

Inner Melbourne Action Plan

'Making Melbourne More Liveable'



Minutes

Inner Melbourne Action Plan Implementation Committee

Meeting No 33

8.00 am – 10.00 am Friday 28 February 2014

Maribyrnong City Council

Council Chamber, Maribyrnong Council Offices

Attendance Committee Members	<p>Cr Grant Miles, Mayor, Maribyrnong City Council Cr Ken Ong, Chair Future Melbourne (Planning) Committee, City of Melbourne Cr Amanda Stevens, Mayor, City of Port Phillip Cr Adrian Stubbs, Mayor, City of Stonnington Mr Geoff Lawler, Director City Planning & Infrastructure, City of Melbourne Ms Vijaya Vaidyanath, Chief Executive Officer, City of Yarra Ms Tracey Slatter, Chief Executive Officer, City of Port Phillip Mr Vince Haining, Chief Executive Officer, Maribyrnong City Council</p>
Associate Partner Representatives	<p>Mr Adrian Salmon, Assistant Director Statutory Approvals, State Planning Services, DTPLI Ms Claire Ferres-Miles, A/Director Transport Planning & Strategies, DTPLI (from 8.35am) Mr Rod Anderson, Strategy and Partnerships Regional Manager- Port Phillip, DEPI Ms Patricia Liew, Regional Director, Metropolitan NW Region, VicRoads DTPLI (from 8.23am) Mr Jay Meek, Director Melbourne Central VGBO, Dept of State Devt, Business & Innovation</p>
IMAP	<p>Elissa McElroy, IMAP Executive Officer</p>
Guests	<p>Mr Sasha Yarwood, Senior Project Manager, Transport Integration Division DTPLI Mr Neil Hutchison, Program Manager, Sustainable Transport Programs DTPLI Mr Adrian George, Manager Network Operation Programs, VicRoads Mr Tom Haysom, Sustainable Transport Planner, CoS Ms Mary Dallas, Manager Transport and Civil Design, MCC Ms Jane Waldoock, Manager Strategic Transport and Environment, CoY Ms Gail Hall, Project Coordinator, Urban Landscapes, CoM Ms Julie Francis, Growing Green Guide Project Officer, CoM Mr Adam Zaborszczyk, Senior Sustainability Officer, CoM Ms Javiera Almeida Maturana, Senior Policy Officer - Regl Strategy Coord'r, Intergov't'al Rel'ns DPC Cr Martin Zakharov, Councillor - Maribyrnong City Council</p> <p>IMAP Champions</p> <p>Ms Melissa Rathje, Acting Coordinator Corporate and Community Planning, CoS Mr Morris Bellamy, Manager Strategic Marketing, Communications and Advocacy, MCC</p>

PRELIMINARIES

1.	<p>Appointment of Chair</p> <p>1.1 That the IMAP Implementation Committee resolves to appoint Cr Grant Miles as the Chair of the Meeting.</p> <p>MOVED CR STUBBS / Mr Haining</p> <p>A vote was taken and the MOTION was CARRIED</p>
----	--

2.	<p>Apologies and Introductions The Chairman welcomed the Committee to sunny Maribyrnong. All present introduced themselves.</p> <p>2.1 That the IMAP Implementation Committee resolves to note the following apologies:</p> <ul style="list-style-type: none"> • Cr Jackie Fristacky, Mayor, City of Yarra. • Mr Warren Roberts, Chief Executive Officer, City of Stonnington • Mr Bruce Phillips, Director City Development, CoY • Ms Katrina Terjung, Acting Manager City Strategy, CoPP <p>MOVED MR LAWLER / Cr Ong A vote was taken and the MOTION was CARRIED</p>
3.	<p>Members Interest Disclosure by members of any conflict of interest in accordance with s.79 of the Act.</p> <ul style="list-style-type: none"> - None noted

