



Inner Melbourne Action Plan
'Making Melbourne More Liveable'



Minutes

Inner Melbourne Action Plan Implementation Committee Meeting No 16 (27 November 2009) City of Stonnington – *Malvern Town Hall*

Attendees	Cr Claude Ullin – Mayor, City of Stonnington (Chair) Cr Peter Clarke – Chair Planning Committee, City of Melbourne Cr Amanda Stone – Mayor, City of Yarra Cr Frank O'Connor – Mayor, City of Port Phillip Dr Andi Diamond - Chief Executive Officer, City of Yarra Mr Warren Roberts – Chief Executive Officer, City of Stonnington Mr Geoff Lawler - Director Sustainability and Regulatory Services, City of Melbourne
Associate Partner Representatives	Clare McArdle – Executive Director Melbourne 2030 Implementation Unit, DPCD
IMAP	Alison Fitzgerald – IMAP Implementation Officer Elissa McElroy – IMAP Executive Officer
Guests	Bruce Phillips, Director City Development, City of Yarra Sarah Kaushik, Senior Project and Programs Adviser, Department of Justice Peter Schofield, Manager Road Safety Strategy & Community Programs, VicRoads Vince Punaro, Program Development Manager, VicRoads Ian McLauchlan, Manager Transport & Parking, City of Stonnington Sue Wilkinson, General Manager Environment and Planning, City of Port Phillip George Borg, Manager City Development, City of Port Phillip

PRELIMINARIES

In the absence of a quorum, Cr Ullin took the Chair.

Mr Roberts advised that a new appointment had been made to the position of IMAP Executive Officer with the resignation of Alison Fitzgerald. He then introduced Elissa McElroy and welcomed her to the meeting.

Cr Ullin then introduced Peter Schofield and Vince Punaro from Vic Roads to provide an update on Future Development and Delivery of Community Road Safety Programs in Victoria [Agenda Item 9]. Vic Roads proposed funding the development of an Action Plan between an alliance of municipalities, such as was formed through IMAP, to address issues of road safety and reducing the severity of road trauma through local community action focussed on changing behaviours.

Questions / Discussion

It was noted that it is difficult for Councils to develop Action Plans and raise expectations when project funding is not guaranteed.

Councils need the ability to deliver on community aspirations e.g. speed reduction in strip shopping areas, which don't meet Vic Roads criteria.

The timeframe was too long to make funding available.

[Crs Peter Clarke and Frank O'Connor joined the meeting at 8.20am]

Cr Ullin thanked the Vic Road's representatives for their attendance and presentations.	
1.	<p>Appointment of Chair</p> <p>1.1 That the IMAP Implementation Committee resolve to appoint Cr Ullin as the Chair of the meeting.</p> <p>MOVED Cr O'CONNOR / Cr Stone A vote was taken and the MOTION was CARRIED</p>
2.	<p>Apologies</p> <p>2.1 That the IMAP Implementation Committee resolve to note the following apologies:</p> <p>Kay Rundle – Chief Executive Officer, City of Port Phillip Sally Semmens - DoT</p> <p>MOVED Cr STONE / Cr O'Connor A vote was taken and the MOTION was CARRIED</p>
3.	<p>Suspension of City of Melbourne's Local Law No. 1 Conduct of Meetings (No 1 of 2001)</p> <p>3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be suspended for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.</p> <p>MOVED Mr LAWLOR / Cr Stone A vote was taken and the MOTION was CARRIED</p>

