

IMAP Implementation Committee

Briefing Paper

Action 5.5 Infrastructure Development

IMAP Regional Active Sport and Recreation Facilities Planning Study project.

PURPOSE

1. To brief the IMAP Implementation Committee on the progress of the IMAP Regional Active Sport and Recreation Facilities Planning Study project.

BACKGROUND

2. The aim of the project is to assess the future provision of sport and recreation facilities, with the focus on active outdoor sport and recreation facilities and aquatic centres for the IMAP area. The project will be completed in two stages:
 - a. Stage 1 - Information Coordination and Analysis.
 - b. Stage 2 - Future Planning.
3. The study formally commenced on 16 May 2015. The initial completion date for Stage 1 was 16 November 2016. The City of Melbourne has approved funding to extend the employment of the Project Officer, Ms Azadeh Mousavi, until 23 December 2016. This extension provides further time to complete Stage 1 of the project, with a focus on ensuring the data collection and organisation, and basic analysis is complete.
4. The Data and the analysis will be handed over to the Project Working Group for use in Stage 2 of this project and for the Councils to agree on a system to maintain this information into the future.

DISCUSSION

5. Project Working Group activities:

- a. Since the August report, regular Project Working Group (PWG) meetings have been held to determine the project activities and priorities, discuss tasks and resolve issues, and facilitate access to organisations, data and information.

6. Key actions completed include:

- a. Data preparation, collection and integration
 - i. This process required identification of the data and information to be gathered and the particular data and information attributes of importance to the project. Collating and synthesizing the data from different sources across IMAP Councils and other stakeholders has been a key focus, subject to continual review and refinement. The majority of sports facilities data and participation data have been collected.
 - ii. Numerous meetings have been held with various representatives from the IMAP Councils, SRV and MPA. Further meetings have been held with other stakeholders, e.g. State Government (DELWP), State Sport Associations, and Parks Victoria in

order to introduce the project, establish connections and gather further information and data.

b. Data Organization:

- i. The conceptual model and physical structure of an “*IMAP Sport and Recreation Geo-database*” have been designed and documented. A Sport and Recreation facilities geo – database has been created. It contains all required facility data and most of the sport participation data
- ii. Mapping: A final draft map of all of the sporting facilities identified by the parties across the IMAP area has been produced.
- iii. Basic analysis:
 1. Analysis on existing distribution of sports and recreation assets to find out how balanced they are across the IMAP region
 2. Analysis on current provision of sport facilities to explore adequacy to meet the present needs.

7. Key actions still to be completed:

a. As resources permit;

- i. Analysis on current provision of sport facilities to explore adequacy to meet the potential future needs.

ii. Handover of Stage 1 information to Councils:

1. The information collected, organised and analysed in Stage 1 will need to be provided to the Councils, with an agreed and shared methodology on how this information will be maintained and updated for future use by Councils and IMAP.

iii. Stage 2: Future Planning

1. As soon as possible, the Project team need to determine the scope, timing, and delivery model to complete the second stage of the project. A meeting to commence this process was scheduled for Friday 2 December 2016.

- b. Consideration of further funding for a period of approximately 4 weeks in the New Year (estimated cost of \$8,000) would benefit the project ensuring that the work from Stage 1 is managed collectively for the future benefit of all parties.

8. The success of the remainder of the project requires timely, considered and regular contributions from the key officers and management across the IMAP Councils. This is particularly critical for actions ii. and iii. above.

RECOMMENDATION

9. That the IMAP Implementation Committee resolves to:

- a. Note the progress on Stage 1 of the IMAP Regional Active Sport and Recreation Facilities Planning Study project;
- b. Consider options for further funding of approximately \$8,000 in order to complete Stage 1 and ensure the information is handed over to the IMAP Council with an agreed maintenance methodology; and
- c. Confirm the importance and priority of this project to ensure that clear direction is provided for officers and management across all the IMAP Councils.