

Applicant Checklist: Liquor Licensee's Cumulative Impact

The Local Precinct provides economic and cultural benefits to the community. Liquor License premises can cause some issues such as amenity, crime, anti-social behaviour, which lead to poor perceptions of safety. This Applicant Checklist is designed for applicants to 'self assess' the possible impact of their proposal and what mitigating measures they need to undertake to manage the alcohol environment and minimise conflict around uses.

Provided below is a checklist of the information that must be submitted with an application.

A Precinct Profile is attached to assist with the assessment.

Also accompanying this form is a Liquor Accord Introduction Kit. If you would like to join the Liquor Accord, please contact Council on _____

<i>Required Documentation</i>	<i>Provided?</i>
1. Safe Venue Management Plan (inside and outside the premises)	<input type="checkbox"/>
<i>Including:</i>	
• Proposed Floor Plan	<input type="checkbox"/>
• Operating hours	<input type="checkbox"/>
• Kitchen operating hours	<input type="checkbox"/>
• Staff numbers and positions (e.g. Security, Responsible Serving of Alcohol officer)	<input type="checkbox"/>
• Patron numbers	<input type="checkbox"/>
• Patron behaviour management protocols (inside and outside premises)	<input type="checkbox"/>
• Entry and pass out policy	<input type="checkbox"/>
• Harm minimisation strategies (e.g. transport information inside the premises, promotion of responsible consumption of alcohol)	<input type="checkbox"/>
• Footpath use (e.g. patron queuing arrangements, tables and chairs)	<input type="checkbox"/>
• Smoking arrangements	<input type="checkbox"/>
• Security arrangements (e.g. CCTV, staff visibility through the venue, lighting in the toilets, lighting outside the venue)	<input type="checkbox"/>
• Emergency management/ evacuation arrangements	<input type="checkbox"/>
• Noise management/ Acoustic Treatments	<input type="checkbox"/>
• Complaint response procedure	<input type="checkbox"/>
• Waste collection plan	<input type="checkbox"/>

• Street litter, vandalism and graffiti reduction strategy	<input type="checkbox"/>
2. Economic Analysis	<input type="checkbox"/>
<i>Including:</i>	
• Contribution to area (including estimated wholesale of alcohol data)	<input type="checkbox"/>
3. Transport Management Plan	<input type="checkbox"/>
<i>Including:</i>	
• Car parking	<input type="checkbox"/>
• Traffic flows	<input type="checkbox"/>
• Pedestrian movement	<input type="checkbox"/>
• Transport options (e.g. location of public transport and taxi ranks)	<input type="checkbox"/>