ITEMS

4.	<p>Confirmation of Minutes (Attachment 1)</p> <p>4.1 That the IMAP Implementation Committee resolve to confirm the minutes of the IMAP Implementation Committee held on 28 August 2009.</p> <p>MOVED Cr STONE / Cr O'Connor A vote was taken and the MOTION was CARRIED</p>
5.	<p>IMAP Governance</p> <p>The Chair brought the Committee's attention to Recommendation 8c [Item 8 on the Agenda], noting that the City of Yarra CEO now had voting rights on the IMAP Implementation Committee effective immediately. Dr Andi Diamond was welcomed to the meeting.</p> <p>5.1 That the IMAP Implementation Committee resolves to note that voting rights under Section 86 Local Government Act 1989 as they apply to the IMAP Implementation Committee have been extended to the City of Yarra Chief Executive Officer effective immediately, and that the IMAP governance documentation will be amended to reflect this change.</p> <p>MOVED Cr STONE / Cr Clarke A vote was taken and the MOTION was CARRIED</p> <p><i>Action: That the IMAP Executive Officer update the IMAP governance documentation</i></p>
6.	<p>Community Road Safety Programs – Vic Roads</p> <p>The Committee discussed the presentation from representatives from Vic Roads [Item 9 on the Agenda]. It was agreed that more information is required to clarify whether this is a project that fits into IMAP's existing actions.</p> <p><i>Action: That the CEOs and the IMAP Executive Officer go back to Vic Roads with a series of questions for clarification and that a Discussion Paper be brought back to the Committee for consideration at the next meeting.</i></p>
7	<p>Business Arising (Attachment 2)</p> <p>7.1 That the IMAP Implementation Committee resolves to note the actions undertaken in response to business arising from previous minutes.</p>

Correspondence:

From: Alison Fitzgerald – Letter of Resignation

To: Premier Victoria / Minister for Housing / Department of Planning & Community Development - Planning Mechanisms for Affordable Housing.

Local Government Professionals (LGPro) Award – Submission for 2010 Awards for Excellence.

MOVED Cr STONE / Cr O'Connor

A vote was taken and the MOTION was CARRIED

Note: The IMAP Implementation Officer to follow-up the existing action with Geoff Robinson CoM with respect to facilitating the deputation to Penny Armytage, Secretary, Department of Justice [Action 6.3 Managing Conflicts in Activity Centres].

8. Financial Report (Attachment 3)

The IMAP Implementation Officer noted that funds had been transferred from the City of Yarra, limited expenditure had been incurred in the quarter and surplus funds were expected to be spent once Vic Roads invoiced for the Green Light project. She noted that capital bids needed to be highlighted in the Councils budgeting process for IMAP projects should the Committee wish to extend these projects beyond the current stage.

8.1 That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report and Cash Flow for the 1st quarter 2009-2010.

MOVED Cr O'CONNOR / Cr Stone

A vote was taken and the MOTION was CARRIED

9. IMAP Progress Report (Aug 09) (Attachment 4)

9.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for November 2009.

MOVED Cr CLARKE / Dr Diamond

A vote was taken and the MOTION was CARRIED

10. IMAP Governance & Communications (Attachment 5)

The IMAP Implementation Committee's Annual Report Summary was distributed to Committee members for information. The Committee congratulated the IMAP Implementation Officer on the presentation of the Annual Report.

10.1 That the IMAP Implementation Committee resolves to:

- a. **Note** this Communications and Governance Briefing Paper.
- b. **Adopt** the IMAP Annual Report 2008-2009.

MOVED Cr STONE / Cr Clarke

A vote was taken and the MOTION was CARRIED

Action: The IMAP Executive Officer is to amend the operating protocols to reflect current changes and bring them forward to the February meeting for adoption.

11. Action 6.3 Managing Conflicts in Activity Centres

Department of Justice Guest Speaker, Sarah Kaushik, Senior Policy Officer, presented to the IMAP Implementation Committee on the Cumulative Impact work that has been undertaken for Responsible Alcohol Victoria:

- Review of liquor licensing and planning frameworks [including changes to definitions]
- Development of Cumulative Impact Assessment tools
- Investigation of current planning exemptions for packaged liquor outlets

She advised that advice on the first 2 items was currently with the Ministers for approval, and consultation with stakeholders scheduled for early 2010. Sarah Kaushik acknowledged the excellent work that had been undertaken by the IMAP Working Party which had assisted greatly. She stressed the need for strong evidence-based planning decisions on cumulative impact which could stand up to VCAT scrutiny.

Questions / Discussion

- the 'morphing' of restaurant and small establishments into much larger nightclubs/bars
- the trend towards open air venues on roofs and upper floor
- the greater emphasis on enforcement.

- that Councils' MSS's need updating to reflect changes in this activity in the community
- the problems caused by historical approvals

The Chairman thanked Ms Kaushik for updating the Committee.

