

Minutes

Inner Melbourne Action Plan Implementation Committee

Meeting No 17 (19 February 2010)

City of Port Phillip– St Kilda Town Hall

Attendees	<p>Cr Frank O'Connor – Mayor, City of Port Phillip (Chair)</p> <p>Cr Peter Clarke – Chair Planning Committee, City of Melbourne</p> <p>Cr Jane Garrett– Mayor, City of Yarra</p> <p>Cr Tim Smith – Mayor, City of Stonnington</p> <p>Dr Andi Diamond - Chief Executive Officer, City of Yarra</p> <p>Mr Warren Roberts – Chief Executive Officer, City of Stonnington</p> <p>Mr Geoff Lawler - Director Sustainability and Regulatory Services, City of Melbourne</p> <p>Ms Kay Rundle- Chief Executive Officer, City of Port Phillip</p>
Associate Partner Representatives	Sally Semmens – Manager Established Suburbs, Urban and Regional Planning, DoT
IMAP	Elissa McElroy – IMAP Executive Officer
Guests	<p>Cr Claude Ullin, Councillor, City of Stonnington</p> <p>Andrew Cron, Senior Coordinator Traffic Engineering, City of Melbourne</p> <p>Jan Jacklin, Manager Economic & Cultural Development, City of Stonnington</p> <p>Stuart Outhred, Transport Planner, City of Melbourne</p> <p>Meg Selman, Sustainable Transport Officer, City of Port Phillip</p> <p>Helen Steel, Office of Knowledge Capital, City of Melbourne</p>

PRELIMINARIES

1.	<p>Appointment of Chair</p> <p>1.1 That the IMAP Implementation Committee resolves to appoint Cr O'Connor as the Chair of the meeting.</p> <p>MOVED Mr LAWLER / Mr Roberts</p> <p>A vote was taken and the MOTION was CARRIED</p>
2.	<p>Apologies</p> <p>2.1 That the IMAP Implementation Committee resolve to note the following apologies:</p> <ul style="list-style-type: none"> • Clare McArdle - Executive Director Melbourne 2030 Implementation Unit, DPCD • Tony Pensabene - Director Policy & Research, Policy & Coordination, DIIRD • Mark Dornau - Manager Environmental & Recreation Services, City of Yarra <p>MOVED Mr LAWLER / Ms Rundle</p> <p>A vote was taken and the MOTION was CARRIED</p>

3. Suspension of City of Melbourne's Local Law No. 1 Conduct of Meetings (No 1 of 2001)

- 3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be **suspended** for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.

MOVED Cr CLARKE / Mr Lawler

A vote was taken and the MOTION was CARRIED

ITEMS

4. Confirmation of Minutes

- 4.1 That the IMAP Implementation Committee resolve to **confirm** the minutes of the IMAP Implementation Committee held on 27 November 2009.

MOVED Cr CLARKE / Mr Roberts

A vote was taken and the MOTION was CARRIED

5. Business Arising

Mr Roberts advised that he had not had the opportunity to discuss Community Road Safety Programmes [CRSP] with the CEO of VicRoads. The IMAP Executive Officer advised that the proposed research project for Action 3.2 may meet VicRoads criteria for CRSPs and officers would explore this possibility further with VicRoads contacts following presentation of this project to the Committee today.

Mr Lawler noted that the meeting to be arranged with Ms Armytage was no longer necessary following the presentation from the Department of Justice representative at the last meeting.

- 5.1 That the IMAP Implementation Committee resolves:
- a) that the item relating to Action 6.3 "CoM to facilitate deputation to Penny Armytage" be **deleted** from Business Arising.
 - b) to **note** the actions undertaken in response to Business Arising from previous minutes.

MOVED Cr GARRETT / Mr Roberts

A vote was taken and the MOTION was CARRIED

Action: IMAP Executive Officer to follow up with VicRoads on requirements for Community Road Safety Programmes

6. Financial Report

The IMAP Executive Officer advised that VicRoads staff had contacted her to arrange invoicing for the implementation work undertaken by VicRoads on the Greenlight project [Action 2.4] for approximately \$70K. This payment excludes evaluation costs.

- 6.1 That the IMAP Implementation Committee resolves to **receive** the IMAP 6 month Financial Report and Cash Flow for 2009-2010.

MOVED Cr CLARKE / Cr Garrett

A vote was taken and the MOTION was CARRIED

7. IMAP Progress Report - February

Dr Diamond expressed an interest in a further briefing on the value of parking research being undertaken. It was noted that this would be addressed later in the agenda.

