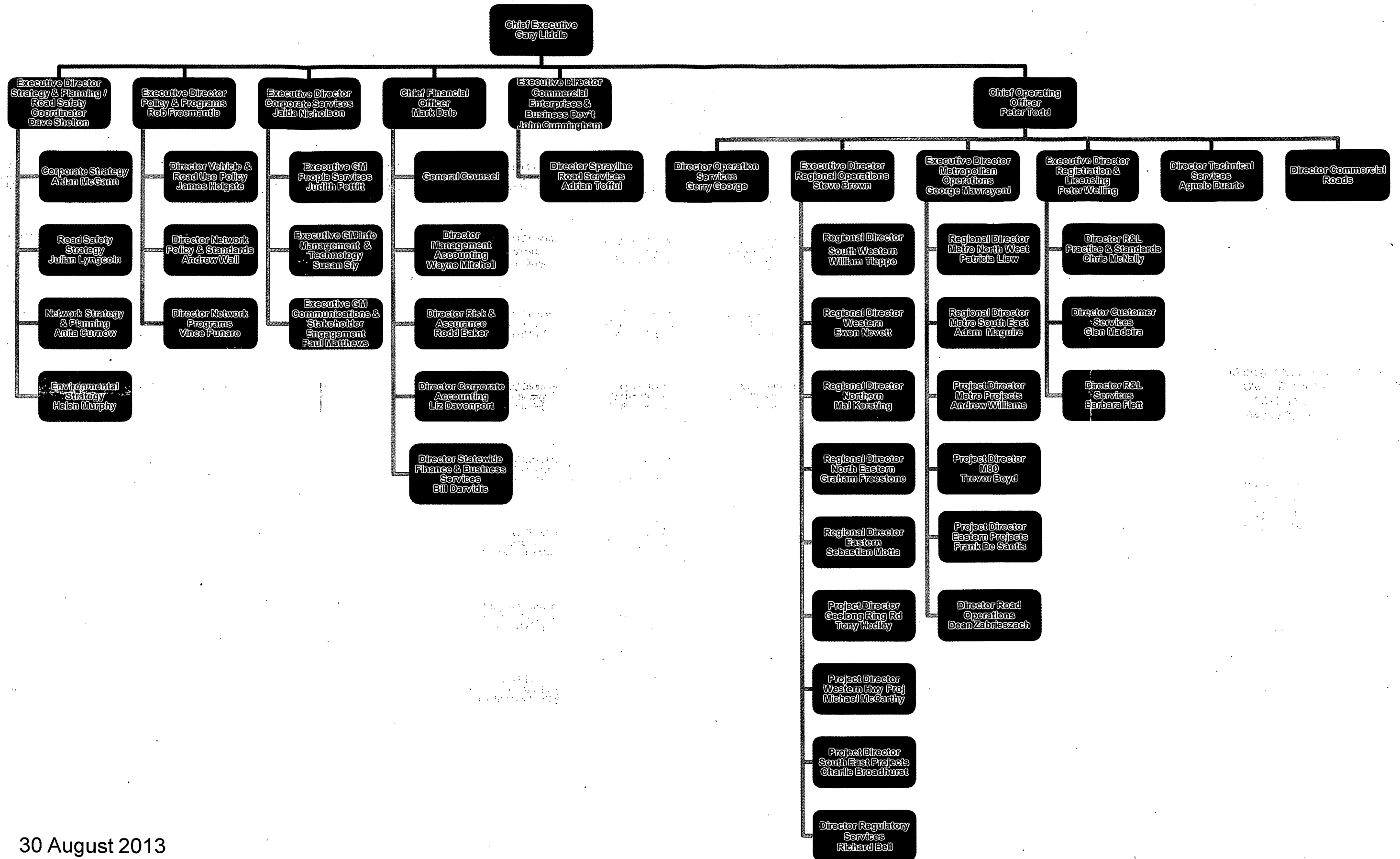
**ENCL.**

*cc: Ray Kinnear, Director of Network Planning*

# METROPOLITAN NORTH WEST REGION



# VicRoads Organisation Structure



## IMAP Implementation Committee

### Financial Report for the 6 months ending 31 December 2013

1 July 2013 – 31 December 2013

## Background

1. The IMAP financial position was last noted at the IMAP Implementation Committee meeting held 29 November 2013.
2. Retained Earnings carried forward from the 2012-13 financial year totalled **\$529,387** (excluding GST).

## Income

3. Funding received included:
  - IMAP Annual Council contributions (\$35K each)
  - IMAP Council's Regional Tourism Contributions (\$20K each)
4. **Total Income** for the 6 month period to 31 December 2013:

### **2800 Sundry Income:**

Retained Earnings carried forward from 2012-13	\$ 529,387	
IMAP Councils Annual Tourism Contribution (5 Councils)	\$ 100,000	
IMAP Tourism Map IP Licence fee	\$ 398	\$629,785

### **2810 Contract Income:**

IMAP Councils Annual IMAP Contribution (5 Councils)		\$175,000
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## **TOTAL OPERATING INCOME**

**\$804,785**

## Expenditure

5. **Total Expenditure** for the 6 month period to 31 December 2013:

### **4104 Postage & Couriers**

IMAP	Agenda distribution		\$ 347
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### **4108 Stationery – General**

IMAP	Reimbursement – Office stationery		\$ 172
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### **4131 Promotional Publications**

Strategy 11	Tourist Map distribution – June	\$ 325	
	July	\$ 350	
	Aug	\$ 467	
	Sept	\$ 312	
	Oct	\$ 365	
	Nov	\$ 508	
	Skybus Campaign – online promotion segment	\$ 1,437	
	Skybus Campaign - provide footage	\$ 1,086	\$ 4,850

### **4142 Local travel**

IMAP	Reimbursement – Parking		\$ 25
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### **4150 Consulting Fees**

IMAP	Website hosting Annual Fee	\$ 2,917	
	GIS supplier Annual Fee	\$ 7,200	
	IMAP Annual Report Design & Print	\$ 4,860	
	IMAP Logo & Stationery update	\$ 1,100	
Action 2.4	Melbourne Visitor Signs Project (Traffinity) Final payment	\$ 10,000	
	Signs Master Style Guide consultant 1 <sup>st</sup> payment(50%)	\$ 9,280	
Action 3.5	Through traffic consultant Final payment	\$ 38,658	