ITEMS

4.	<p>Confirmation of Minutes</p> <p>4.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013</p> <p>MOVED MS VAIDYANATH / Mr Lawler A vote was taken and the MOTION was CARRIED</p> <p>Cr Ong queried whether the reference on Page 5 of the Minutes, 4th dot point should refer to the Metropolitan Ring Road. <i>Action: Executive Officer to check Cr Ong's query regarding reference in the previous Minutes prior to finalising.</i></p>
5.	<p>Confirmation of Minutes</p> <p>5.1 That the IMAP Implementation Committee resolves to confirm the minutes of the IMAP Executive Forum No. 14 held on 24 February 2014</p> <p>MOVED MR HAINING / Mr Lawler A vote was taken and the MOTION was CARRIED</p>
6.	<p>Ratification of Out of Committee decisions: Action 9.4 Green Demonstration Projects - Growing Green Guide</p> <p>6.1 That the IMAP Implementation Committee resolves to ratify the following resolution made out-of-committee:</p> <p>a. Authorise the inclusion of the following disclaimer on the three reports (referred to in b, c and d below) and the website of the Growing Green Guide for Melbourne project:</p> <p><u>Disclaimer</u> The information published in this guide is provided by the <i>Growing Green Guide</i> partners to disseminate information in regards to the design, construction and maintenance of green roofs, walls and facades. It is not, and does not purport to be, a complete guide and is not a substitute for professional advice. The design, construction and installation of green roofs, walls and facades is subject to the relevant authorities granting the required permits, approvals and consents; specific information should therefore be obtained from such authorities prior to the commencement of any such projects. This publication may be of assistance to you but the <i>Growing Green Guide</i> project partners (City of Melbourne, City of Stonnington, City of Yarra, City of Port Phillip, the State of Victoria and The University of Melbourne) and their employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes, and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.</p> <p>Reference to any organisation in this guide is not to be construed as an endorsement or recommendation of any information, goods or services supplied by that organisation.</p>

	<p>The <i>Growing Green Guide</i> partners accept no responsibility to you or anyone else arising from any act or omission of any third party referred to in this booklet or any loss, including damage or injury, when using and/or obtaining information, goods or services.</p> <p>The information contained in this guide is based on information available at the time of writing. It is liable to change and we do not and cannot guarantee its currency.</p> <p>The project partners reserve the right to make changes to the guide at any time.</p> <p>b. Approve the print and online publication of the <i>Growing Green Guide: A guide to green roofs, walls and facades in Melbourne and Victoria, Australia</i></p> <p>c. Approve electronic dissemination of the <i>Green roofs, walls and facades policy options background paper</i></p> <p>6.2 That the IMAP Implementation Committee resolves to refer part (d) - approval for electronic dissemination of the "<i>Working toward Demonstration Sites for green roofs, walls and facades in Melbourne: Final Report</i>" - back to the Committee for a consensus decision.</p> <p>MOVED CR ONG / Ms Slatter A vote was taken and the MOTION was CARRIED</p>
7.	<p>Business Arising</p> <p>The Executive Officer drew the Committee's attention to item 3b in the correspondence which sets out the scope of work for the second stage of the Community Land Trust research. She noted that Gary Spivak at CoPP had advised sufficient funding has now been raised for this stage of the project to commence.</p> <p>7.1 That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from the previous minutes.</p> <p>MOVED CR STUBBS / Mr Lawler A vote was taken and the MOTION was CARRIED</p> <p><u>Correspondence:</u> Inwards 3a Road Safety Action Group – Inner Melbourne Annual Report and Email J Bolitho 3b University of Western Sydney – Community Land Trust Research Project: Phase 2 – Scope of Work 3c VicRoads – letter to CoM CEO Inner Metropolitan Municipal Forum 2013</p>
8.	<p>Financial Report</p> <p>8.1 That the IMAP Implementation Committee resolves to receive the IMAP Financial Report for the six months ending 31 December 2013.</p> <p>MOVED MR HAINING / Cr Ong A vote was taken and the MOTION was CARRIED</p>
9.	<p>IMAP Communication and Governance</p> <p>The Executive Officer tabled a letter to the City of Stonnington from DTPLI confirming the approval of the Water Sensitive Urban Design local planning amendment under delegation from the Minister for Planning. She noted all four of the IMAP Councils had received confirmation of the WSUD amendment approval and that this completed one of the longer standing IMAP actions undertaken cooperatively. A joint media release is being prepared.</p> <p>Mr Lawler commented that this was a good example of how the IMAP councils can work together. He thought it may be the first planning scheme amendment to be done this way, and called it a Red Letter Day for IMAP. He called on Maribyrnong City Council to adopt the WSUD plan change.</p> <p>Mr Haining advised he was happy to look at it.</p> <p>9.1 That the IMAP Implementation Committee resolves to note the Communications and Governance Briefing Paper</p> <p>MOVED CR STUBBS / Cr Ong A vote was taken and the MOTION was CARRIED</p> <p><i>Action: Executive Officer to forward information regarding the WSUD planning amendment to the Maribyrnong City Council for consideration</i></p>