12. Action 3.3 Regional Approach to Parking Management (Attachment 6)

Ian McLauchlan (CoS) presented to the IMAP Committee:

- Noted the broad scope of the Working Group to establish a common and consistent approach to parking across inner Melbourne.
- Identified the requirement for clarification of ITPs and GTPs
- Noted the difficulty of setting and enforcing GTP conditions on planning permits except for large trip generators
- Advised that a response is required for Clause 52.06 soon on reduced parking controls
- Report suggested a series of 6 principles for management of the existing parking supply.
- Identified the need for specific research and an objective view of the value of parking in commercial centres as Stage 2.

Questions / Discussion

It was noted that **Recommendation c** of the report would have to be discussed further by individual Councils as GTP planning conditions are being considered by them. The Committee noted that the GTPs are usually initiated by the applicant and can vary in how they are proposed as an alternative to parking provisions. The Committee resolved to amend two of the recommendations in the report – refer 12.1 c. and g. below.

12.1 That the IMAP Implementation Committee resolves to:

- Note** this concluding report and endorse the 6 principles for management of existing parking supply in activity centres.
- Support** formal clarification with Department of Transport on their proposed approach to the use of Integrated Transport Plans for major developments and Green Travel Plans.
- [Amended – see below]*
- Agree** to apply Integrated Transport Plans to major developments as defined by the Department of Transport's Advisory Note
- Approve** advocacy with State Government to target large trip generators to encourage them to develop and maintain Green Travel Plans, outside of the development approval process.
- Support** the application of State guidelines on Car Sharing across the IMAP area (once released)
- [Amended – see below]*
- Support** an IMAP response to the review of CL 52.06 of the State Government Planning Scheme (once released)

The IMAP Implementation Committee resolved to **amend** Recommendations c and g of the report and:

- Forward** the Report's recommendation "to not request Green Travel Plan conditions on Planning Permits" to member Councils for comment and reporting back.
- Approve** the proposed research direction on the value of parking to activity centres and extend the Brief to include assessment of all member Councils.

MOVED Cr CLARKE/ Cr Stone

A vote was taken and the MOTION was CARRIED

*Action: IMAP Executive Officer to forward item 12.1 c to member Councils for comment and reporting back
Action: IMAP Executive Officer to liaise with the Working party to amend the Research Brief.*

13. IMAP Plan Review

Alison Fitzgerald, IMAP Implementation Officer presented to the IMAP Committee on the Desk study and consultation on the Review of the Inner Melbourne Action Plan.

The Committee noted the work undertaken and deferred consideration of the points raised until the next meeting in February.

There was some discussion on widening the Inner Melbourne Action Plan region to include other Councils, however there was some concern that this may introduce more diversity of opinion and limit the effectiveness of the Committee in achieving its actions.

In discussion the Committee noted that :

- Other councils could be included on an issue by issue basis
- Regional cooperation is important and IMAP shows how it can achieve actions across the greater Melbourne area

- Need to identify what other member Councils would bring to IMAP and what they see as the benefit they would gain by their association with IMAP
- Identify whether other Council's would be willing to buy into the projects on the Action Plan.

Action: IMAP Executive Officer to place the IMAP Review on the agenda of the next meeting for further discussion

CONFIDENTIAL ITEMS

Meeting to be closed in accordance with Sections 89 (2) (d,e,f,h) of the Local Government Act (1989)

Non listed

OTHER BUSINESS

The Chairman thanked the Committee members for their support and noted there will be changes to the membership as a result of the upcoming mayoral election. He thanked the CEO's and staff for the tremendous amount of work undertaken for IMAP. He thanked Alison Fitzgerald for the excellent way she had performed in the role as IMAP Implementation Officer and passed onto Alison the Committee's best wishes for the future

Alison thanked the Committee for their support, and as there was no further business, the meeting was closed at 10.30 am.

