

Inner Melbourne Action Plan

'Making Melbourne More Liveable'



DRAFT Minutes

Inner Melbourne Action Plan Implementation Committee

Meeting No 35
8.00 am – 10.00 am Friday 29 August 2014
City of Yarra
Meeting Room 1, Richmond Town Hall

Attendance Committee Members	<p>Cr Jackie Fristacky, Mayor, City of Yarra (Chair)</p> <p>Cr Grant Miles, Mayor, Maribyrnong City Council</p> <p>Cr Adrian Stubbs, Mayor, City of Stonnington</p> <p>Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne</p> <p>Mr Geoff Cockram, Acting Chief Executive Officer, City of Stonnington</p> <p>Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra – <i>left at 8.35am</i></p> <p>Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip</p> <p>Mr Nigel Higgins, Acting Chief Executive Officer, Maribyrnong City Council</p>
Associate Partner Representatives	<p>Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI</p> <p>Mr Rod Anderson, Strategy and Partnerships Regional Manager- Port Phillip, DEPI</p> <p>Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads DTPLI</p> <p>Ms Jane Monk, Director Inner City, Metropolitan Planning Authority</p> <p>Mr Sasha Yarwood, DPTLI – <i>for Rebecca Collins</i></p>
IMAP	<p>Elissa McElroy, IMAP Executive Officer</p>
Guests	<p>Mr Steven McKellar, Sustainable Design Architect, City of Port Phillip</p> <p>Mr Euan Williamson, Environmental Sustainable Development Advisor, City of Yarra</p> <p>Mr Austin Ley, Manager City Research, City of Melbourne</p> <p>Ms Helen Hardwick, Program Manager Tourism Policy and Strategy, City of Melbourne</p> <p>Mr David Morison, Urban Designer, City of Yarra</p> <p>Mr Adam Zaborszczyk, Senior Sustainability Officer – Sustainable Energy, City of Melbourne</p> <p>Mr Barry McGuren, Manager Tourism Melbourne, City of Melbourne</p> <p>Ms Javiera Almeida Maturana, Senior Policy Officer - Regional Strategy Coordinator , Intergovernmental Relations Branch, Dept of Premier & Cabinet - <i>for item 4 only</i></p> <p>IMAP Champions</p> <p>Mr Bruce Phillips, Director City Development, City of Yarra</p> <p>Mr Morris Bellamy, Manager Strategic Marketing, Communications & Advocacy, Maribyrnong City Council</p>

PRELIMINARIES

1.	<p>Appointment of Chair</p> <p>1.1 That the IMAP Implementation Committee resolves to appoint Cr Jackie Fristacky as the Chair of the Meeting.</p> <p>MOVED CR STUBBS / Cr Ong</p> <p>A vote was taken and the MOTION was CARRIED</p>
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2.	<p>Apologies and Introductions</p> <p>2.1 That the IMAP Implementation Committee resolves to note the following apologies:</p> <ul style="list-style-type: none"> - Cr Amanda Stevens, Mayor, City of Port Phillip - Mr Alistair Miller, Acting Director City Planning & Infrastructure, City of Melbourne - Mr Jay Meek, Director Melbourne Central VGBO, DSDBI - Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra - <i>for leaving early</i> <p>MOVED CR STUBBS / Cr Ong A vote was taken and the MOTION was CARRIED</p>
3.	<p>Members Interest</p> <p>Disclosure by members of any conflict of interest in accordance with s.79 of the Act.</p> <ul style="list-style-type: none"> - None declared