10.	<p>Progress Report</p> <p>10.1 That the IMAP Implementation Committee resolves to note the IMAP Progress Report for February 2014.</p> <p>MOVED MR HAINING / Cr Stevens A vote was taken and the MOTION was CARRIED</p>
11.	<p>Action 3.5 Reduced through traffic</p> <p>Mr Tom Haysom, Sustainable Transport Planner, CoS attended for this item. He noted the draft report had been considered by the Executive Forum in November 2013 and some changes requested. These had recently been worked through with the consultant and project team. The consultants have now costed the changes which are still within budget. Mr Haysom advised the final report should be available for the May meeting.</p> <p><u>Questions / Discussion</u></p> <p>Cr Ong asked how the topic of freight transport has been addressed.</p> <p>(Patricia Liew arrived at 8.23am)</p> <p>Mr Haining noted VicRoads and the Maribyrnong City Council are doing a freight origin and destination study. Information from the Through Traffic study could be fed into this.</p> <p>There was some discussion with Patricia Liew regarding the study area boundary and the extent it involves the other IMAP councils. Mr Lawler asked if there was any chance the study would be extended to the eastern side of the Maribyrnong river; or cover the IMAP region?</p> <p>Ms Liew said she would have a look at what extension/wider insights could be achieved from the study but noted the study counts had already been done for the west and that whatever is done now would be new work outside the current budget. Ms Liew advised she would check what was possible with the report due out mid April.</p> <p>Mr Haining suggested it would be useful to get the relevant technical experts together to see what was possible particularly to gain insights on Melbourne's West Webb Dock automotive terminal, Fishermans Bend. He suggested the studies could include some modest extensions to provide insights across the wider area. Ms Slatter supported the idea and queried who would lead this – Mr Haining was happy to arrange this through Mary Dallas, Manager Transport and Civil Design.</p> <p>11.1 That the IMAP Implementation Committee resolves to:</p> <ol style="list-style-type: none"> Note this update report Note that submission of the final report on Action3.5 be considered at the May 2014 meeting of the IMAP Implementation Committee; and Note that officers from the IMAP Councils will examine the option of expanding studies into freight and report back <p>MOVED G LAWLER / V Haining A vote was taken and the MOTION was CARRIED</p> <p><i>Actions:</i></p> <ul style="list-style-type: none"> <i>Ms Liew VicRoads to look at what extension/wider insights could be achieved from the freight origin & destination study and report back.</i> <i>Mr Haining/Ms Dallas MaribyrnongCC to convene technical experts from across the IMAP Councils to investigate extensions to current freight studies and report back</i>
12	<p>Action 2.3 Bike Network Legibility</p> <p>Ms Jane Waldock, Manager Transport and Sustainability, CoY attended for this item.</p> <p>Ms Waldock noted the project team had completed the first phase of the work to assemble the data across the 5 IMAP Councils. They still needed to look at how the information came together at the municipal boundaries. It was important to determine how the information was consolidated so that we achieved a consistent way of presenting the cycling network information across the IMAP region. She foreshadowed the need for future funding to enable the data to be consolidated on the IMAP GIS.</p> <p>Ms Waldock noted DTPLI's workshops would assist with this project and that there were some common themes being pursued by the IMAP project team and DTPLI staff.</p> <p>Ms Liew provided an update on the Bicycle Share Scheme and advised, following an EOI process, requests for tender are now being sought.</p>