<b>Action 9.4</b>	Growing Green Guide (GGG) 1 <sup>st</sup> Progress payment	\$ 10,738	
	GGG 2 <sup>nd</sup> Progress payment	\$ 30,000	
	GGG 3 <sup>rd</sup> Progress payment	\$ 30,000	
<b>Strategy 11</b>	Reimbursement - GGG website hosting	\$ 47	
	Map Footscray update Visual Voice 1 <sup>st</sup> payment (50%)	\$ 4,546	
	Map Footscray update Visual Voice Final payment	\$ 4,546	
	Map cover update – Villani Design	\$ 300	
	IMAP Partnership Agreement with VTIC	\$ 10,000	
	Map update and VV Annual licence fee	\$ 1,175	\$165,367
<b>4211 Staff catering</b>			
<b>IMAP</b>	Catering Executive Forum meetings	\$ 582	
	Reimbursement – Staff meetings	\$ 106	\$ 688
<b>TOTAL EXPENDITURE</b>			<b>\$ 171,448</b>
<b>NET SURPLUS</b>			<b>\$ 633,337</b>

Refer to Attachment 4b to see total expenditure against project budgets to date.

## Recommendation

- That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report for the six months ending 31 December 2013.

# Reporting Scope - IMAP

ATTACHMENT 4A

*Operating & Capital Works Statement for period ended December 2013*

CURRENT MONTH				YEAR TO DATE				
	Total Committed	Budget	Variance	Unmatched Purchase Orders	Actuals	Total Committed	Budget	Variance
2800 - Sundry Income	0	0	0	0	629,785	629,785	0	629,785
2810 - Contract Income	0	0	0	0	175,000	175,000	0	175,000
Other Revenue	0	0	0	0	804,785	804,785	0	804,785
<b>Total Operating Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>804,785</b>	<b>804,785</b>	<b>0</b>	<b>804,785</b>
4104 - Postage & Couriers	0	0	0	0	347	347	0	-347
4108 - Stationery - General	172	0	-172	0	172	172	0	-172
4131 - Promotional Publications	509	0	-509	0	4,850	4,850	0	-4,850
4142 - Local Travel	25	0	-25	0	25	25	0	-25
4150 - Consulting Fees	70,933	0	-70,933	0	165,367	165,367	0	-165,367
Administration Expenditure	71,638	0	-71,638	0	170,760	170,760	0	-170,760
4211 - Staff Catering	688	0	-688	0	688	688	0	-688
Materials, Services and Maintenance	688	0	-688	0	688	688	0	-688
<b>Total Operating Expenditure</b>	<b>72,326</b>	<b>0</b>	<b>-72,326</b>	<b>0</b>	<b>171,448</b>	<b>171,448</b>	<b>0</b>	<b>-171,448</b>
<b>Operating Profit / (Loss)</b>	<b>-72,326</b>	<b>0</b>	<b>-72,326</b>	<b>0</b>	<b>633,337</b>	<b>633,337</b>	<b>0</b>	<b>633,337</b>
<b>Net Surplus / (Deficit)</b>	<b>-72,326</b>	<b>0</b>	<b>-72,326</b>	<b>0</b>	<b>633,337</b>	<b>633,337</b>	<b>0</b>	<b>633,337</b>

28 February 2014

Attachment 4b

# IMAP Projects: Expenditure against Budget - 2013-14 Funding Model

REVENUE				BUDGET 2013-14 Year 8	ACTUALS 1st qtr	ACTUALS 2nd qtr	Total	VARIANCE
IMAP Councils Annual Contribution				175,000	70,000	105,000	175,000	0
IIMAP Councils Annual Tourism Contribution				100,000	40,000	60,000	100,000	0
IMAP Map Licence fees (2)				700		398	398	-302
<b>Total Revenue</b>				<b>275,700</b>	<b>110,000</b>	<b>165,398</b>	<b>275,398</b>	<b>-302</b>
PROJECT ALLOCATIONS				BUDGET 2013-14 Year 8	ACTUALS 1st qtr	ACTUALS 2nd qtr	Total	VARIANCE
IMAP	General Expenses	Ongoing	IMAP Annual Report, Website, catering etc	15,000	3,263	6,845	10,108	-4,892
IMAP	GIS Expenses	Ongoing	IMAP GIS Support	7,200		7,200	7,200	0
IMAP	IMAP Review	Not started	Publish new plan				0	0
1.4	Boulevards & Major Roads - Hoddle Street	On hold	1. Establish joint view on Hoddle St				0	0
		Not started	2. Boulevard Study				0	0
2.3	Bike Network legibility	Current	Mapping priority routes				0	
2.4	Wayfinding signs	Current	Visitor Sign Project - Master Style Guide etc	60,000	10,000	9,280	19,280	-40,720
2.5	Bicycle Network:	Current	1. Capital Program - Bike Lanes				0	0
		Not started	2. Measure & map Level of Service rating				0	0
2.6/4.3	Public transport/Bus Reviews	Current	Advocacy role				0	0
3.2	Roads as Places	Not Started	Brief prep'd. Not started	40,000			0	-40,000
3.5	Reduced through traffic	Current	1. Reduce the impact of through traffic - final payment for phase 1	79,184		38,658	38,658	-40,526
		Not started	2. Parking provisions which support sustainable transport	100,000			0	-100,000
4.4	Enhanced bus priority	Not started	Support and advocate for implementation of preferred routes				0	0
4.7	Improvements to public transport services	Current	Consultation as part of Melbourne Transport Strategy				0	0
5.2	Affordable Housing	Current	Ongoing housing initiatives - Stage 2 of CLT research not started	10,000			0	-10,000
5.4	Social Infrastructure and Services	Not started	Map growth areas & locate current services to identify funding requirements for future planning	20,000			0	-20,000
5.5	Infrastructure Development			20,000			0	-20,000
7.2	Support Creative Businesses	New	Collated council information. Formulating brief.	10,000			0	-10,000
8.1	Priority for freight movement *	Not started	Freight Movement Strategic Plan	87,500			0	-87,500
9.2	Environmentally Sustainable Design - commercial buildings	Current	Develop ESD Factsheets - stage 2 underway. All funds committed.	14,928			0	-14,928
		Not started	Review ESD Policies, tools & methodologies, advocacy	10,000			0	-10,000
		Not started	Identify ESD retrofit issues				0	0
9.4	Green Demonstration Projects	Current	1. Develop an approach for Green Roof initiatives - drawing down IMAP funding	130,000	10,738	60,047	70,785	-59,215
			2. University of Melbourne - ARC grant contribution: Year 1 of 3	20,000			0	-20,000
		Current	Distributed Energy - Map the potential & likely locations of district energy cogeneration systems: Final payment awaiting final report	80,000			0	-80,000
10.1	Regional Open Space & trail network	Current	Identify linkages and gaps in OS and trail network				0	0
11	Regional Tourism Strategy	Current	3 year Tourism Strategy - Year 1 of 3	100,000	8,511	16,906	25,417	-74,583
<b>Total Expenditure</b>				<b>803,812</b>	<b>32,512</b>	<b>138,936</b>	<b>171,448</b>	<b>(632,364)</b>
<b>Net Surplus (Deficit)</b>				<b>-528,112</b>	<b>77,488</b>	<b>26,462</b>	<b>103,950</b>	
<b>Opening Balance of IMAP Account</b>				<b>529,387</b>			<b>529,387</b>	
<b>Closing Balance of IMAP Account</b>				<b>1,275</b>			<b>633,337</b>	