- 7.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for February 2010.

MOVED Cr GARRETT / Cr Clarke

A vote was taken and the MOTION was CARRIED

8. IMAP Communication and Governance

The IMAP Executive Officer outlined what had been updated in the Operational Protocol.

Cr Clarke requested clarification on the frequency of Executive Forums and suggested that it would be a useful forum for the IMAP Councils to meet with government and opposition ministers.

Mr Lawler advised that all 4 Councils met in the first year of IMAP to discuss regional issues at the Annual Forum and that this had not been repeated.

Ms Rundle thought it useful to bring the group together to enhance relationships and advise what IMAP had achieved across the Councils. It was suggested that there be a Leadership forum, the next one to brief Councils on the IMAP Review, and a separate meeting with ministers.

- 8.1 That the IMAP Implementation Committee resolves to:
- note** the Communications and Governance briefing paper
 - adopt** the revised "Operational Protocol of the Inner Melbourne Action Plan Implementation Committee" dated February 2010.

MOVED Cr CLARKE / Cr Garrett

A vote was taken and the MOTION was CARRIED

Action: That the IMAP Executive Officer

- Arrange an Executive Forum of the IMAP Senior Executives to discuss IMAP actions
- Arrange an Annual Forum of IMAP Councils to present the IMAP Review;
- Arrange a meeting with Government and Opposition Ministers as required.

9. Action 3.2 Develop Design Responses to Improve Roads as "Places"

Stuart Outhred (Transport Planner, CoM) presented a Briefing Paper to the Committee outlining the proposed Project Plan and Working Party for implementation of Action 3.2.

With the aim of "improving the liveability of very active streets", Mr Outhred noted the redevelopment of a number of streets [redevelopment of Acland St., shutting off lunchtime traffic in Little Collins St., bike route benefits from redesign and management of Canning St] had improved liveability and economic viability of these streets. The project aims to identify these benefits to "liveability" and see how this can be adopted elsewhere through analysis in 4 areas:

- Topic 1: look at research on a number of completed projects
- Topic 2: undertake geospatial mathematical modeling of road space sharing and priorities
- Topic 3: examine research for slower speed limits in urban areas
- Topic 4: examine people movement rather than vehicles

Questions/Discussion:

- How do you equate space on the road "equitably" between vehicle types
- Footpath rating needs to be picked up in the Brief –relates to 'vitality' of an area
- Chapel Street and Bridge Road need to be included
- Need to work with staff at VicRoads on topics 1 and 2
- Suggestion that the project be divided into two – a) development in the public realm; and b) transport modes and types of uses in road spaces
- Urban design staff from CoS to be included on the project team
- The project is ambitious but critical. Interested in research that establishes 'principles' that Councils can apply. Need to expand/clarify the scope and the level of funding/resources
- Include motorcycles as a category - have unique rules on where they can go.

- 9.1 That the IMAP Implementation Committee resolves to:
- note** the formation of the IMAP Action 3.2 working group
 - refer** the matter to the **Executive Forum** for further scoping and discussion

MOVED Cr CLARKE / Mr Roberts

A vote was taken and the MOTION was CARRIED

10. Action 3.3 Regional Approach to Parking Management

Stuart Outhred (Transport Planner, CoM) presented a Progress Report to the Committee advising on the makeup of the working party, the scope of the project [on-street car parking], the range of precincts being considered and the qualitative and quantitative research approach.

10.1 That the IMAP Implementation Committee resolves to **note** the progress comments provided on Action 3.3.

MOVED Cr CLARKE/ Cr Garrett

A vote was taken and the MOTION was CARRIED

11. Action 10.1 Regional Open Space and Trail Network

The IMAP Executive Officer noted that Mark Dornau (Manager Environmental & Recreation Services, CoY) had apologized for being unable to attend the Committee to speak to the Briefing Paper.

The Executive Officer noted that, due to other work commitments, staff may need more support on this project to progress it. More assistance was offered from the CoM.

11.1 That the IMAP Implementation Committee resolves to **note** progress on the Project Implementation Plan for Action 10.1.

MOVED Ms RUNDLE/ Dr Diamond

A vote was taken and the MOTION was CARRIED

12. Action 2.5 Bicycle Network

Andrew Cron (Senior Coordinator Traffic Engineering, CoM) attended for this item and reviewed the projects underway, the interest expressed in green pavement treatments at the Bike Futures conference, input into the state Cycling Strategy and the work CoM is doing with the state government on the state Bike Hire Scheme wrt bike pods and bike storage.

