

## IMAP Implementation Committee

### Briefing Paper

#### Action 5.5 Infrastructure Development

IMAP Regional Active Sport and Recreation Facilities Planning Study project.

---

#### PURPOSE

1. To brief the IMAP Implementation Committee on the progress of the IMAP Regional Active Sport and Recreation Facilities Planning Study project.

#### BACKGROUND

2. Following a deal of lead up work by the IMAP Councils, in January 2016 the IMAP Executive Forum:
  - a. Resolved to proceed with the IMAP Regional Active Sport and Recreation Facilities Planning Study.
  - b. Approved the revised project plan and funding proposal subject to Sport and Recreation Victoria (SRV) funding and the appointment of a project officer based at City of Melbourne.
  - c. Approved and authorized the involvement of key staff from the IMAP Councils, the timely provision of data for the project, and access and use of council system for data collation and sharing.
3. The aim of the project is to assess the future provision of sport and recreation facilities, with the focus on active outdoor sport and recreation facilities and aquatic centres for the IMAP area. The project will be completed in two stages:
  - a. Stage 1 - Information Coordination and Analysis.
  - b. Stage 2 - Future Planning.
4. The City of Melbourne was advised in April that the project was successful in receiving \$50,000 funding from the State Government Community Sport Infrastructure Fund, which ensures that both stages of the project can be achieved under the approved funding proposal.
5. The study formally commenced on 16 May 2015 with the commencement of the study Project Officer, Ms Azadeh Mousavi (6 month position). The first Project Working Group meeting was held on Wednesday 25 May 2016.

#### DISCUSSION

##### 6. Project Working Group activities:

- a. The Project Working Group currently comprises representatives for the IMAP Councils, along with representatives from SRV and Metropolitan Planning Authority (MPA).
- b. To date five Project Working Group (PWG) meetings have been held. These meetings are scheduled fortnightly to determine the project activities and priorities, discuss tasks and resolve issues, and facilitate access to organisations, data and information.

- c. A Workshop is planned for 22 August 2016 to familiarise recreation staff, GIS officers and others with the aims of the project. The workshop aims to enlist their support for ensuring the consistent updating of Councils' GIS systems and help with inputting the data.

#### 7. Key actions completed to date include:

- a. Identification of project needs, actions, and data requirements by reviewing background documents and reviewing similar projects.
- b. Data preparation, collection and integration - This process required identification of the data and information to be gathered and the particular data and information attributes of importance to the project. Collating and synthesizing the data from different sources across IMAP Councils and other stakeholders has been a key focus and is subject to continual review and refinement.

This phase includes identifying and analysing the various repositories across the key stakeholders, pinpointing the precise location of sport facilities, defining the types of sports facilities and their components, and the search for information about participation data for sports and facilities. All of these actions are subject to ongoing review by the Project Officer and the PWG.

Numerous meetings have been held with various representatives from the IMAP Councils, SRV and MPA. Further meetings have been held with other stakeholders, e.g. State Government (DELWP), State Sport Associations, and Parks Victoria in order to introduce the project, establish connections and gather further information and data.

#### 8. Data Organization:

- a. The list of active sports across the IMAP region has been extracted.
- b. The list of data requirements for sports facilities has been prepared and is being reviewed by the Project Officer and PWG.
- c. The conceptual model and physical structure of an "**IMAP Sport and Recreation Geo-database**" have been designed and documented. The conceptual model and Geo-database schema are still updating based on IMAP Councils and other key stakeholder feedback.
- d. Mapping: Existing sport and recreation facilities (sourced from IMAP partners and other key stakeholders) have been mapped and are subject to ongoing review and refinement by the Project Officer and study stakeholders.

#### 9. Key actions still to be completed:

- a. Further Data Gathering: The project requires two types of data
  - i. Sport facilities data: This data is mainly provided by councils. As well as the location of sport facilities within the IMAP region, attributes relating to the facility need to be identified and collated e.g. does the facility have sports lighting, and to what level does it operate. This information is currently being collated by the Project Officer and relevant staff within the IMAP partners.
  - ii. Participation data: The participation data is provided by a number of sources, e.g. State Sporting Associations (SSA's - currently some SSA's i.e. Football Federation Victoria, Badminton, Rugby and Gymnastics have shared data). Data from other SSA's is still required. Another key source of data will come from the IMAP Councils and the format to collect this data is to be confirmed.
- b. Data organization:

- i. Updating existing maps
  - ii. Editing existing database tables
  - iii. Data entry in Geo-database
  - iv. Assigning collected attribute tables to spatial features on maps
- c. Basic Analysis:
- i. Analysis on existing distribution of sports and recreation assets to find out how balanced they are across the IMAP region
  - ii. Analysis on current provision of sport facilities to explore adequacy to meet the present needs.

## **RECOMMENDATION**

10. That the IMAP Implementation Committee resolves to **note** the progress on Stage 1 of the IMAP Regional Active Sport and Recreation Facilities Planning Study project.