Please note that the funding calculation does not include Operational Costs of \$34,800 per council in 2013/14.

**IMAP Implementation Committee**  
**Progress Report**  
**IMAP Communications and Governance**

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## Purpose

1. To advise the IMAP Implementation Committee of the progress of IMAP Communications and Governance during the last 3 month period.

## Governance

2. IMAP Review:

The Executive Officer met with a number of senior staff on separate occasions for preliminary discussions on the process for the IMAP Review:

### December

- Peter Seamer, Chief Executive Officer, MPA
- David Mayes and Leanne Hodyl at City of Melbourne
- Melissa Rathje at City of Stonnington
- Sue Wilcox and Leanne Hodyl at City of Melbourne
- Katrina Terjung at City of Port Phillip

### January

- Alana MacWhirter and Emily Mottram, MPA and Susan Price, City of Stonnington
- Nigel Higgins and Adrian Havryluk at City of Maribyrnong
- Bruce Phillips at City of Yarra

An initial meeting of the IMAP Councils and the Metropolitan Planning Authority was then held on 12 February 2014 to gain some feedback on the Executive Officer's Discussion Paper which outlined a way forward for the IMAP Review.

The Discussion Paper and minutes of the meeting with staff and the MPA will be considered at an Executive Forum meeting on 24 February to finalise the approach for confirmation by the IMAP Implementation Committee (*Refer item 17, Attachment 11 - to follow*)

3. A copy of all IMAP published documents were sent to the Library of Victoria in December.

## Communications

4. During the last 3 months the following activities have involved the Executive Officer and others in IMAP communications:
  - **Action 2.3 Bike Network Legibility:** Following an initial meeting of the project team in late October, a workshop was held on 17 December with a wide number of stakeholders to commence work on this project. Council staff are providing the lead Council, City of Yarra, with details of upcoming projects in their municipality to help with mapping the priority routes
  - **Action 3.5 Reducing Through Traffic:** The project team met with the consultants on 7 February to determine what changes were required to the report following consideration by the Executive Forum on 18 November. (*Refer item 12, Attachment 7 of this agenda for an update*)
  - **Action 5.2 Affordable Housing – Community Land Trust (CLT) Manual:** the scope for phase 2 of this project has been received (refer item 8 Attachment 3b). Fundraising efforts have obtained sufficient sponsorship for part of this project to get underway.
  - **Action 5.4 and 5.5 Social Infrastructure Development** – met with the project team leader and agreed to defer this project until after the IMAP Review is completed, to determine IMAP's priorities for this research due to the diverse range of options available.
  - **Action 7.2 Support Creative Businesses:** The Executive Officer met with Economic Development staff at CoPP in early January to arrange consultation across the IMAP Councils

for the CoPP research paper entitled “ Creative Industries Economic Benefit Analysis.” The paper has been widely circulated for comment.

- **Action 9.4 Energy Mapping:** A webinar meeting was held on 10 December to provide CSIRO feedback on work to date, and a further technical user group meeting was convened on 7 February with CSIRO staff to review the robustness of way the data is presented. *(Refer to item 15 Attachment 9 for an update)*
- **Action 9.4 The Growing Green Guide:** the last PCG meeting for this project was held at the end of January to arrange the IMAP Committee’s approval, final layout changes and details for the project launch.
  - The IMAP Implementation Committee gave out-of-office electronic approval to the project on 4 February 2014.
  - The official launch of the project was held on 20 February at the University of Melbourne Burnley campus with approximately 90 attendees.
  - The industry launch is arranged for the evening of 20 February at a CoM event “Reach for the Stars”.
  - A media release has been prepared (see attachment) and the new website [www.growinggreenguide.org](http://www.growinggreenguide.org) had its virtual “ribbon” cut by the Mayor of Port Phillip at the launch ceremony.
  - 500 copies of the Growing Green Guide have been printed as well as downloads being made available on the new website. Team members will arrange distribution of the Guide to council staff and stakeholders who are able to promote green roofs wall and facades through their work and professions. *(Refer item 16 Attachment 10 – to follow)*
- **Action 11 Regional Tourism:** The project team met in December and February to continue with actions in the strategic plan implementation..
- **Other:** the Executive Officer also attended the following events:
  - Meeting with Walter de Gama, Luxor Finance and Tony Rafaniello, GM Chadstone Shopping Centre in January regarding the Chadstone Tourism Strategy
  - Meeting with Javiera Almeida Maturana and Nick Allitt from the Department of Premier and Cabinet in late January regarding the Southern Metropolitan Regional Development Forum, and the proposed establishment of an Inner City RDF.
  - Attended launch of the Room to Create fund at the Bakehouse Studios, City of Yarra held in early February.
  - Attended the IMMLG WSUD officers group meeting at the City of Melbourne in February.
  - Upcoming: Zero Net Emissions and Watermark Strategy launch at the City of Melbourne on 27 February.
  -

### **Recommendation**

- a. That the IMAP Implementation Committee resolves to **note** the Communications and Governance Briefing Paper

Attachment : Growing Green Guide launch – Media release

28 February 2014

Attachment 5a

**Guiding Melbourne buildings to a greener future**  
**Wednesday 19 February 2014**

The roofs, walls and facades of buildings across Melbourne will be turning all shades of green with the launch this week of Victoria's first Growing Green Guide.