Questions/Discussion:

- CoS queried if the bike hire scheme was being rolled out in other Councils
- Noted VicRoads has been talking to all Councils about its program for bike projects
- Noted that VicRoads could discuss its program with IMAP Councils at the IMAP forum
- Query about who sets the priorities in the capital programme as the cycling network still has gaps and needs discussion regionally
- Noted that the IMAP Councils need to work together to put pressure on achieving direct cycling access through the Exhibition Building to cross into the CBD.

12.1 That the IMAP Implementation Committee resolves to

- a) **note** the update on Action 2.5
- b) **request** that the working party bring back a map showing the gaps in the bicycle network and the current priorities for addressing these.

MOVED Dr DIAMOND/ Mr Roberts

A vote was taken and the MOTION was CARRIED

Action: IMAP Executive Officer to follow up information requirements with Action 2.5 Working Party

13. Strategy 11 Tourism – Strategic Review

Jan Jacklin (Manager Economic & Cultural Development, CoS) presented to the IMAP Implementation Committee. Ms Jacklin noted that the group had substantially delivered on its strategies and, following a 3 month facilitated strategic review, they would present a 3 year plan at the May 2010 meeting. The working party had determined the need to continue to work collaboratively and has developed a new purpose now that Destination Melbourne under Tourism Victoria has greatly improved its promotion of Melbourne and Greater Melbourne.

The group has identified 4 projects which are currently back with individual Councils to ensure resources/staff work programmes etc can deliver these.

Questions/Discussion:

- Query whether Melbourne's waterways have been discussed as a project – (advised is a Destination Melbourne priority – or could be part of the 4th Tourism project)
- Noted Councils are individually making funding available for tourism promotion, and choosing to apply it collectively through IMAP.

13.1 That the IMAP Implementation Committee resolves to **note** the Briefing Paper on Strategy 11.

MOVED Ms RUNDLE/ Dr Diamond

A vote was taken and the MOTION was CARRIED

14. IMAP Review

Elissa McElroy, the IMAP Executive Officer, noted that her report should be read in conjunction with the presentation to the Committee on 27 November 2009 by Alison Fitzgerald. She briefly noted the process undertaken to review the Inner Melbourne Action Plan and directed the Committee to section 11 of the report and the recommendations contained therein for discussion.

Questions/Discussion:

- The Executive Officer noted the Transport Forum would be held in the next 2 months
- Dr Diamond noted that VicRoad's Hoddle Street study has no representation from IMAP on the stakeholder group [see IMAP Action 1.4]. She circulated a CoY Council resolution, invited the other IMAP Councils to look into this issue, and requested this item be noted for discussion on the next agenda.
- Mr Lawler advised that a workshop is to be held at the end of March regarding the use of IT to create measures/signals to change public behavior. He noted that IMAP members may be interested in attending and advised that he would forward details onto other members.
- Cr Clarke raised the broader long term governance issues of inner Melbourne IMAP Councils, Councils' interface and ways of dealing with issues at the boundaries eg St Kilda Road. The Committee agreed this was outside IMAP's terms of reference.

14.1 That the IMAP Implementation Committee resolves to:

a) **Note** the recommendations contained in the IMAP Review report, as amended:

- i) That extension of the IMAP boundary is referred to the **Executive Forum** to consider the pros and cons of inviting the Maribyrnong Council to join the IMAP Implementation Committee in 2011.
- ii) That DSE and VicRoads representatives be invited onto the IMAP Committee as Associates.
- iii) That IMAP's role is to develop and promote ideas, share information and intellectual property, run pilot projects, coordinate and advocate, not engage in on-going service delivery projects.
- iv) That the aim of IMAP retains the current wording "Making Melbourne more Liveable".
- v) That IMAP forums be established to update the actions and determine priorities contained under the existing strategies as outlined in the IMAP Review Report - February 2010 [Also, refer (c) below].
- vi) That amending Strategy 1 Heritage projects to include protection of quality buildings and urban spaces of the 20th and 21st centuries be referred to the **Executive Forum** for further discussion.
- vii) Action 11.3 is added to include implementation of agreed regional tourism strategy projects (subject to their approval in May 2010).
- viii) That the IMAP Implementation Committee develop a formal process in November each year to put forward new and completed projects to the partner Council's annual budget process e.g. capital works requirements [open space, cycling and signage projects], new assets in annual maintenance programmes, staff time in operational budgets etc
- ix) That IMAP member Council's reflect their commitment to the implementation of IMAP actions in their Business Plans by identifying IMAP outcomes in budget activities and capital programme reporting, staff costs, position descriptions and performance plans.
- x) That the following actions be **deferred** for action by other agencies:
 - o 7.1 Government industry links
 - o 7.3 Improved information
 - o 7.5 Wireless broadband
 - o 7.6 Exporting health services
- xi) That the following areas be **prioritised in 2010-2013**:
 - Strategic/Statutory Planning:**
 - o Activity Centre safety issues – continuation of the work being undertaken in Action 6.3
 - Transport**
 - o Projects subject to Forum recommendations