ITEMS

4.	<p>Additional Item: Regional Management Forum (RMF) projects <i>The two RMF Draft Project Scoping papers for this item were tabled.</i> <i>Ms Javiera Almeida Maturana, DPC attended for this item.</i></p> <p>Ms Vaidyanath spoke to this item. She advised 2 regional priorities were being developed by the RMF requiring joint funding from the IMAP Councils and state government:</p> <ol style="list-style-type: none"> 1. Integrated Delivery models; and 2. Measures of Liveability. <p>There was some urgency in taking this matter for discussion as a late item because:</p> <ul style="list-style-type: none"> • Dean Yates, RMF convenor, wants to report the joint RMF- IMAP projects to the upcoming Secretaries Board meeting on 25 September • Further discussion can occur with the state government prior to the election caretaker period • IMAP can discuss its support for funding the projects through IMAP prior to IMAP's November budget meeting. <p>With reference to item 1, Ms Vaidyanath noted:</p> <ul style="list-style-type: none"> • the need for the IMAP councils to bring together social infrastructure provision in the region; • that provision for a growing population would be unsustainable under the current rating approach, with state government funding already committed; and • that we needed IMAP's practical commitment to develop an innovative service model which would identify opportunities and precinct based solutions, through working together. • to be successful, all arms of state government need to work together, and local government also needs to be on board. • the 4 deliverables for project 1 that are listed on the handout. <p>Ms Vaidyanath requested the Committee consider:</p> <ul style="list-style-type: none"> • Approving the funding commitment in principle (on the basis of 50% State Government, 50% IMAP Councils) • Consider funds of \$120,000 - \$150,000 p.a. each year for 2 years from the IMAP Councils to cover both projects (Liveability and Integrated Delivery models) • Note some in-kind contributions from Councils could form part of their \$25,000 - \$30,000 annual contributions. <p>Ms Slatter noted some of the contribution towards these projects could be from the IMAP budget and that some funding may be available this year. The projects also need state government commitment before the election, and matching funds from state government should be a requirement of IMAP Council funds. Mr Cockram clarified that IMAP's funding support was in principle only at this stage and would be reported back to the committee once the project was fully scoped and State Government support obtained. Ms Almeida Maturana noted Dean Yates will be submitting the 2 priorities for government funding commitment and it would be good to be able to say that the IMAP Councils were on board.</p> <p>Mr Austin Ley spoke to item 2 on Liveability. He noted:</p> <ul style="list-style-type: none"> • There are lots of measures for Liveability – the project aims to focus on key measures for the Inner
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	<p>region and considers how to achieve sustained or increased liveability factors, considering all the pressures the region is facing.</p> <ul style="list-style-type: none"> The project will review all aspects of liveability to identify measures pertinent to the region and ensure all agencies engaged in activities which contribute to liveability, are aligned to these measures. Part of this will be looking at what KPI's drive state government outputs and whether they align with indicators for liveability for the region; and how to get this alignment between agencies. <p><i>Ms Jane Monk arrived at 8.30am.</i></p> <p><u>Comments/Questions</u> Mr Higgins noted his support. Ms Vaidyanath noted the project aims to draw on existing pertinent data, not undertake further data collection, and that this provides a golden opportunity with the IMAP review, MPA and RMF to develop a synchronised approach. Ms Slatter pointed out Plan Melbourne's central subregion and the IMAP region alignment allows for more leverage. Cr Ong supported this alignment and noted liveability impacts on all our investments in our region. Cr Stubbs asked if the surplus in the IMAP budget could cover this project. The Executive Officer noted the surplus was already committed to a number of projects but that these could be revisited by the Committee as part of the IMAP Review at the November meeting.</p> <p>4.1 That the IMAP Implementation Committee resolves to give:</p> <ul style="list-style-type: none"> <u>in-principle support</u> to 2 projects to be conducted jointly with the Regional Management Forum (RMF), being Integrated Delivery models and Measures of Liveability; and commitment of up to \$150,000 p.a. up to 2 years for IMAP funding; <u>subject to</u> this funding being matched by the Victorian State Government. <p>MOVED MS SLATTER / Cr Ong A vote was taken and the MOTION was CARRIED</p> <p><i>Ms Vaidyanath left the meeting at 8.35am.</i></p> <p><i>Action: RMF to be advised of the decision to support and fund the 2 projects over 2 years, subject to funding being matched by the state government</i></p>
5.	<p>Confirmation of Minutes</p> <p>5.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Implementation Committee No. 34 held on 30 May 2014.</p> <p>MOVED CR ONG / Cr Stubbs A vote was taken and the MOTION was CARRIED</p>
6.	<p>Business Arising The Executive Officer advised in relation to the correspondence:</p> <ul style="list-style-type: none"> while Phase 2 of the Community Land Trust project can now proceed, some changes to the contract are still being worked through. that Dr Butterworth's email offered to showcase the Liveability research work to IMAP members. <p>Members noted that a presentation would be more useful to the group working on the RMF project.</p> <p>6.1 That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from the previous minutes.</p> <p>MOVED CR MILES / Ms Slatter A vote was taken and the MOTION was CARRIED</p> <p><u>Correspondence:</u> Inwards 2a: Dr Louise Crabtree, University of Western Sydney - Phase 2 CLT research project 2b: Dr Iain Butterworth, Dept of Health - Publication on Urban Liveability 2c: Mr Craig Kenny, Director Community Programs City of Yarra - Yarra's Night Time Economy Strategy 2014</p>