The guide gives building owners, planners, designers, developers and home owners vital information so they can integrate green infrastructure on their buildings and help manage the impact of a changing climate on the way we live in the city.

City of Melbourne Environment Councillor Arron Wood said the Growing Green Guide was the result of three years' collaborative work between the Cities of Melbourne, Port Phillip, Yarra and Stonnington, the University of Melbourne, the Victorian Government and industry experts.

"The best minds have been brought together to develop a guide that will help transform existing buildings and create new ones which can use their roofs, walls and facades to work with the environment rather than against it," Cr Wood said.

"We know the city can be 4 to 7 degrees hotter than surrounding suburbs due to the urban heat island effect. Green walls, facades and rooftops not only look good but help cool our city and retain stormwater which can help reduce flash flooding.

"We estimate that right now there are around 50 green walls, 100 green roofs and many green facades across Melbourne. Our vision is that these numbers will multiply with the release of this comprehensive guide."

The guide offers innovative ideas for cooling buildings and the environment, while also increasing liveability. It provides information on the design, construction and maintenance of green infrastructure, outlines the research undertaken and technical explanations, as well as providing a number of case studies and details on considerations required when incorporating vegetation on new or existing surfaces.

Stonnington City Councillor Sam Hibbins said "Stonnington has the second lowest amount of public open space at 6.7 per cent (20sqm per person) of any Victorian municipality. We must therefore look for innovative solutions to create more open space and green our city. We can do this with green walls and roofs and strategic land purchases. The Growing Green Guide is a vital resource."

Minister for Environment and Climate Change Ryan Smith said that the guide was made possible through \$250,000 in funding from the Victorian Coalition Government's Victorian Adaptation and Sustainability Partnership program.

"This is another great example of adaptation at a local level, where through Coalition Government's funding, local communities are empowered to take their own action to be more climate resilient.

**City of Melbourne Media Adviser:** Irene Vlahos 0418 506 313

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28 February 2014

Attachment 5a

"The Coalition Government is pleased to see councils, University of Melbourne and the local community joining forces to produce a valuable tool for urban landscapes".

University of Melbourne senior lecturer and researcher Mr. John Rayner said "We know that green roofs, walls and facades provide multiple benefits for the environment and community, but having local guidelines on how to achieve these outcomes is a first in Australia. University research in green infrastructure over recent years helped to define, shape and develop the guide, ensuring that it is current, relevant and applicable for projects in Victoria."

City of Port Phillip Mayor Amanda Stevens said "The Growing Green Guide is a great example of how Councils can collaborate to address sustainability issues and provide leadership, both to local government and industry. Port Phillip has a strong commitment to sustainable buildings, minimising water use and climate change adaptation. The multiple benefits of green roofs, walls and facades allow buildings to be more resilient to hot weather, while minimising water use and energy use."

The Growing Green Guide will also be brought to life through an exciting new display of a shipping container covered with green roofs, walls and facades. It will be installed at City Square in mid-March, in the lead up to the Melbourne International Flower and Garden Show, showcasing the beauty and functionality of these new technologies.

The Growing Green Guide was funded with the support of the Victorian Government under the Victorian Adaptation and Sustainability Partnership through the Inner Melbourne Action Plan councils.

The guide can be downloaded by visiting <http://growinggreenguide.org/>.

**Launch details:**

<b>What:</b>	Launch of the Growing Green Guide
<b>Date/Time:</b>	Thursday 20 February 10am – 11.30am
<b>Where:</b>	Main Building, Burnley Campus, The University of Melbourne, 500 Yarra Boulevard, Richmond

**City of Melbourne Media Adviser:** Irene Vlahos 0418 506 313

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# IMAP Progress

# Report

## February 2014

The Inner Melbourne Action Plan (IMAP) identifies 57 actions within 11 regional strategies to help build the inner Melbourne region to embody creativity, liveability, prosperity and sustainability across a range of diverse neighbourhoods.

The following Actions have been **COMPLETED**:

Action 1.1 Inner Melbourne *Statement of Significance*

Action 2.2 Co-ordinated pedestrian and public transport Signage – *Wayfinding signs*

Action 2.3 Bicycle Network Legibility – *Priority Bicycle Network Report*

Action 2.4 Walking links and pedestrian priority areas - *Greenlight project*

Action 3.3 Regional Parking Management - *Report on Parking; Car sharing*

Action 5.2 Affordable Housing - *Needs Website (May 08); planning overlay, Australian CLT Manual*

Action 5.3 Integrating Public Housing Estates – *Collaborative framework report*

Action 6.3 Activity Centres - *Cumulative Impact Assessment tools; Local planning amendments*

Action 7.4 Regional Economic Development - *Statement*

Action 7.7 Universities and Regional Development – *Student placement processes, publication*

Action 9.1 Regional Sustainability Targets – *Audit of IMAP Councils*

Action 9.3 Water Sensitive Urban Design - *Model Guidelines*

Action 9.4 Green Demonstration projects (part) - *Water Sensitive Cities Report*

Action 9.6 Use of Recycled Water in Open Space – *Technical Notes*

Action 11.1 Inner Melbourne Map – *Inner Melbourne Visitor Map (extended to Footscray), Volunteer Famils, Skybus videos*

Action 11.2 Regional Tourism Program – *Research & Itineraries, Conference sponsorship*

### Other **Achievements**

University of Western Sydney 2013 Partnership Award – *for the Australian Community Land Trust (CLT) Manual*

Merit Award for Regional Action in Water Sensitive Urban Design at the Stormwater Victoria Awards

IMAP Bicycle Network - Presentation at the Bike Futures 2009 Conference

Presentation to Planning Students at Melbourne University 2009 & 2010

IMAP Annual Report 2012-13

#### Governance

- Annual Reports
- Goods & Services Procurement Policy and MoU
- Governance & Relationships Report
- IMAP Plan Review 2010; Financial Review 2010
- Memorandum of Understanding – Intellectual Property

- IP Licence Agreements – ESD Factsheets, IMAP Regional Tourism Map
- Communications
- IMAP Geographic Information System (GIS)
  - IMAP Website and GrowingGreenGuide.org website
  - National Conference presentations (2009, 2011 & 2012)
  - Club IMAP
  - Council Briefings
- Advocacy
- Ministerial Briefings – Ministers Wynne, Madden, Kosky, Plibersek, Powell
  - IMAP acknowledgements:
    - State Government's Cycling Strategy
    - Interdepartmental Committee (Department of Justice)
    - Melbourne Water (WSUD)
    - Department of Transport Wayfinding Signs Guide
    - Department of Transport and VicRoads – Greenlight Project

### Action 1.4 Boulevards and Major Roads

Preliminary work – **ON HOLD**

The IMAP Implementation Committee keeps a watching brief on work by VicRoads on the Hoddle Street Study. Awaits state government decisions.