Community/Social Planning

- Action 5.3 Integrating public housing estates – referred to the **Executive Forum** for scoping
 - Action 5.4 Social Infrastructure and services – referred to the **Executive Forum** for scoping
- Sustainable management**
- Projects subject to Forum recommendations

b) **Note** the attached *Status of Progress* table and support the recommendations for new actions to be progressed during the period 2010-2013

c) **Support** the establishment of joint staff forums to determine regional priorities and update Actions for:

- Transport linkages, traffic congestion, public transport and freight [Strategies 2, 3, 4 and 8]
- Environment/sustainable performance and climate change [Strategy 9]

MOVED Ms RUNDLE/ Mr Roberts

A vote was taken and the MOTION was CARRIED

[Cr Garrett and Dr Diamond left the meeting at 10.00am –discussion at report item 11.9 (item x above)]

Action: That the IMAP Executive Officer refers the noted IMAP Review matters to the Executive Forum for consideration.

Action: That the IMAP Executive Officer place the VicRoads Hoddle Street Study as an item on the next agenda for discussion.

15. Action 7.7 Universities and Regional Development

Helen Steel (Manager Office of Knowledge Capital, CoM) provided a verbal update to the Committee on the workshop held 17 February on Work Integrated Learning in the Local Government sector. She noted that Councils response to having internships was found to be generally ad hoc and that the workshop resolved to develop an IMAP Strategy for internship programmes which could be adopted by each Council to extend current HR strategies.

Ms Steel noted that a further one day workshop would be held in May and the strategy reported to the August meeting.

She requested the Committee's support to ensure one appropriate HR staff member and a manager with experience in internship programmes can attend this workshop from each Council.

15.1 That the IMAP Implementation Committee resolves to **note** the update on Work Integrated Learning [Action 7.7].

MOVED Ms RUNDLE/ Cr O'Connor

A vote was taken and the MOTION was CARRIED

Administration points for noting:

- a) A written report for each item is required (even if it is tabled)
- b) Every report to the IMAP Implementation Committee is to list the team leader and members of the working party.
- c) Parking information for Committee members required with the Agenda

CONFIDENTIAL ITEMS

Meeting to be closed in accordance with Sections 89 (2) (d,e,f,h) of the Local Government Act (1989)

16. None listed

OTHER BUSINESS

17. Close

The meeting closed at 10.20am



Inner Melbourne Action Plan
'Making Melbourne More Liveable'



Next Meeting

Confirmed: Next meeting is Friday 28th May (8.00am) City of Yarra – Richmond Town Hall