	<p><i>Action: Executive Officer to advise Dr Butterworth that the group working on the RMF project could be interested in a presentation</i></p>
7.	<p>Financial Report</p> <p>The Executive Officer noted IMAP has been catching up this financial year, by completing projects budgeted in previous years. Annual revenue was overspent by \$120,000, which has reduced the carry forward. The account remains in surplus. Other points to note were:</p> <ul style="list-style-type: none"> - All payments were made to reimburse the City of Melbourne for the Growing Green Guide project. About \$3K remains in the budget for any ongoing activity undertaken for this project. - The final payment was made for the Through Traffic project. There was a saving of \$40,000 against the original estimate which can now be made available to other projects. - The CSIRO final payment for the Energy Mapping project shows in the accounts as the invoice has been received – however payment remains outstanding awaiting completion of the project. - The tourism account was underspent by \$34,000. This will be carried forward and will contribute to 2 payments to DML falling in one year for map printing under the IMAP/DML Agreement. <p>7.1 That the IMAP Implementation Committee resolves to receive the IMAP Financial Report for the year ending 30 June 2014.</p> <p>MOVED CR ONG / Cr Stubbs A vote was taken and the MOTION was CARRIED</p>
8.	<p>IMAP Draft Annual Report and Summary 2013-14</p> <p>8.1 That the IMAP Implementation Committee resolves to approve the IMAP Annual Report and Summary for 2013-14.</p> <p>MOVED CR ONG / Ms Slatter A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Annual report to be finalised and distributed</i></p>
9.	<p>IMAP Communication and Governance</p> <p>The Executive Officer drew attention to the meeting dates for 2015, the conference paper delivered by Gail Hall at the Liveable Cities conference, and noted the substantial work undertaken by Michelle Dawson on finalising the map Agreement with Destination Melbourne. She also advised that the University of Melbourne had held its first update meeting on the ARC Green Roof Linkage grant project. An update report has been requested for the IMAP Committee.</p> <p>9.1 That the IMAP Implementation Committee resolves to:</p> <ol style="list-style-type: none"> note the Communications and Governance Briefing Paper; and approve the IMAP meeting schedule for 2015. <p>MOVED CR STUBBS / Cr Ong A vote was taken and the MOTION was CARRIED</p> <p><i>Noted an amendment to the year for the 29th May meeting.</i></p> <p><i>Action: Meeting dates for 2015 to be confirmed with IMAP members after mayoral elections</i></p>
10..	<p>Progress Report</p> <p>10.1 That the IMAP Implementation Committee resolves to note the IMAP Progress Report for August 2014.</p> <p>MOVED CR MILES / Cr Ong A vote was taken and the MOTION was CARRIED</p>
11.	<p>Action 9.4 Green Demonstration Projects – Distributed Energy</p> <p><i>A bound copy of the draft consultant report had been forwarded to Committee members by separate mail.</i></p> <p>Mr Adam Zaborszczyk, CoM attended for this item. He gave an overview of what the project set out to achieve and noted that 2 issues remained before we can complete the project:</p>

1. Formatting updated data onto IMAP council data bases – resolvable subject to GIS staff availability
2. Editorial issues about the way the data has been presented. The report heavily features Melbourne with less emphasis on the other 3 municipalities. The reason is because of the way growth is represented in the other IMAP councils areas where it is harder to indicate change. It has been easier for Melbourne city as they had greater data available for locating change. CSIRO chose not to include that same level of data for other areas.

Growth data

In response to questions Adam noted that councils had been asked to provide detailed data on growth. He was aware of some difficulties - such as Fishermans Bend growth information still being determined and modelled when CSIRO were modelling, but some assumptions were still made. Where growth information as not provided to CSIRO, they assumed the growth was the same overall.

Cr Ong noted a review of structure plans indicated that the city was growing faster than was thought. He asked if other councils have done similar assessments?

Ms Slatter noted Fishermans Bend strategic framework has just been finalised.

Cr Stubbs noted Stonnington has been going through the zoning process – and now know where zones are going to be. The model may need an update.