### Action 2.2 Co-ordinated pedestrian and public transport signage system

**IN PROGRESS** - Initially completed in 2010, this project has been reactivated, focussed on visitor signage.

The Melbourne Tourism Partnership are exploring ways to assist visitors orientate themselves and navigate the city. In 2013 the project was extended to the IMAP Councils and the Melbourne Visitor Signage Co-ordinating Committee was established.

The Committee seeks to:

- build common threads between roads, public transport, tourism, pedestrian, cycling and street directional signage systems across the inner Melbourne region. Shared symbols and terminology will be applied across these key signage systems and coordinated responses to signage requests by tourist attractions, precincts and major developments provided.

To date, the following has been achieved:

- Priority attractions, key routes requiring navigation, visitor signage policies and areas benefitting by decluttering have been identified across the IMAP Councils.
- Work has also started on developing a Melbourne visitor signage Master Style Guide in 2013-14 to articulate agreed sign principles, policies, symbols, terminology and design standards.
- The contents of the Master Style Guide are being drafted for comment. Discussions have also been held with the Bicycle Wayfinding Working Group which has been established through the initiative of the Knox City Council.

### Action 2.3 Bicycle Network Legibility

**IN PROGRESS** – Initially completed in 2008, this project is now under review.

At its meeting in March 2013, the IMAP Implementation Committee agreed to review and update the Priority Bicycle Network Map, taking into account policies developed in recent years by the IMAP Councils' bicycle strategies and integrated transport plans; and having consideration for the State Government's recent Bicycle Strategy and Action Plan.

This project aims to coordinate bike lane development priorities and capital projects by the 5 IMAP Councils and VicRoads across the inner Melbourne region.

The City of Yarra is the lead council for this project. An initial meeting of the Working Group was held in October to scope the project. A Workshop in November in conjunction with State Government representatives started the collation of data on Council cycling initiatives, current and planned. [DTPLI will present to the IMAP Committee at the 28 February meeting on how this work can be integrated by the Department and coordinated through a series of additional workshops to determine the detail required to establish key cycling corridors.](#) The IMAP project team will also report to the Committee in progress to date.

### Action 2.5 Bicycle Network

#### IN PROGRESS - Implementation of Priority Routes

Action 2.3 delivered the Priority Bicycle Network Map for IMAP (January 2008) forming the basis for the implementation of Action 2.5. Focus is on the high bicycle usage routes or those routes which have the potential to carry significantly increased bicycle volumes as they:

- require the most work to bring them up to a standard that could safely accommodate increasing bicycle volumes.
  - provide the opportunity to implement “best practice” separation and delineation treatments being designed and installed in various municipalities; promote and share this knowledge more
- The Working Group reported their gap analysis of the network in May 2010, identified the need to fast track completion of the network and to establish coordinated design guidelines for standardized bike lane treatments across the IMAP councils. Representatives from the City of Maribyrnong joined the project team in 2011-12.
- In the March 2013 report the project team noted those cycling initiatives undertaken in 2012-13 across the five municipalities. Increased funding, improvement of strategic links, upgrades and detailed design are ongoing. All Councils were also involved in workshops to complete the State Governments state Cycling Policy. [After 5 years implementation, the project team supported a review of the priority cycle routes to establish new projects for implementation going forward.](#)

### Action 3.2 Roads as Places

#### IN PROGRESS

A Briefing paper was prepared for consideration by the IMAP Implementation Committee in February 2010. A revised brief was approved at the February 2012 Committee meeting which looks at the place making attributes around tram super stops. City of Melbourne has been appointed as the lead Council for this project.

### Action 3.5 Reduced through traffic

#### IN PROGRESS

The brief for this project was approved in February 2012. The project aims to provide a better understanding and knowledge of through traffic movements within Inner Melbourne, however through traffic is defined.

The key aims of this project are to:

- Define and assess the nature and extent of through traffic on the member Councils' areas
- Assess the impacts and issues associated with the through traffic impact from traffic management, social and economic perspectives
- Determine what are the optimum actions to address the impacts determined
- Produce a plan outlining realistic actions the member Councils can take to reduce the impact of through traffic on their communities, particularly in relation to influencing the development of VicRoads Network Operating Plans

- The tender for this project was awarded in November 2012. The consultants ran three workshops: to validate their initial findings (in January 2013) and seek feedback on the traffic count trend data developed during March 2013.
- The draft Final report was considered by the IMAP Executive Forum at their meeting on 18 November 2013. The findings of the study were well received and some amendments identified.
- A project team meeting in February 2014 clarified the additional work required to complete this report and identified an approach for commencing the freight study. The IMAP Implementation Committee will be updated at the February meeting on progress.

## Action 5.2 Affordable Housing

### COMPLETED - Stage 1: Planning mechanisms:

The project team will continue to monitor and promote planning mechanisms when opportunities arise and report back as necessary.

### IN PROGRESS - Stage 2: Community Land Trust Research

#### (Phase 1 – COMPLETED)

Research commissioned by the City of Port Phillip on “Affordable Housing Development Models” prepared by Affordable Housing Solutions [AHS] was made available to the IMAP councils in March 2011 for consideration. IMAP provided financial support, along with a number of other organisations for research to be undertaken on Community Land Trust models and their application in Australia.

The Australian CLT Manual is now completed. A workshop held on 14 December 2012 explained how Community Land Trusts can be established in Australia. Copies of the Manual have been distributed to the 5 IMAP Councils and were presented to the DHS Deputy Secretary and the Housing Minister’s Chief of Staff at a meeting with the Department on 14 May 2013.

