

**Inner Melbourne Action Plan**  
**Progress Report**  
**Action 9.2 – Environmentally Sustainable Design**

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## Purpose

1. To update the Committee on the progress of Action 9.2 Environmentally Sustainable Design - the ESD Fact Sheets – Stage 2

## Background

2. In May 2012 the IMAP Councils released the first round of fact sheets which covered the 10 key sustainable design categories for the Sustainable Design in the Planning Process (SDAPP) framework.
3. Through the first part of the project we identified that additional fact sheets could be created to provide more detail on relevant sustainable design issues within the planning scheme.
4. The original budget of \$35K was exceeded, however the IMAP Implementation Committee agreed to fund an additional \$20k for the overspend (\$5K) and for the additional fact sheets (\$15K).
5. Our last report provided information on the development of the fact sheets stage 2, who was assigned to each sheets development and that the Murray Betts Group had been engaged to continue the graphic design and layouts for the sheets to maintain consistency with the look and feel of the original fact sheets.

## Discussion

6. Some changes of staff have occurred through the process, the updated responsibilities are:
  - Melbourne Climate (including adaptation) – CoY Euan Williamson (formerly Gavin Ashley)
  - Site Permeability – CoS Nadia Ford
  - External Shading – CoPP Steve McKellar
  - Green Walls and Roofs – CoM Gail Hall (formerly Julie Francis)
  - Rating Tools – Fact Sheet Team
7. Four of the fact sheets are very close to completion including Melbourne Climate, Site Permeability, External Shading and Green Walls and Roofs. These are provided as attachments to this report (*to follow*).
8. The fifth sheet, Rating Tools, is still under development and a draft is provided as an attachment to this report (*to follow*). The sheet is still under review as it includes information on the current Sustainable Design in the Planning Process (SDAPP) tools which are the STEPS tool for residential development and the SDS for non-residential development.  
 These tools are currently being redeveloped into one integrated tool called the BESS (Built Environment Sustainability Scorecard) tool which will be a 'one stop shop' for all planning applications that are attempting to comply with the SDAPP framework.  
 The BESS tool is expected to be released later this year and it may be appropriate to wait until this time to release the fact sheet with the up to date information on it.
9. The success of the Fact Sheet Project can be defined by a recommendation from the Ministerial Advisory Committee (MAC) and Panel Report for the proposed Environmentally Efficient Design (EED) policies which were exhibited by six local governments including Port Phillip, Stonnington and Yarra.

The recommendation read as follows:

*'The Sustainable Design Assessment in the Planning Process Fact Sheets in existence at the time of Amendment exhibition be adopted in the local policies as reference documents.'*  
*Item 3, Page 103/117 Advisory Committee and Panel Report, Environmentally Efficient Design Policies, 7 April 2014.*

This verifies the decision made by the IMAP Committee in November 2010 to expand the category to provide for fact sheets for all development types. These fact sheets were then designed to support the SDAPP framework and have since become reference documents for the six local governments who had adopted the proposed local planning scheme amendment for ESD.

This is a great success of this Action.

## Next Steps

10. The recommendation from the MAC raises some questions in regards to the ongoing maintenance of the fact sheets. As they provide information on standards for sustainable development, they are due to change in the future and would need an appropriate level of governance to ensure stakeholders are engaged and appropriate processes are in place for these changes to occur.
11. As this takes on an operational nature to ensure the fact sheets are maintained and kept up to date, it may be deemed that it is not appropriate for IMAP to continue to manage the project.
12. The Council Alliance for a Sustainable Built Environment (CASBE) was formed in 2009 by several inner Melbourne local governments including Port Phillip and Yarra. CASBE has developed the SDAPP framework and the fact sheets have been designed to compliment this framework.
13. CASBE would be better placed to manage the project, however the timing and conditions of such a decision and agreement would need to be accounted for.
14. The MAC require that a consistent set of fact sheets are agreed and adopted by the six local Councils. As some of these councils are outside of IMAP (Banyule, Moreland and Whitehorse) they have initially been allowed to adopt the fact sheets (via the IP licence agreement) and alter the Council standards at the rear to suit their own specific requirements.
15. CASBE would be in the best position to manage this process and to adopt a CASBE set of fact sheets which should then be adopted by participating councils to ensure consistency and a governance structure which would allow for ongoing maintenance. This would incur a cost which has not been factored into the CASBE paying members funding structure.
16. The fact sheets would need some ongoing financial support from IMAP at least (in the next three years) until the maintenance costs can be factored into the Memorandum of Understanding (MoU) when it is due to be renewed in 2017.
17. A change to the fact sheets would include revising the IMAP logo on the rear to remove the participating council logos to avoid confusion when the fact sheet is branded for a non-IMAP Council. The intention would be to retain the 'Inner Melbourne Action Plan' "Making Melbourne More Liveable" wording and to provide a web address and some text that explains the project was initially developed by IMAP. The CASBE logo would also appear alongside this information, so that each council adopting the fact sheets could still adopt their own branding and colours on the front page of the fact sheet. An example is attached to this report (*to follow*).

## Expenditure

18. Murray Betts Group has invoiced against the provided quotations for the fact sheets which are as follows:

Melbourne Climate	\$2 530	Quote \$ 2 893
Site Permeability	\$2 772	Quote \$ 2 772
External Shading	\$3 014	Quote \$ 3 377
Green Walls and Roofs	\$3 201	Quote \$ 2 893
Rating Tools	-	Quote \$ 2 409
<b>Total</b>	<b>\$11 517</b>	<b>\$14 344</b>

The budget for this action is \$15 000

### **Recommendations**

19. That the IMAP Implementation Committee resolves to **note** the progress comments provided.