Adam noted that, following a request for high level coordination to get the data, the model has been based on the information available/supplied. The report does capture geographic growth, but evenly spreads it in the absence of better information.

Opportunities to reduce energy consumption

Adam gave a brief update by PowerPoint noting the source of data, the break down by economic sectors and how interrogation of data can yield information on what uses energy on each site e.g. cooling, hot water etc. This enables modelling of different interventions, e.g. hot water upgrades, lighting programs. GIS teams can do interactive mapping and interrogate the information in different ways.

Refer detail pp 36 and 40.

The report notes opportunities to reduce energy consumption using a range of scenarios. This aspect really is the value of the report (Pages 40/41). It identifies different scenarios. The project's usefulness is not so much in the report as in the data.

Next steps

Adam noted there probably is not an opportunity to remodel the data based on growth. Team restructuring in CSIRO has created a lot of uncertainty hence urgency to complete the report. The Working Group plan to upload to CoM and IMAP open GIS platforms, and make the data available on national databases. A communication strategy will be developed and tailored to all Councils.

Comments/Questions

Cr Ong noted there are not a lot of conclusions – and that the improvement from interventions indicated is only around 2%. Adam clarified that Scenario A models an uptake rate without intervention or regulation – where the difference is not great in the early years. By 2026, Scenario B recognises more differences/benefits that later occur. The model assumes that current energy requirements in the planning schemes are adopted and that greater measures would be undertaken under Scenario B.

Councillors noted that if we want to mandate changes to the planning schemes, we could bring on changes earlier. The Sustainable Buildings project in CoM has energy agreements but the uptake is slow. Should we make it law? We could also influence change through education.

Ms Monk asked if the report considers energy consumption for street lighting – and was advised that the study includes buildings – mainly – as street lighting accounts for half of 1%.

Cr Stubbs noted Chadstone shows up as a zero and asked for clarification later on – Adam is to get back to Cr Stubbs.

Mr Phillips noted Pages 40-42 are the main thrust of this report – the data is relative, which is the key value out of this work. The Working Group could draw together an Action Plan about advocacy, what service providers can do etc. Adam noted that was where the Working Group want to focus their communications.

	<p>The Chair noted the IMAP councils could work together on interventions to get better outcomes. Ms Slatter asked if we are not 100% confident about the data, do we need to pause to get it? Prior to publication, maybe the Working Group could consider the implications? The Committee agreed to ask the Working Group to prepare an Action Plan, and to delete part b of the recommendation and reword it to reflect the discussion.</p> <p>11.1 That the IMAP Implementation Committee resolves to:</p> <ul style="list-style-type: none"> a. Note the completion of the project, pending the resolution of data formatting and editorial issues in the report; and b. Request the Working Group prepare a recommendation to the next IMAP Implementation Committee meeting on the way forward, with an Action Plan based on the report's findings. <p>MOVED CR ONG / Ms Slatter A vote was taken and the MOTION was CARRIED</p> <p><i>Action Mr Adam Zaborszczyk to provide clarification to Cr Stubbs regarding Chadstone results Project team to prepare Action Plan for the next meeting</i></p>
12	<p>Action 9.2 Environmental Sustainable Design (ESD) – Commercial Buildings Mr Steven McKellar, Sustainable Design Architect, CoPP and Mr Euan Williamson, Environmental Sustainable Development Advisor, CoY attended for this item.</p> <p>Mr McKellar reviewed the project – 10 factsheets released in 2012 as information to planning applicants, & development of the IP licence to allow other councils to brand the Factsheets and alter best practice standards at the back of the Factsheets. Since then, 6 councils have proposed ESD planning policies and the Panel in April recommended the Factsheets be used as key reference documents for policy. This was reported back at the last meeting.</p> <p>The recommendation is that the Factsheets be developed as a consistent set. The Best Practice section needs to be locked down to achieve this. The report indicates a change in the structure from how we currently manage this – to adopting the process identified in the 2nd diagram of the attached Governance report.</p> <p>CASBE has 11 paying Councils and 20 Councils in total implementing Sustainable Design through the Planning Process (SDAPP). The new structure proposed in the report allows the recommendation of the Ministerial Advisory report to be implemented. CASBE is also developing a new assessment tool – and is seen as the best body to manage the process and govern the content of standards so they are consistent across Melbourne.</p> <p><u>Questions / Discussion</u> In response to questions, Mr McKellar noted that CASBE can make decisions about best practice standards, but changes to the rest of the factsheet content comes back to IMAP. When asked why IMAP needs to continue its involvement, Mr McKellar said the legal advice was that IMAP should not transfer all its IP to CASBE. This protects IMAP. If it is transferred, IMAP has less control. Mr Williamson noted that by retaining IMAPs overseeing of content, it also retains IMAPs recognition of funding the Factsheet content.</p> <p>Ms Slatter commented that the proposal strikes the right balance, and she was satisfied IMAP's interests are protected. She agreed with the proposed agreement arrangement subject to final ratification by legal counsel, and noted that IMAPs involvement can be reviewed at a later date.</p> <p>12.1 That the IMAP Implementation Committee resolve to:</p> <ul style="list-style-type: none"> a. Agree in principle the proposal outlined in the IMAP factsheets Governance report, subject to final approval from Corporate Counsel b. Note the progress comments provided. <p>MOVED MS SLATTER/ Cr Ong A vote was taken and the MOTION was CARRIED</p>