The principal authors of the Manual, Dr Louise Crabtree, University of Western Sydney and Professor Peter Phibbs, University of Sydney provided a presentation on the CLT Manual to the IMAP councils and housing associations on 31 May 2013 and to government department staff from DHS and DPCD on the same day.

- The Canberra launch of the Australian CLT Manual is being planned for 2014.
- IMAP was awarded the University of Western Sydney 2013 Partnership Award for its involvement in this project.

#### (Phase 2 – IN PROGRESS)

- Fund raising for the next phase of this work – to develop financial models and case studies - is underway.
- The Scope of Work for Phase 2 is being reported to the February Committee meeting.

## Action 5.4 and 5.5 Social Infrastructure and Services/Infrastructure Development

### ON HOLD

This project proposes to undertake research to identify the capacity of social services currently provided to social housing developments, across the IMAP region, both existing and proposed, and to identify gaps which may exist in service provision. In addition the project aims to map the way people move through the municipalities and how this affects services. An initial project brief was approved at the November 2011 Committee meeting.

DPCD commissioned consultants to develop a framework to guide community infrastructure planning across the expanded central city area. As a result of this work, some rethinking of the IMAP project brief is required.

## Action 6.3 Managing Conflict in Activity Centres

### COMPLETED Stage 1

- Key 'tools' have been developed to aid in the assessment of Cumulative Impact:

#### COMPLETED Stage 2

- The Cumulative Impact 'tools' have been tested and modified by individual councils resulting in the adoption of new planning amendments. The Project Team's final report was considered at the November 2011 meeting.

#### COMPLETED Consultation

- IMAP representatives met with the VCGLR in 2012.
- IMAP Councils staff and the VCGLR met on 18 November 2012 to share information, clarify aspects of the application process and improve networks to manage applications more consistently.
- The "Living with Live Music" guide prepared by the City of Port Phillip was noted by the IMAP Implementation Committee and submitted to the State Government Live Music Roundtable in September 2013 for their consideration.

**ON HOLD** A submission is being prepared to address the disparity between Definitions in the legislation with the Department of Justice. On hold – awaiting resources to complete this work.

### Action 7.2 Support Creative Industries

#### IN PROGRESS

- An initial meeting was held in December 2012 to scope this project. Since March 2013, consultation has been undertaken across the 5 IMAP Councils to create an inventory of current programs being undertaken and identify IMAP potential projects.
- The Inventory report was considered by Council representatives in September 2013. A number of "quick wins" and research areas were identified for further work.
- The City of Port Phillip's research on the creative sector is due for release which will assist the project team in progressing this project. [The IMAP Councils were asked for their response to the report in January/February 2014 prior to it being considered by the Port Phillip Council.](#)

### Action 8.1 Priority for Freight Movement

#### IN PROGRESS

This project was delayed awaiting research being undertaken under Action 3.5.

- [The Project brief was further clarified by the IMAP Executive Forum on 18 November 2013 when they met to review the findings of the Through Traffic study.](#)
- [The project will be led by the Maribyrnong City Council. The Brief is currently being updated for quotation.](#)

### Action 9.2 Environmentally Sustainable Design – commercial buildings

#### COMPLETED Stage 1

Work on the Communication Strategy commenced in December 2010. ESD topics were identified and written up in the form of Factsheets for publication.

- The Factsheets pack was formally launched at a function held at the City of Melbourne on 11 May 2012 with the first 10 topics now available on Council and the IMAP websites. The Factsheets have been licensed for re-badging and use by 8 other Melbourne Councils. Topics include:

Indoor environment quality	Energy efficiency
Water efficiency	Stormwater management
Building materials	Transport
Waste management	Urban ecology

Innovation

Construction and building management

**IN PROGRESS** Stage 2

Additional topics currently in preparation include:

Melbourne Climate (including adaptation)  
 Site Permeability  
 External Shading  
 Green Walls and Roofs  
 Rating Tools

**Action 9.3 Water Sensitive Urban Design****COMPLETE** Stage 1

- *Model WSUD Guidelines* completed and endorsed.

**IN PROGRESS** Stage 2

- *Draft Storm water Management local planning policy* was refined following feedback from State Government officers and was consistent with the gazetted City of Bayside Clause 44 WSUD amendment. .
- In April 2010 councils received approval from DPCD to jointly exhibit the amendment commencing 1 July 2010. The documents were lodged with the Minister for Planning for approval in September 2010.
- The IMAP Councils wrote to the Minister for Planning in June 2012 requesting the matter be considered and approved. In 2012 and 2013 Melbourne Water and Office of Living Victoria representatives endorsed the WSUD approaches being proposed and undertaken through IMAP.
- Moonee Valley City Council ensured their proposed WSUD planning amendment largely mirrored that of the IMAP Councils. IMAP letters of support were provided for the Moonee Valley amendment panel hearing in May 2013. **Advice has been received in February 2014 that approval of the local plan changes is imminent.**

**Action 9.4 Green Demonstration Projects****IN PROGRESS****1. Growing Green Guide – IN PROGRESS**

The Green Roof Initiative aims to improve knowledge on green roofs, walls and facades and create solutions for the current barriers to implementation. The application for Sustainability Accord funding was successful. In conjunction with IMAP funding, the project aims to

- develop Victorian technical guidelines - a "Growing Green Guide";
- develop recommendations for options to integrate greening into regulatory schemes
- identify potential sites and work up feasibility studies

In addition it is proposed that practical application of the guidelines and policy recommendations could be undertaken through a demonstration project.

- A governance structure and timeline was finalised and a Project Officer and University Research Officer appointed. The project was launched at the City of Melbourne on 11 May 2012. Two stakeholder workshops were held during August 2012 and the makeup of the Reference groups finalised.
- A final draft of the Guidelines was released for public comment by the 16 December 2013. Consultation meetings about the Guide were carried out across the IMAP councils.