	<p>(Claire Ferres-Miles arrived at 9.35am)</p> <p>12.1 That the IMAP Implementation Committee resolve to:</p> <ol style="list-style-type: none"> Note the update on progress to date on Action 2.3, and Note the requirement to fund the GIS mapping of the routes so that this work can be undertaken in the 2014/15 financial year. <p>MOVED V HAINING/ V Vaidyanath A vote was taken and the MOTION was CARRIED</p>
13.	<p>Plan Melbourne/Central Subregion and cycle network planning and implementation.</p> <p>Mr Sasha Yarwood, Senior Project Manager, Transport Integration Division DTPLI attended for this item. Mr Yarwood provided a PowerPoint presentation identifying DTPLI responsibilities for providing a coordinated approach to bicycle network planning and implementation. Responsibilities include:</p> <ol style="list-style-type: none"> Actions in the Victorian Cycling Strategy 2013-23: <ol style="list-style-type: none"> Implementation of the Action Plan for calendar years 2013 and 2014, including developing investment plans for cycle networks Developing the Action Plan for calendar years 2015 and 2016 Plan Melbourne – working with local governments to identify and start developing strategic cycling corridors that provide cyclists with safe and separated cycling access to and around the City. <p>He noted the development of London's cycling super highways and innovations that can start us thinking about provision for Melbourne. He noted that no changes are proposed to VicRoads' or Councils' responsibilities in relation to cycling.</p> <p><u>Discussion /Questions</u></p> <ul style="list-style-type: none"> Cr Ong asked whether DTPLI's work covers the types of design around different types of road. Is that part of the coordination between Councils and VicRoads? – or do each do their own? Cr Ong noted where there is confusion, there is the opportunity for accidents to occur. <ul style="list-style-type: none"> Mr Yarwood noted that currently the types include on-road physically separated bike lanes, off-road separation and smaller roads where no separation is required if traffic numbers are low. It is good to work together to achieve greater safety. Mr Neil Hutchinson (DTPLI) noted that cycle solutions need to consider breaking the problem of safety through setting clear expectations around standards. Cr Stubbs clarified whether they were implying there needs to be a barrier between vehicles and cyclists? He noted in Chapel Street, there is no physical separation – and queried if the department are working towards this? <ul style="list-style-type: none"> Mr Hutchinson advised it was a long term aim which may not be able to be delivered from day one. Melbourne has largely completed the easy wins with cycling routes and is now faced with more difficult and complicated solutions, which requires doing the detailed work in conjunction with Councils. Mr Yarwood noted that DTPLI has proposed a number of amendments to Cycling map 21 in Plan Melbourne following feedback from Councils and other stakeholders and represents the higher order thinking on corridors for the short to medium term network. The department wants to work with Councils on the longer term network through the Workshops proposed for April/May. The cycling plan should align with the SmartRoads network operating plans. <ul style="list-style-type: none"> Mr Lawler noted the big gap in connectivity in the bottom RH quadrant of the Plan Melbourne cycling map and noted cyclist's desire to go north-south at right angles to the river trail. He thought that this is the time for action and new ideas. Mr Yarwood advised that the longer term priorities may address this. He outlined the proposed process and outcomes, with the next steps involving council staff time for 3 half-day workshops where we can exchange data, develop joint methodology for prioritising work and meet the aim of reaching a shared understanding of priority corridors. Cr Miles asked if the separation of bikes and cars in La Trobe Street has worked? <ul style="list-style-type: none"> Mr Lawler noted evaluations have been undertaken since it was installed and will be reported to Council next week. Generally it has been successful. Similarly, in front of the NGV. Where you want a lot of cyclists to travel, the separated design gives confidence, but riders still need to ride with discipline. We need to provide options that suit people with a broad range of abilities. Painted treatments work well for occasional use where there is less traffic and conflict. Short term clearways are an option in the early morning rush along parking bays e.g. Exhibition Street around 7am however it does require resources to enforce against cars entering the lane and ticketing parkers. Princes Bridge ran a trial along one side which proved successful and has since been made permanent.