13.	<p>Action 2.2 Wayfinding Signage</p> <p>Ms Helen Hardwick, Program Manager Tourism Policy and Strategy, CoM and Mr David Morison, Urban Designer, CoY attended for this item.</p> <p>Ms Hardwick noted the following key points:</p> <ul style="list-style-type: none"> - Need to concentrate signage on the visitor entry points - Clarity in signage is required - Case studies from Legible London , Toronto 360 and I walk New York are helping inform the project for best practice - Style Guide covers 2 points: Strategy (Vision and Role) and Implementation (Content, Siting/frequency, Infrastructural design) - Expect agreement on content by December 2014 - Other elements will be completed by the end of 2015 <p>The Executive Officer noted that each of the IMAP Councils will be asked to adopt the final policy once completed.</p> <p>13.1 That the IMAP Implementation Committee resolves to note the report of the Visitor Signage Coordinating Committee.</p> <p>MOVED MS SLATTER / Cr Ong A vote was taken and the MOTION was CARRIED</p>
14.	<p>Urban Manufacturing</p> <p>Mr Austin Ley, Manager City Research, CoM attended for this item. He noted the project aims to:</p> <ul style="list-style-type: none"> - determine the value add from this sector, - develop an evidence base, - determine how effective strategies would be over time, - bring together work already done by the state government, and - work in partnership with Carlton Connect for funding. <p>It is proposed that the project will be further scoped through the Investment Logic mapping process.</p> <p><u>Discussion/Questions</u></p> <p>Cr Ong noted some manufacturing developed nuisances, and zoning aspects needed to come into it when locating these in the urban area. Ms Slatter noted “urban manufacturing” may not be the right term. The old industry types are reducing, and the new industries are more neighbourly – low noise, low impact on the environment. The project will look at the planning implications. All discussions have been incredibly encouraging. The case is strong to proceed and University of Melbourne appear keen to participate. Cr Ong asked if IMAP could discuss with planning and complaints departments about urban manufacturing in areas of food production, regarding noise, smells and deliveries.</p> <p>Ms Slatter noted the problem is in defining Urban Manufacturing – but that she didn’t think it would include food producers. It would include more bespoke industries – arts, craft, fashion etc. Maybe we need to give it a new name?. Clearly defining what it includes is the first point under 7a of the report.</p> <p>Mr Salmon advised he had discussed this report with the Secretaries office – he recommended the report refer to a department nominee rather than the Secretary, and advised that the group still needs to formally ask Government for the funding to be considered (and included in the recommendation).</p> <p>Ms Slatter noted the steering group is asking IMAP to delegate to them so they can progress the project and the funding arrangements before government lock down. The Committee:</p> <ul style="list-style-type: none"> - asked if final approval for funds would come back to the Committee. - noted the study would be over 18 months or so, so it may be possible to split funding contributions. - noted the state government would want to know more about the project first. - asked if the project would go ahead anyway if the \$60K from state government was not forthcoming. <p>Cr Stubbs advised he was not comfortable with delegation to the Steering Group as IMAP should acknowledge expenditure and preferred IMAP approve the project scope and expenditure, out-of-committee if required. Ms Slatter accepted the point of principle, but noted, in order to start negotiations in good faith with the University of Melbourne, the group needed to know there was support for the project,</p>