- In December 2012, the project team reported on the process to evaluate demonstration sites across the IMAP councils. The investigation was completed and reported to the IMAP Committee in November 2013.
- A new website enables access to an electronic copy of the Guide at [www.growinggreenguide.org](http://www.growinggreenguide.org). The new project website had over 1500 unique visitors in its first three weeks of establishment.
- A proposal for building the legacy of the Growing Green Guide for Melbourne project and extending it post February 2014 was **unsuccessful** in the recent Victorian Adaptation and Sustainability Partnership grants round.
- Approval from the IMAP Implementation Committee on the final versions of the Policy Options Paper; Victoria's Guide to Green Roofs, Walls and Facades was achieved in early February 2014 and the public launch of the completed Guidelines and other resources will occur on 20 February at the Burnley campus of the University of Melbourne.
- The Demonstration Projects Summary Report and the project's final report will be considered by the IMAP Committee on 28 February

## 2. Green Roofs Research Project - Australian Research Council Linkage Grant - **CURRENT**

- In December 2012 the IMAP Implementation Committee approved, in principle, to become a partner to an application for an ARC Linkage Grant with the University of Melbourne and Melbourne Water for further research on the measurable impacts of green roofs. The research project outcomes will provide:
  - Design, monitoring and management recommendations for Green Roofs, particularly in relation to stormwater quality and quantity, temperature (building energy efficiency) and improved biodiversity.
- Results can be incorporated into the updates and further/future extensions of the Growing Green Guide for Melbourne project.

## 3. Distributed Energy Mapping – **IN PROGRESS**

The Distributed Energy project aims to undertake an analysis of the potential for distributed energy in the IMAP area (district scale cogeneration, renewable and energy efficiencies) and develop business models for implementing commercially viable distributed energy systems in Melbourne.

To date, work has focussed on:

- extracting relevant Council data for the CSIRO modelling
- engaging the relevant utilities to participate and provide data.
- meeting with representatives from CSIRO to finalise data access arrangements

Results of the study, including energy demand modelling, mapping of the potential for energy efficiency, demand management and distributed generation are expected by December 2013.

The energy modelling was demonstrated at the IMAP Implementation Committee's August 2013 meeting. Further workshops held in October 2013 and February 2014 have helped identify how the information should be delivered to stakeholders. A progress report will be made to the February meeting of the IMAP Committee.



## Action 10.1 Regional Open Space and Trail Network

### IN PROGRESS

A working group presented a draft Project Plan to the IMAP Committee on 28 August 2009.

- In February 2010 the Working group detailed timeframe of the stages, desktop audit, engagement of partners and the development of an Implementation Plan, and in May 2010 updated the Committee on how the project has been integrated into actions being undertaken by state government agencies.
- In February 2011 GIS staff assisted the project by initiating the collation of land information across the 4 councils onto a base map.
- The IMAP Geographic Information System (GIS) was set up for testing in November 2013.

## Strategy 11 – Regional Tourism

### COMPLETED

Stage 1 - Visitors Map

Stage 2 - Regional Tourism Program & Experiential Packages

Stage 3 - Visitor Profile and Satisfaction Study

Stage 4: A three year Strategic Plan for Regional Tourism adopted by the IMAP Implementation Committee in May 2010 included the following projects:

- Licensing the tourism map to other tourist providers
- Publicity to promote Inner Melbourne to the regions - Famils were run for volunteers from Geelong (2012) and Ballarat (2013) to inform regional offices of the attractions of Inner Melbourne.
- Conference sponsorship and regional advertising
- Seasonal video promotion through Skybus

### ONGOING

Stage 5:

A new 3 year strategy was adopted in May 2013 inclusive of a detailed Action Plan for the current financial year. To date the working group has;

- Renewed licensing of the IMAP map to tourism peak bodies.
- Placed map and video material on the IMAP website for IMAP Councils to link with.
- Evaluated the Skybus Campaign, completed in August 2013
- Changed the IMAP map to include Footscray, Maribyrnong

These projects will continue to **add value, deliver stronger relationships, practical solutions and strategic directions and influence the liveability and sustainability of the inner Melbourne region.**

**Inner Melbourne Action Plan**  
**Progress Report**  
**Action 3.5 Reduced Through Traffic**

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**Purpose**

1. To update the Committee on the conduct of the Project and timing of the final report.

**Background**

2. Action 3.5 seeks to determine what actions can realistically be undertaken by member Councils to ameliorate the impact of through traffic in the Inner Melbourne area.
3. The project aims to provide a better understanding and knowledge of through traffic movements within Inner Melbourne, however through traffic is defined.
4. Sinclair Knight Merz was appointed to conduct the study and offered a strong traffic modelling focus (using a model they have developed for the State Government).
5. An update report was provided at the IMAP Committee meeting of 31 May, 2012 at which the Committee requested the draft report be discussed with the IMAP Executive Forum before reporting back to the IMAP Implementation Committee.
6. A presentation of the draft report was made to the IMAP Executive Forum on 18 November 2013, at which positive feedback was received on the study outcomes and requests for minor amendments were made to enhance elements of the report.

**Discussion**

7. Specifically, the Executive Forum requested further work be undertaken on :
  - a. comparison with the Port of Melbourne Strategy,
  - b. percentages of through traffic on Council and VicRoads managed roads
  - c. impact of rate of growth and lack of adequate transport infrastructure
  - d. the actions which should be undertaken on a regional basis and by individual Councils
  - e. how the outcomes of the study can focus on VicRoads dealing with IMAP as a region v. individual Councils.
8. The project team met on 7 February 2014 with the consultant undertaking the study and briefed them to provide further information to alter the report and address the requests of the Executive Forum.
9. A final draft will be considered by the project team prior to submission to the IMAP Implementation Committee.
10. At the project team meeting on 7 February 2014, the opportunity was also taken with the consultant to discuss how the data from this study will be input into the proposed freight study proposed by IMAP. The brief for the freight study is currently being modified as a result of the recommendations of the through traffic study and a proposal is being sought from Sinclair Knight Merz for further IMAP consideration.

### **Project Timing**

11. It is expected the final version of the “Reduced Through Traffic” report will be available for the consideration of the IMAP Implementation Committee at the May meeting.

### **Project Budget**

12. Additional funds will be expended to undertake the further enhancements requested by the Executive Forum, however the project is well within budget which will not be exceeded.

### **Recommendation**

13. That the IMAP Implementation Committee note this update report.
14. That submission of the final report on Action 3.5 be considered at the May 2014 meeting of the IMAP Implementation Committee.