	<ul style="list-style-type: none"> ○ Mr Yarwood noted that if there were greater coordination between State and Local Government to provide adjoining cycle links into La Trobe Street, closing gaps could enable a Box Hill to Sunshine corridor. • Cr Ong advised there is a lot of debate in the City of Melbourne – it needs a better network for bikes. The volume of cyclists increases when we provide lanes. Problems are created with super-cyclists diverting out of the designated main stream, with rat runs appearing, going through other arterials - creates a new challenge as they avoid cycle routes at the peak hour and run through other streets. <ul style="list-style-type: none"> ○ Mr Yarwood noted that part of the conversation is about what constitutes capacity on these routes, so we can plan for the long term. He confirmed the approach targets the novice cyclist. • Ms Liew noted the environment is different for each road – different treatments are required because we are unable to start with a blank sheet of paper. La Trobe St traffic has been fine with the loss of a lane to cyclists. If a route is the primary route for cyclists, we will do everything we can in the treatment to make that work. The SmartRoads concept applies to give priority to buses/trams etc. Principles are important for determining treatment. Public acceptance is an evolving thing. <ul style="list-style-type: none"> ○ Mr Hutchinson noted capacity on a local street with a range of users is higher than segregated cycle lanes. Reducing speed and volume of traffic will assist cycling movement. Need to look at cyclist and motorist behaviour data. ○ Mr Lawler noted bikes/cyclists are a legitimate road vehicle, the same as a car, and need to obey traffic rules. If confident to ride with the traffic, they are entitled to do so. Can't constrain them when it is a legitimate way of travelling. <p>The Chair advised we were out of time, and thanked Mr Yarwood for the presentation and discussion.</p>
14.	<p>Action 9.4 Green Demonstration Projects – Distributed Energy Project</p> <p>Adam Zaborszczyk, Senior Sustainability Officer, CoM attended for this item. He distributed an extract from the draft final report and advised discussions had been held with City Power on where the network would benefit from interventions. He noted the need to refine the GIS layer to the land parcel level and that the project team have been identifying interventions to model in the next phase of the report e.g. renewable energy initiatives, energy efficiency in office buildings. The project team have overcome the data gathering issues.</p> <p><u>Discussion /Questions</u></p> <p>Cr Ong queried the “business as usual” projections and asked about the modelling for future opportunities to distribute energy, projected growth based on Plan Melbourne and new developments with high density, star ratings and higher base settings.</p> <p>Mr Zaborszczyk advised:</p> <ul style="list-style-type: none"> • Councils are now providing information on growth precincts in Plan Melbourne and their interpretation of what is expected. The project will look at energy efficiency of buildings going forward and how that could affect total energy demand. • The maps assume growth is consistent throughout the region – the next version will recognise those areas where we expect growth to happen, to reflect actual development. • That Maribyrnong was not part of the CitiPower network, and it took some time to establish a relationship with the distributor. The Council has limited data on industrial buildings - which make up a larger percentage of the building stock than other IMAP municipalities. Industrial buildings lack uniformity, have a large range of uses and it is harder to model a typical industrial building for energy consumption. Maribyrnong would need to contribute at least \$45K to participate. He advised the project was expected to finish at the end of June 2014. <p>Mr Haining noted he had looked at the elements of IMAP that were relevant to Maribyrnong when they joined IMAP. He would like to see the outcomes of this study before deciding if they want to come into it. Any information on productivity would be useful for Maribyrnong's large entities who could benefit from this study. He could request a supplementary piece of work be done once the results are known.</p> <p>14.1 That the IMAP Implementation Committee resolve to note the progress of Action 9.4 Distributed Energy project.</p> <p>MOVED G LAWLER / K Ong A vote was taken and the MOTION was CARRIED</p>
15.	<p>Action 9.4 Green Demonstration Projects – Growing Green Guide</p> <p>Gail Hall, Project Coordinator and Julie Francis, Growing Green Guide Project Officer, CoM attended for this item. An updated version of the Demonstration Sites report was tabled.</p> <p>Ms Hall reported that:</p> <ul style="list-style-type: none"> • the project launch was successful and that there had been 1000 visits on the website since then.

- printed copies of the Guide were available and would be handed out around councils.
- it was recommended the Policy Options reference group reconvene and continue their work to see if there are policies we could be pursuing further.
- with regards to the Demonstration Sites report, the first part of recommendation 1 had been met with the latest update including the concept development site at Yarra, and now just needed the Committee's approval to be made available. Ms Hall confirmed the pricing for the concept plans were in the consultant's report on the website.
- Julie Francis has had her contract extended until April to help with the evaluation process, and to respond to requests for lectures etc. Future enquiries will be handled by existing staff.

Ms Vaidyanath clarified that the changes to the Demonstration Sites report were due to the completion of a couple of projects and property speculation. She advised she was comfortable with the amended version and wanted to ensure there was no obligation to continue with any of the projects.