	<p>and when talking with the state government needed to know the funding requirements there.</p> <p>14.1 That the IMAP Implementation Committee resolves to approve that the project steering group:</p> <ol style="list-style-type: none"> (1) progress the final project scope, aligned to the preliminary scope attached to this report, identifying key stages; (2) progress the final funding arrangements comprising up to \$150,000, with a contribution of up to \$60,000 from State Government agencies (subject to a formal request for funding) and \$18,000 from each IMAP member Council; and (3) progress a partnership and matching funds from the University of Melbourne's Carlton Connect initiative; <p><u>subject to</u> final ratification from the IMAP Implementation Committee.</p> <p>MOVED MS SLATTER / Cr Stubbs A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Urban Manufacturing steering group to report back on scope and funding of the project.</i></p>
15.	<p>Strategy 11 Regional Tourism</p> <p>Mr Barry McGuren, CoM attended for this item. There were no questions and the Committee thanked Mr McGuren for his attendance.</p> <p>15.1 The IMAP Implementation Committee resolved to note the continuing work of the IMAP Tourism Working Group</p> <p>MOVED CR STUBBS / Ms Slatter A vote was taken and the MOTION was CARRIED</p>
16.	<p>Ratification of Out –of-Committee Decision: Action 11: IMAP Map Agreement with Destination Melbourne Ltd (DML)</p> <p>16.1 That the IMAP Implementation Committee resolves to ratify the decision to:</p> <ol style="list-style-type: none"> a. Approve the MELBOURNE OFFICIAL VISITOR MAP – PRODUCTION & DISTRIBUTION AGREEMENT between the IMAP Councils and Destination Melbourne Ltd for a period of two (2) years, and a further one (1) year subject to approval of the parties, from the date the Agreement is executed. b. Authorise the CEO's to sign the Production and Distribution Agreement on behalf of the IMAP Councils. <p>MOVED CR ONG / Ms Slatter A vote was taken and the MOTION was CARRIED</p>
17	<p>IMAP Plan Review</p> <p>The Executive Officer noted a summary of the workshop discussions would be circulated to Councillors and Executives at the 5 IMAP Councils. She noted a meeting of the Executive Forum was being arranged to discuss the format of the Inner Melbourne Action Plan.</p> <p>17.1 That the IMAP Implementation Committee resolves to note the current progress on the IMAP review project.</p> <p>MOVED CR STUBBS / Cr Ong A vote was taken and the MOTION was CARRIED</p> <p><i>Action IMAP Executive Officer to circulate findings from the IMAP Review workshops</i></p>

OTHER BUSINESS

	Refer to item 4.
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CONFIDENTIAL ITEMS

The public and Associate Members were excluded for this item.

Procedural Motion:

That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be **closed** to the public as the matter to be considered falls within the ambit of Section 89 (2) (d) (Contractual Matters) and Section 89 (2) (h) (any other matter which the council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989. *(Time: 10.03am)*

MOVED **CR ONG / Cr Stubbs**

A vote was taken and the MOTION was CARRIED

Confirmation of Minutes

18.1 That the IMAP Implementation Committee resolves to **confirm** the Confidential minutes of the IMAP Implementation Committee meeting No. 34 held on 30 May 2014.

MOVED **CR ONG / Cr Stubbs**

A vote was taken and the MOTION was CARRIED

Procedural Motion:

That the IMAP Implementation Committee resolves that the meeting be re-opened to the public. *(Time: 10.05am).*

MOVED **Mr COCKRAM / Cr Stubbs**

A vote was taken and the MOTION was CARRIED

The meeting closed at 10.05am.