Confirmed: Next meeting Friday 26 February 2010 (8.00am) City of Port Phillip

IMAP Implementation Committee Meeting 27 November 2010 – Endorsement of Minutes

Chairperson: Cr Ullin _____ Date: _____

RESOLUTIONS

- 1.1 That the IMAP Implementation Committee resolve to **appoint** Cr Ullin as the Chair of the meeting.
- 2.1 That the IMAP Implementation Committee resolve to **note** the following apologies:
- Kay Rundle – Chief Executive Officer, City of Port Phillip
Sally Semmens – DoT
- 3.1 That pursuant to Division 6, clause 14 of the Melbourne City Council's Conduct of Meetings Local Law 2001, the provisions of the Local Law be **suspended** for the duration of the meeting of the Inner Melbourne Action Plan Implementation Committee.
- 4.1 That the IMAP Implementation Committee resolve to **confirm** the minutes of the IMAP Implementation Committee held on 28 August 2009.
- 5.1 That the IMAP Implementation Committee resolves to **note** that voting rights under Section 86 Local Government Act 1989 as they apply to the IMAP Implementation Committee have been extended to the City of Yarra Chief Executive Officer effective immediately, and that the IMAP governance documentation will be amended to reflect this change
- 7.1 That the IMAP Implementation Committee resolves to **note** the actions undertaken in response to business arising from previous minutes.
- 8.1 That the IMAP Implementation Committee resolves to **receive** the IMAP Financial Report and Cash Flow for the 1st quarter 2009-2010.
- 9.1 That the IMAP Implementation Committee resolves to **note** the IMAP Progress Report for November 2009.
- 10.1 That the IMAP Implementation Committee resolves to:
- a. **Note** this Communications and Governance Briefing Paper.
 - b. **Adopt** the IMAP Annual Report 2008-2009.
- 12.1 That the IMAP Implementation Committee resolves to:
- a. **Note** this concluding report and endorse the 6 principles for management of existing parking supply in activity centres.
 - b. **Support** formal clarification with Department of Transport on their proposed approach to the use of Integrated Transport Plans for major developments and Green Travel Plans.
 - c. *[Amended – see below]*
 - d. **Agree** to apply Integrated Travel Plans to major developments as defined by the Department of Transport's Advisory Note
 - e. **Approve** advocacy with State Government to target large trip generators to encourage them to develop and maintain Green Travel Plans, outside of the development approval process.
 - f. **Support** the application of State guidelines on Car Sharing across the IMAP area (once released)
 - g. *[Amended – see below]*
 - h. **Support** an IMAP response to the review of CL 52.06 of the State Government Planning Scheme (once released)

The IMAP Implementation Committee resolved to **amend** Recommendations c and g of the report and:

- c. **Forward** the Report's recommendation "to not request Green Travel Plan conditions on Planning Permits" to member Councils for comment and reporting back.
- g. **Approve** the proposed research direction on the value of parking to activity centres and extend the Brief to include assessment of all member Councils.

ACTIONS PUBLIC RECORD

	Responsibility	Action	Due
5	<i>IMAP Executive Officer</i>	<i>Action: That the IMAP Executive Officer update the IMAP governance documentation</i>	26 Feb 2010
6	<i>CEOs and the IMAP Executive Officer</i>	<i>Action: That the CEOs and the IMAP Executive Officer go back to Vic Roads with a series of questions for clarification and that a Discussion Paper be brought back to the Committee for consideration at the next meeting.</i>	26 Feb 2010
7	<i>IMAP Implementation Officer</i>	<i>Note: The IMAP Implementation Officer to follow-up the existing action with Geoff Robinson CoM with respect to facilitating the deputation to Penny Armytage, Secretary, Department of Justice [Action 6.3 Managing Conflicts in Activity Centres]</i>	Nov 2009
10	<i>IMAP Executive Officer</i>	<i>Action: The IMAP Executive Officer is to amend the operating protocols to reflect current changes and bring them forward to the February meeting for adoption.</i>	26 Feb 2010
12	<i>IMAP Executive Officer</i>	<i>Action: IMAP Executive Officer to forward item 12.1 c to member Councils for comment and reporting back Action: IMAP Executive Officer to liaise with the Working party to amend the Research Brief</i>	26 Feb 2010 Dec 2009
13	<i>IMAP Executive Officer</i>	<i>Action: IMAP Executive Officer to place the IMAP Review on the agenda of the next meeting for further discussion</i>	26 Feb 2010