Ms Hall advised the project aimed to get demonstration sites to the stage where a business case could be made. The CoM are progressing discussions with RMIT regarding their site. She noted the disclaimer was careful over the language to ensure there is no obligation on property owners. The value of the demonstration sites is to show what is involved in a site development of this kind and provides an example only.

15.1 That the IMAP Implementation Committee resolve to:

- Approve** the demonstration sites report (version dated 28 February 2014) and that it be made available along with the other documents.
- Note** this final report.
- Agree** that the Policy Reference Group reconvene to see if any further action is required to progress the policy options and report back to the Committee.

MOVED CR ONG / Cr Stubbs

A vote was taken and the MOTION was CARRIED.

The Chair congratulated the project team and Cr Ong commented on their successful launch.

16. **IMAP – Plan Review**

The Executive Officer advised that, following the Committee's decision to review the plan, she had consulted with council staff, the MPA and the IMAP Executive Forum on the proposed project plan and was submitting the revised document for approval.

She summarised the stages of the project and proposed that a draft would be available by December for consultation and approval in the New Year.

Ms McElroy noted that provision was made to adapt the project plan as required, on the way through, as it was not known how this would align with the MPA's work at this stage. She also noted that each Council would have the opportunity to work through the draft plan prior to it being adopted by the IMAP Implementation Committee.

The Executive Officer advised that staff to assist in the project are available through the City of Melbourne for the research phase and that this required an update to the 3 year Implementation Plan to bring forward funds into the current year.

Cr Stevens sought clarification on the timeframe, and the input from the CEOs and consultants.

16.1 That the IMAP Implementation Committee resolves to:

- Approve** the IMAP Review project plan
- Approve** the amendment to the IMAP Three Year Implementation Plan to enable staff funding for this project to be available in the current financial year.

MOVED CR STUBBS / Mr Lawler

A vote was taken and the MOTION was CARRIED

CONFIDENTIAL ITEMS

The public and Associate Members were excluded for this item.

Procedural Motions:

That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be **closed** to the public as the matter to be considered falls within the ambit of Section 89 (2) (d) (Contractual Matters) and Section 89 (2) (h) (any other matter which the council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989. (Time: 9.37am)

MOVED CR STEVENS / Mr Haining

A vote was taken and the MOTION was CARRIED

That the IMAP Implementation Committee resolves that the meeting be **re-opened** to the public (Time: 9.50am)

MOVED MR HAINING / Cr Stubbs

A vote was taken and the MOTION was CARRIED

OTHER BUSINESS

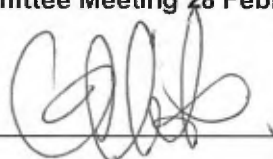
The meeting closed at 9.50am.