Next Meeting

Friday 28 November 2014 (8.00am) City of Melbourne

IMAP Implementation Committee Meeting 29 August 2014 – Endorsement of Minutes

Chairperson: Cr Jackie Fristacky _____ Date _____

RESOLUTIONS

1.1	That the IMAP Implementation Committee resolves to appoint Cr Jackie Fristacky as the Chair of the Meeting.
2.1	That the IMAP Implementation Committee resolves to note the following apologies: <ul style="list-style-type: none"> - Cr Amanda Stevens, Mayor, City of Port Phillip - Mr Alistair Miller, Acting Director City Planning & Infrastructure, City of Melbourne - Mr Jay Meek, Director Melbourne Central VGBO, DSDBI - Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra - <i>for leaving early</i>
4.1	That the IMAP Implementation Committee resolves to give: <ul style="list-style-type: none"> • <u>in-principle support</u> to 2 projects to be conducted jointly with the Regional Management Forum (RMF), being Integrated Delivery models and Measures of Liveability; and • commitment of up to \$150,000 p.a. up to 2 years for IMAP funding; <u>subject to</u> this funding being matched by the Victorian State Government.
5.1	That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Implementation Committee No. 34 held on 30 May 2014.
6.1	That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from the previous minutes.
7.1	That the IMAP Implementation Committee resolves to receive the IMAP Financial Report for the year ending 30 June 2014.
8.1	That the IMAP Implementation Committee resolves to approve the IMAP Annual Report and Summary for 2013-14.
9.1	That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> a.note the Communications and Governance Briefing Paper; and b.approve the IMAP meeting schedule for 2015.
10.1	That the IMAP Implementation Committee resolves to note the IMAP Progress Report for August 2014.
11.1	That the IMAP Implementation Committee resolves to: <ul style="list-style-type: none"> a. Note the completion of the project, pending the resolution of data formatting and editorial issues in the report; and b. Request the Working Group prepare a recommendation to the next IMAP Implementation Committee meeting on the way forward, with an Action Plan based on the report's findings.
12.1	That the IMAP Implementation Committee resolve to: <ul style="list-style-type: none"> a. Agree in principle the proposal outlined in the IMAP factsheets Governance report, subject to final approval from Corporate Counsel b. Note the progress comments provided.
13.1	That the IMAP Implementation Committee resolves to note the report of the Visitor Signage Coordinating Committee.
14.1	That the IMAP Implementation Committee resolves to approve that the project steering group: <ul style="list-style-type: none"> (1) progress the final project scope, aligned to the preliminary scope attached to this report, identifying key stages; (2) progress the final funding arrangements comprising up to \$150,000, with a contribution of up to \$60,000 from State Government agencies (subject to a formal request for funding) and \$18,000 from each IMAP member Council; and (3) progress a partnership and matching funds from the University of Melbourne's Carlton Connect initiative; <u>subject to final ratification from the IMAP Implementation Committee.</u>
15.1	The IMAP Implementation Committee resolved to note the continuing work of the IMAP Tourism Working Group
16.1	That the IMAP Implementation Committee resolves to ratify the decision to: <ul style="list-style-type: none"> a. Approve the MELBOURNE OFFICIAL VISITOR MAP – PRODUCTION & DISTRIBUTION AGREEMENT between the IMAP Councils and Destination Melbourne Ltd for a period of two (2) years, and a further one (1) year subject to approval of the parties, from the date the Agreement is executed. b. Authorise the CEO's to sign the Production and Distribution Agreement on behalf of the IMAP

Councils.	
17.1	That the IMAP Implementation Committee resolves to note the current progress on the IMAP review project.
Procedural Motion: That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be closed to the public as the matter to be considered falls within the ambit of Section 89 (2) (d) (Contractual Matters) and Section 89 (2) (h) (any other matter which the council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989. (Time: 10.03am)	
18.1	That the IMAP Implementation Committee resolves to confirm the Confidential minutes of the IMAP Implementation Committee meeting No. 34 held on 30 May 2014.
Procedural Motion: That the IMAP Implementation Committee resolves that the meeting be re-opened to the public. (Time: 10.05am)	

ACTIONS PUBLIC RECORD

Item	Responsibility	Action	Due
4 RMF projects	Executive officer	RMF to be advised of the decision to support and fund the 2 projects over 2 years, subject to funding being matched by the state government	Sept 2014
6. Bus Arising	Executive officer/RMF officer	Executive Officer to advise Dr Butterworth that the group working on the RMF project could be interested in a presentation	Sept 2014
8. AR	Executive officer	Annual report to be finalised and distributed	ASAP
9 Comms & Gov	Executive officer	Meeting dates for 2015 to be confirmed with IMAP members after mayoral elections	Nov 2014
11 Dist Energy map	Mr Adam Zaborszczyk, CoM	Mr Adam Zaborszczyk to provide clarification to Cr Stubbs regarding Chadstone results Project team to prepare Action Plan for the next meeting	Nov 2014
14 Urban Manuf'g	Austin Ley, CoM	Urban Manufacturing steering group to report back on scope and funding of the project.	Nov 2014
17. IMAP rev	Executive officer	IMAP Executive Officer to circulate findings from the IMAP Review workshops	Sept 2014