IMAP Implementation Committee Meeting 28 May 2010 – Endorsement of Minutes

Chairperson: Cr O'Connor  Date: 28/5/10

RESOLUTIONS

- 1.1 That the IMAP Implementation Committee resolves to **appoint** Cr O'Connor as the Chair of the meeting.
- 2.1 That the IMAP Implementation Committee resolve to **note** the following apologies:
Clare McArdle - Executive Director Melbourne 2030 Implementation Unit, DPCD
Tony Pensabene - Director Policy & Research, Policy & Coordination, DIIRD
Mark Dornau - Manager Environmental & Recreation Services, City of Yarra
- 3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be **suspended** for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.
- 4.1 That the IMAP Implementation Committee resolve to **confirm** the minutes of the IMAP Implementation Committee held on 27 November 2009.
- 5.1 That the IMAP Implementation Committee resolves:
 - a) that the item relating to Action 6.3 "CoM to facilitate deputation to Penny Armytage" be **deleted** from Business Arising.
 - b) to **note** the actions undertaken in response to Business Arising from previous minutes.
- 6.1 That the IMAP Implementation Committee resolves to **receive** the IMAP 6 month Financial Report and Cash Flow for 2009-2010.
- 7.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for February 2010.
- 8.1 That the IMAP Implementation Committee resolves to:
 - a) **note** the Communications and Governance briefing paper
 - b) **adopt** the revised "Operational Protocol of the Inner Melbourne Action Plan Implementation Committee" dated February 2010.
- 9.1 That the IMAP Implementation Committee resolves to:
 - a) **note** the formation of the IMAP Action 3.2 working group
 - b) **refer** the matter to the **Executive Forum** for further scoping and discussion
- 10.1 That the IMAP Implementation Committee resolves to **note** the progress comments provided on Action 3.3.
- 11.1 That the IMAP Implementation Committee resolves to **note** progress on the Project Implementation Plan for Action 10.1.
- 12.1 That the IMAP Implementation Committee resolves to:
 - a) **note** the update on Action 2.5
 - b) **request** that the working party bring back a map showing the gaps in the bicycle network and the current priorities for addressing these.
- 13.1 That the IMAP Implementation Committee resolves to **note** the Briefing Paper on Strategy 11.
- 14.1 That the IMAP Implementation Committee resolves to:
 - a) **Note** the recommendations contained in the IMAP Plan Review report, as amended:
 - i) That extension of the IMAP boundary is referred to the **Executive Forum** to consider the pros and cons of inviting the Maribyrnong Council to join the IMAP Implementation Committee in 2011.
 - ii) That DSE and VicRoads representatives be invited onto the IMAP Committee as Associates.
 - iii) That IMAP's role is to develop and promote ideas, share information and intellectual property, run pilot projects, coordinate and advocate, not engage in on-going service delivery projects.
 - iv) That the aim of IMAP retains the current wording "Making Melbourne more Liveable".
 - v) That IMAP forums be established to update the actions and determine priorities contained under the existing strategies as outlined in the IMAP Review Report - February 2010 [Also, refer (c) below].
 - vi) That amending Strategy 1 Heritage projects to include protection of quality buildings and urban spaces of the 20th and 21st centuries be referred to the **Executive Forum** for further discussion.
 - vii) Action 11.3 is added to include implementation of agreed regional tourism strategy projects (subject to their approval in May 2010).
 - viii) That the IMAP Implementation Committee develop a formal process in November each year to put forward new and completed projects to the partner Council's annual budget process e.g. capital works requirements [open

- space, cycling and signage projects], new assets in annual maintenance programmes, staff time in operational budgets etc
- ix) That IMAP member Council's reflect their commitment to the implementation of IMAP actions in their Business Plans by identifying IMAP outcomes in budget activities and capital programme reporting, staff costs, position descriptions and performance plans.
 - x) That the following actions be **deferred** for action by other agencies:
 - o 7.1 Government industry links
 - o 7.3 Improved information
 - o 7.5 Wireless broadband
 - o 7.6 Exporting health services
 - xi) That the following areas be **prioritised in 2010-2013**:
 - Strategic/Statutory Planning**
 - o Activity Centre safety issues – continuation of the work being undertaken in Action 6.3
 - Transport**
 - o Projects subject to Forum recommendations
 - Community/Social Planning**
 - o Action 5.3 Integrating public housing estates – referred to the **Executive Forum** for scoping
 - o Action 5.4 Social Infrastructure and services – referred to the **Executive Forum** for scoping
 - Sustainable Management**
 - o Projects subject to Forum recommendations
- b) **Note** the attached *Status of Progress* table and support the recommendations for new actions to be progressed during the period 2010-2013
- c) **Support** the establishment of joint staff forums to determine regional priorities and update Actions for:
 - o Transport linkages, traffic congestion, public transport and freight [Strategies 2, 3, 4 and 8]
 - o Environment/sustainable performance and climate change [Strategy 9]

15.1 That the IMAP Implementation Committee resolves to **note** the update on Work Integrated Learning [Action 7.7].

ACTIONS PUBLIC RECORD

Item	Responsibility	Action	Due
5	IMAP Executive Officer	Action: IMAP Executive Officer to follow up with VicRoads on requirements for Community Road Safety Programmes	May 2010
8	IMAP Executive Officer	Action: That the IMAP Executive Officer <ul style="list-style-type: none"> a) Arrange an Executive Forum of the IMAP Senior Executives to discuss IMAP actions b) Arrange an Annual Forum of IMAP Councils to present the IMAP Review; c) Arrange a meeting with Government and Opposition Ministers as required. 	May 2010 When review complete On request of IMAP Committee
12	IMAP Executive Officer	Action: IMAP Executive Officer to follow up information requirements with Action 2.5 Working Party	May 2010
14	IMAP Executive Officer	Action: That the IMAP Executive Officer refers the noted IMAP Review matters to the Executive Forum for consideration.	May 2010
14	IMAP Executive Officer	Action: That the IMAP Executive Officer Place the VicRoads Hoddle Street Study as an item on the next agenda for discussion.	May 2010