Next Meeting

Friday 30 May 2014 (8.00am) City of Port Phillip

IMAP Implementation Committee Meeting 28 February 2014 – Endorsement of Minutes

Chairperson: Cr Grant Miles



Date

30/7/14

RESOLUTIONS

- 1.1 That the IMAP Implementation Committee resolves to **appoint** Cr Grant Miles as the Chair of the Meeting.
- 2.1 That the IMAP Implementation Committee resolves to **note** the following apologies:
 - o Cr Jackie Fristacky, Mayor, City of Yarra.
 - o Mr Warren Roberts, Chief Executive Officer, City of Stonnington
 - o Mr Bruce Phillips, Director City Development, CoY
 - o Ms Katrina Terjung, Acting Manager City Strategy, CoPP
- 4.1 That the IMAP Implementation Committee resolves to **confirm** the minutes of the IMAP Implementation Committee No. 32 held on 29 November 2013
- 5.1 That the IMAP Implementation Committee resolves to **confirm** the minutes of the IMAP Executive Forum No. 14 held on 24 February 2014
- 6.1 That the IMAP Implementation Committee resolves to **ratify** the following resolution made out-of-committee:
 - a. Authorise the inclusion of the following disclaimer on the three reports (referred to in b, c and d below) and the website of the Growing Green Guide for Melbourne project:
Disclaimer
The information published in this guide is provided by the *Growing Green Guide* partners to disseminate information in regards to the design, construction and maintenance of green roofs, walls and facades. It is not, and does not purport to be, a complete guide and is not a substitute for professional advice.
The design, construction and installation of green roofs, walls and facades is subject to the relevant authorities granting the required permits, approvals and consents; specific information should therefore be obtained from such authorities prior to the commencement of any such projects.
This publication may be of assistance to you but the *Growing Green Guide* project partners (City of Melbourne, City of Stonnington, City of Yarra, City of Port Phillip, the State of Victoria and The University of Melbourne) and their employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes, and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.
Reference to any organisation in this guide is not to be construed as an endorsement or recommendation of any information, goods or services supplied by that organisation.
The *Growing Green Guide* partners accept no responsibility to you or anyone else arising from any act or omission of any third party referred to in this booklet or any loss, including damage or injury, when using and/or obtaining information, goods or services.
The information contained in this guide is based on information available at the time of writing. It is liable to change and we do not and cannot guarantee its currency.
The project partners reserve the right to make changes to the guide at any time.
 - b. Approve the print and online publication of the *Growing Green Guide: A guide to green roofs, walls and facades in Melbourne and Victoria, Australia*
 - c. Approve electronic dissemination of the *Green roofs, walls and facades policy options background paper*
- 6.2 That the IMAP Implementation Committee resolves to **refer** part (d) - approval for electronic dissemination of the "Working toward Demonstration Sites for green roofs, walls and facades in Melbourne: Final Report" - back to the Committee for a consensus decision.
- 7.1 That the IMAP Implementation Committee resolves to **note** the actions undertaken in response to business arising from the previous minutes.
- 8.1 That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report for the six months ending 31 December 2013.
- 9.1 That the IMAP Implementation Committee resolves to **note** the Communications and Governance Briefing Paper
- 10.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for February 2014.
- 11.1 That the IMAP Implementation Committee resolves to:
 - a. Note this update report
 - b. Note that submission of the final report on Action3.5 be considered at the May 2014 meeting of the IMAP Implementation Committee; and
 - c. Note that officers from the IMAP Councils will examine the option of expanding studies into freight and report back
- 12.1 That the IMAP Implementation Committee resolve to:
 - a. **Note** the update on progress to date on Action 2.3, and
 - b. **Note** the requirement to fund the GIS mapping of the routes so that this work can be undertaken in the 2014/15 financial year.
- 14.1 That the IMAP Implementation Committee resolve to **note** the progress of Action 9.4 Distributed Energy project.
- 15.1 That the IMAP Implementation Committee resolve to:
 - a. **Approve** the demonstration sites report (version dated 28 February 2014) and that it be made available along with the other documents.
 - b. **Note** this final report.
 - c. **Agree** that the Policy Reference Group reconvene to see if any further action is required to progress the policy options and report back to the Committee.
- 16.1 That the IMAP Implementation Committee resolves to:
 - a. **Approve** the IMAP Review project plan
 - b. **Approve** the amendment to the IMAP Three Year Implementation Plan to enable staff funding for this project to be

available in the current financial year.

Procedural Motions:

That the IMAP Implementation Committee resolves to proceed into Confidential Business and the meeting be **closed** to the public as the matter to be considered falls within the ambit of Section 89 (2) (d) (Contractual Matters) and Section 89 (2) (h) (any other matter which the council or Special Committee considers would prejudice the Council or any person) of the Local Government Act 1989. (Time: 9.37am)

That the IMAP Implementation Committee resolves that the meeting be **re-opened** to the public (Time: 9.50am)

ACTIONS PUBLIC RECORD

Item	Responsibility	Action	Due
4	Executive Officer	Executive Officer to check Cr Ong's query regarding reference in the previous Minutes prior to finalising.	March 2014
9	Executive Officer	Executive Officer to forward information regarding the WSUD planning amendment to the Maribyrnong City Council for consideration	March 2014
11	Ms Liew VicRoads	<ul style="list-style-type: none"> Ms Liew VicRoads to look at what extension/wider insights could be achieved from the freight origin & destination study and report back. 	May 2014
	Mr Haining/Ms Dallas MaribyrnongCC	<ul style="list-style-type: none"> Mr Haining/Ms Dallas MaribyrnongCC to convene technical experts from across the IMAP Councils to investigate extensions to current freight studies and report back. 	May 2014