**Inner Melbourne Action Plan**  
**Progress Report**  
**Action 2.3 Bicycle Network Legibility**

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**Purpose**

1. To update the IMAP Implementation Committee on current work being undertaken on the bicycle network in relation to the goals set out in Action 2.3 Bicycle Network Legibility.

**Background**

2. Action 2.3 Bicycle Network Legibility aims to improve the legibility of the bicycle network (Principal Bicycle Network and local links) with an emphasis on clear delineation of continuous links.
3. Action 2.3 was initially completed in 2008. However at the IMAP Implementation Committee meeting in March 2013 it was agreed that the map of priority cycling routes required updating. The new project team for this Action has now been established and held its initial meeting on 17 December. The project team has been compiling information on current and future cycling infrastructure improvements.
4. This report provides an update on progress.

**Discussion**

5. The IMAP Councils have recently met to discuss the progress on the routes nominated.
6. It became apparent that the work being undertaken by DTPLI and VicRoads needed to be incorporated into the update.
7. The DTPLI will meet the Central Subregion Councils in March and April 2014 to discuss priorities in the bicycle network as a part of DTPLI's work on key cycling corridors.
8. As the IMAP Councils have already done some work on the routes, priorities and missing links in the bicycle network, the message at the DTPLI workshops should be consistent across the region.
9. Councils use different mapping systems for their cycling infrastructure. The Project Team acknowledge that it would be beneficial for the IMAP Councils and neighbouring Councils if the cycling network across Inner Melbourne was mapped and held on the IMAP GIS. Once DTPLI and the IMAP councils have determined the cycling corridors and priorities and reported this back to the Committee, the IMAP Action 2.3 group proposes that the IMAP Implementation Committee fund the mapping of the finalised update (after the DTPLI workshops) in the GIS system so that it can be made available via the IMAP website.
10. The Project Team will present the map and list of priorities to the IMAP Implementation Committee when finalised to report on progress.
11. A further report will be prepared once costs are known. There is currently no funding provision for this work in the IMAP budget.

**Recommendations**

12. That the IMAP Implementation Committee:
  - a. Note the update on progress to date on Action 2.3, and
  - b. Note the requirement to fund the GIS mapping of the routes so that this work can be undertaken in the 2014/15 financial year.

## Inner Melbourne Action Plan

### Progress Report

#### Action 9.4 Green Demonstration Projects – Distributed Energy Project

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#### Purpose

1. To update the Committee on the progress of Action 9.4 Green Demonstration projects: Distributed Energy project.

#### Background

2. Action 9.4 consists of 3 parts:
  - a) Water Sensitive Cities
  - b) Green Roof Project
  - c) Distributed Energy project

The Distributed Energy Project is being led by the City of Melbourne in partnership with the CSIRO. The project has undertaken energy mapping and modelling for the Cities of Melbourne, Port Phillip, Stonnington and Yarra and has focused on the CitiPower electrical distribution network. The project was commenced prior to the City of Maribyrnong joining IMAP and Maribyrnong has not been included in the study.

3. The project will identify:
  - a. Map the current energy demand in the four municipalities (based on available 2011 data).
  - b. Identify opportunities for distributed generation, including district energy systems, renewable and low-carbon energy generation, and
  - c. Identify potential impacts for greenhouse gas and energy reductions through energy efficiency initiatives and demand management initiatives.
  - d. Model future energy consumption trends based on expected future growth and development scenarios, and
  - e. Compare the effectiveness of different programs and development scenarios in achieving energy reductions.
4. A Draft Stage 1 report has been completed and presented to the project working group and relevant Council staff. The study has drawn on Census data, buildings and rates data from the four councils and energy consumption data from utilities.
5. The Stage 1 report identifies existing energy consumption based on building typologies and had generated a map of this data. Refinements to the map are being undertaken to provide greater land parcel granularity and improve the granularity in the energy gradients used.
6. Additional refinements are being undertaken to forecast growth scenarios more accurately based on existing Council and State Government development plans.

## Discussion

7. Project timeframes have been adjusted to take into account delays in collating data, both from Councils and the utility. Necessary data has now been collected. The project is now working to a completion date of June 2014.
8. Stage 1: Following completion of the Stage 1 report, a workshop was held in February 2014 with Council staff representing various work areas: GIS, Rates, Planning, Research, and Environmental Sustainability. The workshop focussed on:
  - a. Testing the usability of the maps and modelling and identifying improvements,
  - b. Identifying potential end uses for the data
  - c. Identifying potential end users for the data
  - d. Identifying future intervention scenarios for modelling – these would model energy saving initiatives for modelling in stage 2 of the project
9. Stage 2 of the project will now focus on identifying and modelling the energy saving potential through various intervention scenarios and refining the future growth scenarios based on Council's strategic growth plans.
10. The final report will be able to inform:
  - a. electricity network planning,
  - b. the design and focus of energy efficiency programs delivered by councils or other agencies,
  - c. the design and focus of renewable energy programs.
11. A delivery interface needs to be developed in order to maximise utility of the available data and modelling. Options for the development of the delivery tool will be considered by CSIRO and the project team.
12. Next Steps will include:
  - a. GIS Inputs and Future Growth: Inputs to be incorporated into the model
  - b. Project group to meet to agree to future intervention scenarios
  - c. Phase I reporting to be completed, incorporating comments, and if possible, GIS and growth inputs from Councils.
  - d. IMAP Project group to agree on course for developing delivery tool.
  - e. Second Phase Report and modelling to be undertaken by CSIRO.

## Funding

13. IMAP expenditure for the project was approved by the IMAP Implementation Committee and contributions were made between 2010/11 – 2012/13. No further contributions are required.
14. The total project budget is \$955,000. Of this, \$180,000 will be contributed by IMAP through a grant agreement with CSIRO. The balance, \$775,000, is being funded by CSIRO.
15. The initial grant contribution of \$100,000 has been paid. The balance of \$80,000 remains in the budget and will be paid upon the delivery of the Stage 2 report.
16. There is potential for the project to be developed further to take into account economic modelling and studying the impacts (positive and negative) of distributed generation and energy efficiency on the electricity networks. This aspect is subject to additional funding being secured by CSIRO. It was anticipated that this work would occur as part of the IMAP project however this has not occurred due to failure to secure funding.

## 17. Recommendation

That the IMAP Implementation Committee resolves to **note** the progress of Action 9.4 Distributed Energy project.